

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** March 3, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Stephanie Merle
Director of the Office of Management & Budget

REF: 25-0378

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for the Fiscal Year 2025 Florida Department of Transportation (FDOT) Local Road Safety Program Grant for Fiscal Year 2029 Funding for the SE Dixie Highway Signal Improvements Project**

- **Requestor** – Public Works
- **Granting Agency** – FDOT
- **Project Description** – Martin County proposes to construct safety improvements at five (5) Florida East Coast (FEC) railroad grade crossings on SE Dixie Highway from SE Gleason Street to SE Osprey Street where SE Dixie Highway runs parallel to the FEC Railroad. The proposed improvements will vary by location and are designed to reduce crashes and improve pedestrian and vehicular safety. The existing traffic signals and crossings do not meet current standards and best safety practices. The proposed project will bring these crossings to current standards.
- **Requested Grant Award** – \$3,200,000
- **Budgetary Impact** – \$300,000 for engineering costs to be funded with FY 29 Roads Capital Improvement Funds (CIP).
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The project to remain unfunded.
- **Financial Fiscal impact if not approved** – Martin County will forfeit \$3,200,000 in grant funds.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the Public Works Department to apply for the Fiscal Year 2025 Florida Department of Transportation Local Road Safety Program grant for the SE Dixie Highway Signal Improvements Project; and

BCC MEETING DATE: March 11, 2025
DEPT-1

- Move that the Board authorize the Public Works Director or designee to be the authorized representative to sign the grant application and other non-monetary documents related to this grant.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

PERMISSION TO ACCEPT

2. Permission to Accept Amendment #1 to FY23 Mosquito Control Agreement #31576 from the State of Florida Department of Agriculture and Consumer Services (FDACS)

- **Agreement/Contract drafted by** – FDACS - Division of Agricultural Environmental Services
- **Parties to the Agreement/Contract** – FDACS and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Budget amendment 1 to FDACS contract #31576 to decrease the grant award of \$61,855.56 by \$6,185.56 for the purchase of chemicals used for arthropod control. This decrease is the result of an unanticipated increase in the number of mosquito control programs participating in the Tier II funding category (programs budgeting between 1-3 million dollars in local funds for arthropod control).
- **New/Renewal/Modified** – This contract is awarded annually.
- **Duration** – October 1, 2024 through September 30, 2025
- **Benefits to Martin County** – Enables the Mosquito Control Division to purchase chemicals used for arthropod control.
- **Cost to Martin County** – The agreement requires matching with local funds of 20%, which will come from the Division's operating budget. Staff time for grant administration.

Alternative Action:

- **Programmatic Implication if not approved** – N/A
- **Financial Fiscal impact if not approved** – N/A

Documents Requiring Action:

- FDACS Form 13613- Arthropod Control Budget Amendment 1 for State Funds (2 copies)
- FDACS Form 13617- Annual Certified Budget for Arthropod Control (2 copies)
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute the Arthropod Control Budget Amendment for State Funds;
- Move that the Board authorize the Chair to execute the amended Annual Certified Budget for Arthropod Control; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE