



## BOARD OF COUNTY COMMISSIONERS

### FINAL AGENDA

5/14/24 9:00 AM

### BOCC MEETING AGENDA

### COMMISSION CHAMBERS

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

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#### **COUNTY COMMISSIONERS**

Harold E. Jenkins II, Chairman  
Stacey Hetherington, Vice Chair  
Doug Smith  
Sarah Heard  
Edward V. Ciampi

Don G. Donaldson, P.E., County Administrator  
Sarah W. Woods, County Attorney  
Carolyn Timmann, Clerk of the Circuit Court and  
Comptroller

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#### **PRESETS**

9:05 AM - Public Comment

5:05 PM - Public Comment

#### **CALL TO ORDER**

1. INVOCATION ~ Moment of Silence
2. PLEDGE OF ALLEGIANCE ~ Bailey Pierce, Miss Florida Teen USA
3. ADDITIONAL ITEMS
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

#### **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

##### **PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Chairman will present proclamations declaring Mental Health Awareness Month, Nurses Week, Historic Preservation Month, and Apraxia Awareness Month and Apraxia Awareness Day in Martin County, Florida.

Agenda Item: 24-0749

**PROC-2 ACKNOWLEDGE THOSE CITIZENS WHO HAVE PARTICIPATED IN  
CLASS 64 OF THE MARTIN CARES PROGRAM**

Class 64 brings the number of residents who have experienced the Citizens Academy and Resource Education Series (Martin CARES) to over 2,500. The Martin CARES program is typically offered two times per fiscal year, but at the Commission's request, a third class was added which will start May 16, 2024. This is the second class for FY24.

Agenda Item: 24-0865

**COMMENTS**

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS
3. COUNTY ADMINISTRATOR

**CONSENT**

**ADMINISTRATION**

**CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

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Agenda Item: 24-0496

**Attachments:** [SUPP MEMO \(3 items\)](#)

[RFB2024-3580 MooringFieldServices BidTabulation.pdf](#)

[RFB2024-3582 JensenBeachBlvdResurfacing BidTabulation.pdf](#)

[RFB2024-3580 JBBResurfacing CIP.pdf](#)

[RFQ2020-3177 Amendment2.pdf](#)

[RFQ2020-3177 PalmCityFarms CIP.pdf](#)

**Supplemental Memorandum (3 items)**

**CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT  
LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS  
TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between April 15, 2024 and April 28, 2024. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 24-0502

**Attachments:** [Warrant List](#)

**CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve minutes from the December 5 and 12, 2023 regular meeting minutes; the January 9 and 23, 2024 regular meeting minutes; and the February

2, 2024 joint meeting minutes.

Agenda Item: 24-0905

**Attachments:** [2023-12-05 BCC Minutes.pdf](#)  
[2023-12-12 BCC Minutes.pdf](#)  
[2024-01-09 BCC Minutes.pdf](#)  
[2024-01-23 BCC Minutes.pdf](#)  
[2024-02-02 BCC Joint Minutes.pdf](#)

**CNST-4 ADOPT A PROCLAMATION DECLARING NATIONAL GARDEN WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring National Garden Week in Martin County, Florida.

Agenda Item: 24-0835

**Attachments:** [National Garden Week 5-21.docx](#)

**CNST-5 ADOPT A PROCLAMATION DECLARING SAFE BOATING WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Safe Boating Week in Martin County, Florida.

Agenda Item: 24-0847

**Attachments:** [National Safe Boating Week](#)

**CNST-6 ADOPT A PROCLAMATION DECLARING MEMORIAL DAY IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Memorial Day in Martin County, Florida.

Agenda Item: 24-0856

**Attachments:** [Memorial Day](#)

**CNST-7 ADOPT A PROCLAMATION DECLARING PUBLIC WORKS WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Public Works Week in Martin County, Florida.

Agenda Item: 24-0861

**Attachments:** [Public Works Week](#)

**CNST-8 ADOPT A PROCLAMATION HONORING RUTH GRAN ON HER 102ND BIRTHDAY**

The Board is asked to adopt a proclamation honoring Ruth Gran on her 102nd birthday.

Agenda Item: 24-0928

**Attachments:** [Ruth Gran 102 Birthday](#)

**CNST-9 BUSINESS DEVELOPMENT BOARD PROPOSED USE OF FUND BALANCE**

The Business Development Board of Martin County (BDB) has identified approximately \$56,322 in fund balance and has proposed various uses for the fund balance.

Agenda Item: 24-0867

**Attachments:** [letter MC 23 03 04 reserve final.pdf](#)  
[letter MC 24 03 31 project list .pdf](#)

**CNST-10 APPROVAL OF REVISED HOUSING ASSISTANCE PLAN (HAP) FY 2021-2026**

The Housing Assistance Plan (HAP) governs Martin County's Community Development Block Grant (CDBG) programming and expenditures. This revision of the 2021-2026 HAP was prepared by staff to incorporate technical updates.

Agenda Item: 24-0872

**Attachments:** [Martin County CDBG HAP and PROCEDURES DRAFT 9-7-2023.pdf](#)

**CNST-11 COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN ADVISORY TASK FORCE APPOINTMENT**

After solicitation of applications, the Board is asked to make the necessary appointment to the Community Development Block Grant Citizen Advisory Task Force.

Agenda Item: 24-0809

**Attachments:** [Community Development Block Grant Citizen Advisory Task Force.docx](#)  
[Establishing Document](#)  
[Information Release](#)  
[Resolution](#)  
[Rizzotti John.pdf](#)

**FIRE RESCUE**

**CNST-12 APPROVAL OF THE TREASURE COAST FIRE CHIEFS ASSOCIATION INTERLOCAL AGREEMENT TO PROVIDE MUTUAL AID FOR FIRE PROTECTION AND EMERGENCY RESCUE SERVICES**

The purpose of this Interlocal Agreement with the Treasure Coast Fire Chiefs Association and its members is to provide certain emergency services equipment and personnel in emergencies where an agency may request assistance to provide necessary and essential public services.

Agenda Item: 24-0876

**Attachments:** [2024 TCFCA Interlocal Agreement.docx](#)

**CNST-13 FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY AND THE MARTIN COUNTY TAX COLLECTOR REGARDING BILLING AND COLLECTION OF EMS USER FEES**

The Martin County Tax Collector's Office and Martin County Fire Rescue entered into an Interlocal Agreement on November 17th, 1992 and amended on June 25th, 2002 and June 9th, 2009. A rescission and complete restatement of the Interlocal Agreement was approved by the Board on February 10th, 2015 and was amended again on March 6th, 2017. This Agenda Item is to amend the Interlocal agreement to revise the fee structure for the provision of technology services and include language for billing and collection policies and procedures.

Agenda Item: 24-0879

**Attachments:** [TaxCollector ILA Agreement.pdf](#)

**CNST-14 APPROVAL OF INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY AND THE SCHOOL BOARD OF MARTIN COUNTY**

Martin County requests to renew the Interlocal Agreement with the School Board of Martin County to participate in Emergency Management by providing operating facilities and the necessary personnel to staff such facilities in times of emergencies or major disasters.

Agenda Item: 24-0894

Attachments: [Interlocal Agreement Martin County and School Board.pdf](#)

**PUBLIC WORKS**

**CNST-15 APPOINTMENT OF MARTIN COUNTY REPRESENTATIVE FOR JUNE 17, 2024 PAL MAR WATER CONTROL DISTRICT ANNUAL LANDOWNERS' MEETING AND BOARD OF SUPERVISORS MEETING**

Commissioner Sarah Heard is Martin County's designated representative on the Pal Mar Water Control District. The Annual Landowners' Meeting and Board of Supervisors Meeting is June 17, 2024. It is necessary for the Board of County Commissioners to update the Proxy to authorize Commissioner Heard to vote on June 17, 2024, to effectuate Board of County Commissioner direction.

Agenda Item: 24-0729

Attachments: [Proxy 2024- CO-Owned](#)  
[Proxy 2024- Solo Owned](#)

**CNST-16 INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY AND TOWN OF JUPITER ISLAND RELATING TO THE CONSTRUCTION OF EAST FORK CREEK STORMWATER TREATMENT AREA (STA) PHASE II PROJECT**

Board approval is requested for an Interlocal Agreement between the Martin County Board of County Commissioners (County) and the Town of Jupiter Island (Town). This Agreement will allow the County and Town to participate in a joint construction project for the East Fork Creek STA - Phase II project which includes the relocation of an 8" sewer main owned and maintained by the Town.

Agenda Item: 24-0822

Attachments: [TJI Executed ILA MC East Fork phase II.pdf](#)

**CNST-17 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A UTILITY EASEMENT FROM IM 02 JENSEN LLC, A DELAWARE LIMITED LIABILITY COMPANY, ALONG NE INDIAN RIVER DRIVE FOR THE FOUR FISH MARINA MAJOR FINAL SITE PLAN**

This is a request for the adoption of a Resolution approving and accepting a Utility Easement from IM 02 Jensen LLC, to allow for utility assets to be constructed by the developer and turned over to Martin County as part of the Four Fish Marina Major Final Site Plan along NE Indian River Drive in Jensen Beach.

Agenda Item: 24-0864

Attachments: [Location Map.pdf](#)  
[Easement Resolution.docx](#)  
[Executed Utility Easement pkg.pdf](#)

**CNST-18 FIRST AMENDMENT TO THE CONTRACT BETWEEN SENIOR RESOURCE ASSOCIATION AND THE MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS TO PROVIDE LOCAL OVERMATCH TO THE FY24 TRANSPORTATION DISADVANTAGED TRIP & EQUIPMENT (T&E) GRANT**

At the May 14, 2024, BOCC meeting, the Martin Metropolitan Planning Organization (MPO) Staff will request that the BOCC approve the First Amendment to the contract between Senior Resource Association (SRA) and the Martin County Board of County Commissioners in order to spend the local overmatch for the FY24 Transportation Disadvantaged Trip & Equipment Grant in the amount of \$58,282 to provide additional trips to the Transportation Disadvantaged population of Martin County.

Agenda Item: 24-0869

Attachments: [Amendment1 Senior Resource Association 041024.pdf](#)

**UTILITIES AND SOLID WASTE**

**CNST-19 BOARD OF COUNTY COMMISSIONERS' APPROVAL TO SUPPORT THE WATER SYSTEMS PER- AND POLYFLUOROALKYL SUBSTANCES (PFAS) LIABILITY PROTECTION ACT S.1430 -118TH CONGRESS (2023-2024)**

Senate Bill 1430 exempts specified water management entities, including public water systems, from liability under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA) for releases of certain perfluoroalkyl or poly-fluoroalkyl substances, commonly referred to as PFAS. Support of S.1430 will help ensure polluters, not the public, pay for PFAS cleanup.

Agenda Item: 24-0870

Attachments: [Letter to Rubio.pdf](#)  
[Letter to Scott.pdf](#)

**ADMINISTRATION**

**CNST-20 ADOPT A PROCLAMATION DECLARING TRAVEL AND TOURISM WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Travel and Tourism Week in Martin County, Florida.

Agenda Item: 24-0935

Attachments: [Travel and Tourism](#)

**Additional Item (24-0935)**

**DEPARTMENTAL  
ADMINISTRATION**

**DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 24-0511

**Attachments:** [SUPP MEMO \(4 items\)](#)  
[1 Item #1 Cover Sheet.docx](#)  
[1A SAFER Application.pdf](#)  
[2 Item #2 Cover Sheet.docx](#)  
[2A JAG Grant Agreement - R7116.pdf](#)  
[2B Budget Resolution 12074.xlsx](#)  
[3 Item #3 Cover Sheet.docx](#)  
[3A FRD Pumper Truck Refund Resolution 5.14.24 mtg.xlsx](#)  
[3B FRD Rescue 22 Insurance Proceeds Resolution 5.14.24.xlsx](#)  
[3C FRD Rescue 23 Insurance Proceeds Resolution 5.14.24xlsx.xlsx](#)  
[4 Item #4 Cover Sheet.docx](#)  
[4A Three Lakes PUD 5.21.24.xlsx](#)

**Supplemental Memorandum (4 items)**

**DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL  
\$1 MILLION OR GREATER**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 24-0517

**Attachments:** [SUPP MEMO \(2 items\)](#)  
[RFB2024-3581 MacArthurBlvdRoadwayElevation BidTabulation.pdf](#)  
[RFB2024-3581 MacArthurBlvdRoadwayElevation BidTabulation Corrected.pdf](#)  
[RFB2024-3581 MacArthurBlvdRoadwayElevation CIP.pdf](#)  
[RFB2024-3586 GrinderStationInstallation Re-Bid BidTabulation.pdf](#)

**Supplemental Memorandum (2 items)**

**DEPT-3 MANAGEMENT AGREEMENT FOR THE MARTIN COUNTY  
COURTHOUSE AND CULTURAL CENTER “HISTORIC COURTHOUSE”**

The Board is being asked to approve a management agreement with the Arts Council, Inc. for the use of the Martin County Courthouse and Cultural Center. The Arts Council is experienced in the management and operation of the property, which is listed on the National Historic Register as a historic site. Utilizing the Historic Martin County Courthouse as a Cultural Center is a stellar example of adaptive reuse of a historic property that allows Martin County constituents the ability to appreciate and enjoy a historic jewel of Martin County.

Agenda Item: 24-0852

Attachments: [2024 Arts Council Management Agreement.pdf](#)

## **PUBLIC WORKS**

### **DEPT-4 TRANSIT DEVELOPMENT PLAN (TDP) MAJOR UPDATE FINAL DRAFT REPORT**

At the May 14, 2024, BOCC Meeting, the consultant will present the MARTY Transit Development Plan (TDP) Major Update Final Draft Report.

Agenda Item: 24-0868

Attachments: [Marty TDP - Draft Final 4 22 2024 with Appendices.pdf Presentation](#)

## **PARKS AND RECREATION**

### **DEPT-5 DISCUSSION - REVERSIBLE 9-HOLE GOLF COURSE AT SAILFISH SANDS**

On April 30, 2024, the Board requested the Parks and Recreation Department to present an agenda item for discussion regarding the 'Reversible 9-Hole Course' at Sailfish Sands Golf Course.

Agenda Item: 24-0920

Attachments: [Presentation](#)

**[Additional Item \(24-0920\)](#)**

## **WORKSHOP**

### **WORK-1 REVIEW THE FISCAL YEAR (FY) 2025 TENTATIVE CAPITAL IMPROVEMENT PLAN (CIP)**

The draft Fiscal Year 2025 Capital Improvement Plan will be presented for the Board's review.

Agenda Item: 24-0906

Attachments: [FY25 TENTATIVE BUDGET BOOK 4.2.24 FINAL.pdf](#)  
[FY25 Capital Improvement Plan](#)  
[FY25 CIP Dept Slides](#)

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

## **ADJOURN**

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