



BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

3/24/26 9:00 AM

**BOCC MEETING AGENDA
COMMISSION CHAMBERS**

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair

Edward V. Ciampi, Vice Chairman

Eileen Vargas, District 1

Stacey Hetherington, District 2

J. Blake Capps, District 3

Don G. Donaldson, P.E., County Administrator

Elysse A. Elder, County Attorney

Carolyn Timmann, Clerk of the Circuit Court and

Comptroller

PRESETS

9:05 AM - Public Comment

9:30 AM - Fire Rescue Update on Interlocal Agreement (DEPT-6)

10:30 AM - Sheriff Budensiek will Discuss Issues with SR710 (R&P-1)

5:05 PM - Public Comment

CALL TO ORDER

Invocation ~ Pastor Blaine Albright, Christ Fellowship Church

Pledge of Allegiance ~ Ashley Western, U.S. Marine & Veterans Services Officer

APPROVAL OF AGENDA

Additional Items

Approval of Agenda

PROCLAMATIONS AND SPECIAL PRESENTATIONS

**PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE
CONSENT AGENDA**

The Board is asked to present proclamations recognizing The Lyric Theatre's Centennial Celebration and recognizing American Red Cross Month in Martin County, Florida.

Agenda Item: 26-0429

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.
Commissioners
County Administrator

CONSENT AGENDA

Approval of Consent Agenda

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0320

Attachments: [SUPP MEMO \(1 item\)](#)
[RFB2026-3737_ListOfBidders.pdf](#)
[RFB2026-3737_BidItemList.pdf](#)

Supplemental Memorandum (1 item)

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between February 23 and March 8, 2026. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 26-0326

Attachments: [Warrant List](#)

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the February 17, 2026 joint meeting and the February 24, 2026 regular meeting.

Agenda Item: 26-0678

Attachments: [Feb17.2026 Joint Mtg Minutes.pdf](#)
[Feb24.2026 Minutes.pdf](#)

CNST-4 NOTED ITEMS

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 26-0329

CNST-5 BOARDS AND COMMITTEES STATUS REPORT

This quarterly Status Report is provided to keep the Commission apprised of all the current vacancies, expired terms, etc. on their various boards and committees.

Agenda Item: 26-0330

Attachments: [Status Report.docx](#)

CNST-6 ADOPT A PROCLAMATION RECOGNIZING NATIONAL DONATE LIFE MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation recognizing National Donate Life Month in Martin County, Florida.

Agenda Item: 26-0545

Attachments: [Donate Life Month](#)

CNST-7 ADOPT A PROCLAMATION DECLARING CHILD ABUSE PREVENTION MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Child Abuse Prevention Month in Martin County, Florida.

Agenda Item: 26-0668

Attachments: [Child Abuse Prevention](#)

CNST-8 ADOPT A PROCLAMATION DECLARING SEXUAL ASSAULT AWARENESS MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Sexual Assault Awareness Month in Martin County, Florida.

Agenda Item: 26-0684

Attachments: [Sexual Assault Awareness](#)

CNST-9 REQUEST TO APPROVE THE LOCAL HOUSING ASSISTANCE PLAN (LHAP) FOR FY2026-2029

Florida Administrative Code 67-37.005 requires the County to submit a new LHAP, which governs Martin County's State Housing Initiative Partnership Program (SHIP) programming and expenditures, every 3 years to the Florida Housing Finance Corporation (FHFC). The 2026-2029 LHAP was prepared by staff, reviewed and approved by FHFC, and subsequently approved by the Affordable Housing Advisory Committee (AHAC) at a public hearing held during the February 11, 2026 AHAC meeting. The AHAC recommended that the Board of County Commissioners (BOCC) approve the 2026-2029 LHAP for final submission to the FHFC.

Agenda Item: 26-0640

Attachments: [Martin 2026-2029 LHAP.pdf](#)
[2026-exhibit-a.pdf](#)
[2026-exhibit-b.pdf](#)
[2026-exhibit-c.pdf](#)
[2026-exhibit-d.pdf](#)
[2026-exhibit-e - resolution.pdf](#)

BUILDING

CNST-10 REQUEST TO CHARGE CONVENIENCE FEES FOR CREDIT CARDS AND ESTABLISH ACCESS TO AN AUTOMATED CLEARING HOUSE ELECTRONIC TRANSACTIONS

Adoption of a resolution establishing convenience fees for the use of credit cards, charge cards, debit cards or electronic funds transfers, and access to an Automated Clearing House (ACH) electronic transaction without cost, as an alternative.

Agenda Item: 26-0648

Attachments: [credit debit fee 02.19.26JD - SP Edits \(002\).docx](#)

COUNTY ATTORNEY

CNST-11 REQUEST FOR APPROVAL OF FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR FISCAL AGENT SERVICES FOR THE STATE ATTORNEY'S VICTIM SERVICE DEPARTMENT

The County currently has an Interlocal Agreement with the State Attorney for the 19th Judicial Circuit, Indian River County, Okeechobee County and St. Lucie County to provide fiscal agent services for the State Attorney's Victim Service Department. This amendment changes all references of "State Attorney's Victim Services Department" to read "Sexual Assault Assistance Program of the Treasure Coast and Okeechobee County" as well as updates St. Lucie's fiscal agent responsibilities to include IT related and payroll services.

Agenda Item: 26-0644

Attachments: [First Amendment to ILA State Attorney - Victim Service Department.docx](#)
[StateAttorney-IRC-MC-OC-SLC Fiscal Agent Svcs Victim Svcs 01232024 Recorded.pdf](#)

PUBLIC WORKS

CNST-12 APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN MARTIN COUNTY AND SAILFISH POINT PROPERTY OWNERS AND COUNTRY CLUB ASSOCIATION FOR BATHTUB BEACH RESTORATION PROJECT

The Board is requested to approve and execute a Memorandum of Agreement (MOA) with the Sailfish Point Property Owners and Country Club Association, Inc. (SPPOA) to establish a long-term agreement for a joint restoration project on Bathtub Beach and Sailfish Point beaches.

Agenda Item: 26-0624

Attachments: [2026 MOA Sailfish Point .pdf](#)

CNST-13 ADOPTION OF A RESOLUTION ACCEPTING AND APPROVING A UTILITY EASEMENT FROM RCA HOLDINGS, LLC, ALONG SW JACK JAMES DRIVE IN STUART

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from RCA Holdings, LLC, a Florida limited liability company, to allow for water and sewer related services and equipment on two parcels off SW Jack James Drive, near SW Commerce Way, in Stuart.

Agenda Item: 26-0630

Attachments: [Location Map.pdf](#)
 [Resolution.docx](#)
 [Signed UE Pkg.pdf](#)

CNST-14 ADOPTION OF A RESOLUTION ACCEPTING AND APPROVING A UTILITY EASEMENT FROM IM 02 JENSEN LLC AND IM 02 JENSEN RESI LLC, ALONG NE INDIAN RIVER DRIVE IN JENSEN BEACH

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from IM 02 Jensen LLC, a Delaware limited liability company, and IM 02 Jensen Resi LLC, a Delaware limited liability company, to allow for water and sewer related services and equipment on two parcels, both having the same managing member, located at 2225 and 2105 NE Indian River Drive, in Jensen Beach.

Agenda Item: 26-0642

Attachments: [Location Map.pdf](#)
 [Resolution.docx](#)
 [Signed UE Pkg.pdf](#)
 [Sunbiz for Both LLCs.pdf](#)

PUBLIC HEARING QUASI-JUDICIAL

PHQJ-1 PUBLIC HEARING TO CONSIDER A REQUEST FOR APPROVAL OF A REVISED MAJOR FINAL SITE PLAN FOR THE EXTRA SPACE STORAGE PROJECT (E040-004)

This is a request by Corporate Property Services, Inc., on behalf of Extra Space Storage, for approval of a Revised Major Final Site Plan to construct a two-story, 63,114-square-foot self-storage facility and associated infrastructure on approximately 2.51 acres, currently utilized for outdoor storage space. The subject property is located just west of the Cedar Pointe Plaza at 1990 NW Federal Highway in Stuart. Included is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 26-0639

Attachments: [2026_0206_E040-004_Staff_Report_final.pdf](#)
[2026-0205_E040-004_Reso.docx](#)
[E040-004_2026-0226_Legal-Description.pdf](#)
[2025_1020_E040-004_Final-Site-Plan.pdf](#)
[PAMP_GMD2026010345_Vista_Commons_Approved.pdf](#)
[2026_0226_E040-004_Application-Materials.pdf](#)
[2025_1020_E040-004_Landscape-Plan.pdf](#)
[2026_0126_E040-004_Elevations.pdf](#)
[2024_1121_E040-004_Disclosure_of_Interest.pdf](#)
[2026_0227_Sample-Letter-Public-notice.pdf](#)
[2026_0304_E040-004_Extra_Space_Storage_LAD_Tear_Sheet.PDF](#)
[2024_0911_E040-004_Sign-Posting-Certification.pdf](#)
[2026-0205_E040-004_Reso-Deny.docx](#)
[Staff Presentation](#)

REQUESTS AND PRESENTATIONS

R&P-1 PRESENTATION BY SHERIFF BUDENSIEK REGARDING TRAFFIC CONCERNS ON SR-710

Sheriff Budensiek will give a presentation on the traffic concerns on SR-710.

Agenda Item: 26-0299

DEPARTMENTAL ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 26-0336

- Attachments:** [SUPP MEMO \(3 items\)](#)
- [1 Item #1 Cover Sheet.docx](#)
 - [1A 24PLN42 A1 - Martin County Adaptation Plan - For Execution prn.pdf](#)
 - [1B 133018 Budget Resolution Amendment 1](#)
 - [2 Item #2 Cover Sheet.docx](#)
 - [2A ARTHROPOD CONTROL BUDGET AMENDMENT #1.pdf](#)
 - [2B ANNUAL CERTIFIED BUDGET FOR ARTHROPOD CONTROL.pdf](#)
 - [2C Budget Resolution - Mosquito Control Grant 13811 FY26 Amend 01](#)
 - [3 Item #3 Cover Sheet.docx](#)

Supplemental Memorandum (3 items)

**DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL
\$1 MILLION OR GREATER**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0342

- Attachments:** [SUPP MEMO \(1 item\)](#)
- [RFQ2025-3649 LarryMassingBuildingExpansionRenovations ListOfProposers.pdf](#)
 - [RFQ2025-3649 LarryMassingBuildingExpansionRenovations ScoreSheet Final Signed.pdf](#)
 - [RFQ2025-3649 LarryMassingBuildingExpansionRenovations CIP.pdf](#)
 - [RFQ2025-3649 LarryMassingBuildingExpansionRenovations CIP REV 3-24-2026.pdf](#)

Supplemental Memorandum (1 item)

PUBLIC WORKS

**DEPT-3 ADOPTION OF A RESOLUTION ACCEPTING THE TRANSFER OF A
PARCEL FROM THE MARTIN COUNTY COMMUNITY REDEVELOPMENT
AGENCY AND APPROVING THE SURPLUS AND SALE OF THE PARCEL
TO THE VILLAGE OF INDIANTOWN FOR GOVERNMENT
RECREATIONAL PURPOSES**

Request adoption of a resolution accepting the transfer of a vacant parcel located in Indiantown from the Martin County Community Redevelopment Agency (MCCRA) to Martin County. The MCCRA has determined the subject property is no longer needed for redevelopment purposes following the dissolution of the Indiantown Community Redevelopment Area (ICRA) in 2018. Also included in this item is a request to designate the property as surplus and to approve the sale of the property to the Village of Indiantown

(Village) for government recreational purposes at a price determined by the Board.

Agenda Item: 26-0628

Attachments: [Aerial Map.pdf](#)
[SWD from CRA to MC.pdf](#)
[Contract Village of Indiantown charleston st
draft surplus reso.docx](#)
[County Deed.docx](#)
[2025 Property Appraiser Sheet.pdf](#)
[SWD 2508-2642.pdf](#)

**DEPT-4 DISCUSS POTENTIAL SCHOOL ZONE ON SW NEWFIELD PARKWAY AT
CITRUS GROVE ELEMENTARY**

This discussion with the Board of County Commissioners will provide information regarding requests for a school zone on SW Newfield Parkway at Citrus Grove Elementary and general information about school zones.

Agenda Item: 26-0646

Attachments: [Presentation](#)

UTILITIES AND SOLID WASTE

**DEPT-5 25TH ANNIVERSARY PRESENTATION ON MARTIN SHIP PUMP OUT
OPERATION PROGRAM (MS POOP)**

Martin County Utilities and Solid Waste Department provides for on-site waste pump out and disposal of vessel on-board waste holding tanks. This service is provided at no charge to recipients. Staff is prepared to make a brief presentation further detailing these services and activities marking the 25th anniversary of this environmental initiative to protect local waterways from pollution.

Agenda Item: 26-0647

Attachments: [DEPT-5.docx](#)
[MS POOP Presentation.pptx](#)

Supplemental Memorandum (PowerPoint)

FIRE RESCUE

DEPT-6 FIRE RESCUE UPDATE ON INTERLOCAL AGREEMENT

This is an update regarding the status of an existing Interlocal Agreement for the provision of fire rescue services. The original intent of this agreement established a framework for cooperative coordination, shared responsibilities, and resource allocation. This update summarizes recent activities, operational outcomes, and any administrative or procedural adjustments that have occurred as part of the ongoing implementation of the agreement. This is informational and intended to keep the Board apprised of the status of the Interlocal Agreement, and any anticipated considerations for future amendments, renewals, or policy direction. No immediate Board action is required unless otherwise directed.

Agenda Item: 26-0704

Additional Item (26-0704)

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURN