



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
MARCH 24, 2026 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair
Edward V. Ciampi, Vice Chairman
Eileen Vargas
Stacey Hetherington
J. Blake Capps

Don G. Donaldson, P.E., County Administrator
Elysse A. Elder, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM - Public Comment
9:30 AM - Fire Rescue Update on Interlocal Agreement (DEPT-6)
10:30 AM - Sheriff Budensiek will Discuss Issues with SR710 (R&P-1)
5:05 PM - Public Comment

CALL TO ORDER AT 9:01 AM

Invocation ~ **Pastor Blaine Albright**, Christ Fellowship Church
Pledge of Allegiance – **Ashley Western**, U.S. Marine & Veterans Services Officer

APPROVAL OF AGENDA

Additional Items – [The Additional Item of DEPT-6 was added to the Agenda.](#)
Approval of Agenda – [The Agenda was approved.](#)

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Board is asked to present proclamations recognizing The Lyric Theatre's Centennial Celebration and recognizing American Red Cross Month in Martin County, Florida.

Agenda Item: 26-0429

ACTION TAKEN: [The proclamations were presented.](#)

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners – At Commissioner Ciampi's request, the Board asked staff to send a Chair letter of congratulations to Jamie Welker regarding the 70th Anniversary of The Lawrence Welk Show. The Board directed that the Tourist Development Council submit recommendations to the Board based on their Strategic Planning Objectives.

County Administrator

CONSENT AGENDA

Approval of Consent Agenda – The Consent Agenda was approved minus CNST-9.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items – CNST-9

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0320 [Supplemental Memorandum \(1 item\)](#)

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between February 23 and March 8, 2026. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 26-0326

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the February 17, 2026 joint meeting and the February 24, 2026 regular meeting.

Agenda Item: 26-0678

CNST-4 NOTED ITEMS

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 26-0329

CNST-5 BOARDS AND COMMITTEES STATUS REPORT

This quarterly Status Report is provided to keep the Commission apprised of all the current vacancies, expired terms, etc. on their various boards and committees.

Agenda Item: 26-0330

CNST-6 ADOPT A PROCLAMATION RECOGNIZING NATIONAL DONATE LIFE MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation recognizing National Donate Life Month in Martin County, Florida.

Agenda Item: 26-0545

CNST-7 ADOPT A PROCLAMATION DECLARING CHILD ABUSE PREVENTION MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Child Abuse Prevention Month in Martin County, Florida.

Agenda Item: 26-0668

CNST-8 ADOPT A PROCLAMATION DECLARING SEXUAL ASSAULT AWARENESS MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Sexual Assault Awareness Month in Martin County, Florida.

Agenda Item: 26-0684

CNST-9 REQUEST TO APPROVE THE LOCAL HOUSING ASSISTANCE PLAN (LHAP) FOR FY2026-2029

Florida Administrative Code 67-37.005 requires the County to submit a new LHAP, which governs Martin County's State Housing Initiative Partnership Program (SHIP) programming and expenditures, every 3 years to the Florida Housing Finance Corporation (FHFC). The 2026-2029 LHAP was prepared by staff, reviewed and approved by FHFC, and subsequently approved by the Affordable Housing Advisory Committee (AHAC) at a public hearing held during the February 11, 2026 AHAC meeting. The AHAC recommended that the Board of County Commissioners (BOCC) approve the 2026-2029 LHAP for final submission to the FHFC.

Agenda Item: 26-0640

RESOLUTION NO. 26-3.10

ACTION TAKEN: The Board approved the recommended 2026-2029 LHAP, authorized the Chair to sign the Resolution (LHAP Exhibit E), and authorized the Chair to sign the LHAP Certification (LHAP Exhibit D).

BUILDING

CNST-10 REQUEST TO CHARGE CONVENIENCE FEES FOR CREDIT CARDS AND ESTABLISH ACCESS TO AN AUTOMATED CLEARING HOUSE ELECTRONIC TRANSACTIONS

Adoption of a resolution establishing convenience fees for the use of credit cards, charge cards, debit cards or electronic funds transfers, and access to an Automated Clearing House (ACH) electronic transaction without cost, as an alternative.

Agenda Item: 26-0648

RESOLUTION NO. 26-3.7

COUNTY ATTORNEY

CNST-11 REQUEST FOR APPROVAL OF FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR FISCAL AGENT SERVICES FOR THE STATE ATTORNEY'S VICTIM SERVICE DEPARTMENT

The County currently has an Interlocal Agreement with the State Attorney for the 19th Judicial Circuit, Indian River County, Okeechobee County and St. Lucie County to provide fiscal agent services for the State Attorney's Victim Service Department. This amendment changes all references of "State Attorney's Victim Services Department" to read "Sexual Assault Assistance Program of the Treasure Coast and Okeechobee County" as well as updates St. Lucie's fiscal agent responsibilities to include IT related and payroll services.

Agenda Item: 26-0644

PUBLIC WORKS

CNST-12 APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN MARTIN COUNTY AND SAILFISH POINT PROPERTY OWNERS AND COUNTRY CLUB ASSOCIATION FOR BATHTUB BEACH RESTORATION PROJECT

The Board is requested to approve and execute a Memorandum of Agreement (MOA) with the Sailfish Point Property Owners and Country Club Association, Inc. (SPPOA) to establish a long-term agreement for a joint restoration project on Bathtub Beach and Sailfish Point beaches.

Agenda Item: 26-0624

CNST-13 ADOPTION OF A RESOLUTION ACCEPTING AND APPROVING A UTILITY EASEMENT FROM RCA HOLDINGS, LLC, ALONG SW JACK JAMES DRIVE IN STUART

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from RCA Holdings, LLC, a Florida limited liability company, to allow for water and sewer related services and equipment on two parcels off SW Jack James Drive, near SW Commerce Way, in Stuart.

Agenda Item: 26-0630

RESOLUTION NO. 26-3.8

CNST-14 ADOPTION OF A RESOLUTION ACCEPTING AND APPROVING A UTILITY EASEMENT FROM IM 02 JENSEN LLC AND IM 02 JENSEN RESI LLC, ALONG NE INDIAN RIVER DRIVE IN JENSEN BEACH

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from IM 02 Jensen LLC, a Delaware limited liability company, and IM 02 Jensen Resi LLC, a Delaware limited liability company, to allow for water and sewer related services and equipment on two parcels, both having the same managing member, located at 2225 and 2105 NE Indian River Drive, in Jensen Beach.

Agenda Item: 26-0642

RESOLUTION NO. 26-3.9

PUBLIC HEARING QUASI-JUDICIAL

PHQJ-1 PUBLIC HEARING TO CONSIDER A REQUEST FOR APPROVAL OF A REVISED MAJOR FINAL SITE PLAN FOR THE EXTRA SPACE STORAGE PROJECT (E040-004)

This is a request by Corporate Property Services, Inc., on behalf of Extra Space Storage, for approval of a Revised Major Final Site Plan to construct a two-story, 63,114-square-foot self-storage facility and associated infrastructure on approximately 2.51 acres, currently utilized for outdoor storage space. The subject property is located just west of the Cedar Pointe Plaza at 1990 NW Federal Highway in Stuart. Included is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 26-0639

RESOLUTION NO. 26-3.11

ACTION TAKEN: The Board received and filed the agenda item and all attachments as an exhibit and adopted the Resolution approving the Final Site Plan and approved the Preserve Area Management Plan for the Extra Space Storage project.

REQUESTS AND PRESENTATIONS

R&P-1 PRESENTATION BY SHERIFF BUDENSIEK REGARDING TRAFFIC CONCERNS ON SR-710

Sheriff Budensiek will give a presentation on the traffic concerns on SR-710.

Agenda Item: 26-0299

10:30 AM PRESET

ACTION TAKEN: The Board heard the presentation. The Public Works Director will talk to the Florida Department of Transportation about adding signage, delineators, or lighting.

**DEPARTMENTAL
ADMINISTRATION**

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 26-0336 Supplemental Memorandum (3 items)

ACTION TAKEN:

1. Permission to Accept the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant #24PLN42 Amendment No. 1 - The Board authorized the Chair to execute Amendment No. 1 to the FDEP 24PLN42 agreement; authorized the County Administrator or designee to execute any future non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and adopted the Budget Resolution. **RESOLUTION NO. 26-3.12**
2. Permission to Accept Amendment #1 to FY26 Mosquito Control Agreement #33196 from the State of Florida Department of Agriculture and Consumer Services (FDACS) - The Board authorized the Chair to execute the Arthropod Control Budget Amendment for State Funds; authorized the Chair to execute the amended Annual Certified Budget for Arthropod Control; and adopted the Budget Resolution. **RESOLUTION NO. 26-3.13**
3. Request for Funds for Emergency Management Risk Assessment - The Board authorized a Budget Transfer from General Fund Reserves in the amount of \$40,000 to complement the THIRA for the Emergency Management Division.

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0342 Supplemental Memorandum (1 item)

ACTION TAKEN:

- A. **CONTRACTS OVER \$1,000,000**
 1. Martin County Building Department (Larry Massing Building) Expansion & Renovation (RFQ2025-3649) – The Board awarded the contract to the highest scoring firm, Remnant Construction, LLC in the amount of \$4,130,616.85; approved the amended CIP sheet for the Martin County Building Department (Larry Massing Building) Addition & Renovation Project; authorized a budget transfer from Building fund reserves to Martin County Building Department (Larry Massing Building) Addition & Renovation Project; and authorized the County Administrator or designee to execute all documents related to this request.

PUBLIC WORKS

DEPT-3 ADOPTION OF A RESOLUTION ACCEPTING THE TRANSFER OF A PARCEL FROM THE MARTIN COUNTY COMMUNITY REDEVELOPMENT AGENCY AND APPROVING THE SURPLUS AND SALE OF THE PARCEL TO THE VILLAGE OF INDIANTOWN FOR GOVERNMENT RECREATIONAL PURPOSES

Request adoption of a resolution accepting the transfer of a vacant parcel located in Indiantown from the Martin County Community Redevelopment Agency (MCCRA) to Martin County. The MCCRA has determined the subject property is no longer needed for redevelopment purposes following the dissolution of the Indiantown Community Redevelopment Area (ICRA) in 2018. Also included in this item is a request to designate the property as surplus and to approve the sale of the property to the Village of Indiantown (Village) for government recreational purposes at a price determined by the Board.

Agenda Item: 26-0628

RESOLUTION NO. 26-3.14

ACTION TAKEN: The Board adopted the Resolution accepting the Special Warranty Deed from the Martin County Community Redevelopment Agency and approved the surplus designation of the property and the sale for government recreational purposes; authorized staff to proceed with preparing a Vacant Land Contract with the Village of Indiantown in the amount of \$275,000; and authorized the County Administrator or designee to execute the conditional contract and any additional contract documents.

DEPT-4 DISCUSS POTENTIAL SCHOOL ZONE ON SW NEWFIELD PARKWAY AT CITRUS GROVE ELEMENTARY

This discussion with the Board of County Commissioners will provide information regarding requests for a school zone on SW Newfield Parkway at Citrus Grove Elementary and general information about school zones.

Agenda Item: 26-0646

ACTION TAKEN: The Board heard the presentation, asked staff to make the presentation to the School Board, and send the presentation to the Administration at Citrus Grove Elementary and the Canopy Creek Homeowners Association.

UTILITIES AND SOLID WASTE

DEPT-5 25TH ANNIVERSARY PRESENTATION ON MARTIN SHIP PUMP OUT OPERATION PROGRAM (MS POOP)

Martin County Utilities and Solid Waste Department provides for on-site waste pump out and disposal of vessel on-board waste holding tanks. This service is provided at no charge to recipients. Staff is prepared to make a brief presentation further detailing these services and activities marking the 25th anniversary of this environmental initiative to protect local waterways from pollution.

Agenda Item: 26-0647 Supplemental Memorandum (PowerPoint)

ACTION TAKEN: The Board heard the presentation.

FIRE RESCUE

DEPT-6 FIRE RESCUE UPDATE ON INTERLOCAL AGREEMENT

This is an update regarding the status of an existing Interlocal Agreement for the provision of fire rescue services. The original intent of this agreement established a framework for cooperative coordination, shared responsibilities, and resource allocation. This update summarizes recent activities, operational outcomes, and any administrative or procedural adjustments that have occurred as part of the ongoing implementation of the agreement. This is informational and intended to keep the Board apprised of the status of the Interlocal Agreement, and any anticipated considerations for future amendments, renewals, or policy direction. No immediate Board action is required unless otherwise directed.

Agenda Item: 26-0704 Additional Item

9:30 AM PRESET

ACTION TAKEN: The Board heard the update. The Board directed that a meeting take place with the County Fire Chief, the City Fire Chief, Administration members from both Fire Rescues, both Medical Directors, both attorneys, representatives from Cleveland Clinic, and a Healthy Start representative to amend the Interlocal Agreement to address labor and delivery patients and designate that the County will handle transport from Cleveland Clinic North to a labor and delivery hospital.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 12:42 PM

The next meeting is April 7, 2026.