



[County seal]

BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
JULY 21, 2025 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair
Edward V. Ciampi, Vice Chairman
Eileen Vargas
Stacey Hetherington
J. Blake Capps

Don G. Donaldson, P.E., County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit
Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:02 AM

Invocation – **Pastor Jim Harp**, Stuart Alliance Church
Pledge of Allegiance

APPROVAL OF AGENDA

Additional Items – *There were no Additional Items.*
Approval of Agenda – *The Agenda was approved.*

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.
Commissioners
County Administrator

CONSENT AGENDA

Approval of Consent Agenda – [The Consent Agenda was approved minus CNST-2.](#)

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items – [CNST-2](#)

ADMINISTRATION

CNST-1 JENSEN BEACH ELEMENTARY SCHOOL RECREATIONAL FACILITIES INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS AND THE SCHOOL BOARD OF MARTIN COUNTY

This agenda item seeks Board of County Commissioners' consideration and approval to enter an Interlocal Agreement with the Martin County School Board. The purpose of the agreement is to formalize public access and use of the recreational facilities at Jensen Beach Elementary School. The proposed agreement will clarify roles, responsibilities, and maintenance obligations for both parties, ensuring efficient management and shared benefits for the community.

Agenda Item: 25-1106 [Supplemental Memorandum](#)

PUBLIC WORKS

CNST-2 ADOPT A RESOLUTION DELEGATING AUTHORITY TO APPROVE, ACCEPT DEDICATIONS, AND AMEND TEXTUAL COMPONENTS OF PLATS

This is a request to adopt a Resolution that: delegates the Board's authority to approve plats, accept dedications of land pursuant to plats, and execute any documents necessary related to plats to the County Administrator; and updates the textual components of plats.

Agenda Item: 25-1134

[RESOLUTION NO. 25-7.15](#)

[ACTION TAKEN:](#) The Board adopted the Resolution that delegates the Board's authority to approve plats; accepts dedications of land pursuant to plats; and execute any documents necessary related to plats to the County Administrator; and updates the textual components of plats.

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 REQUEST FOR WAIVER OF CONFLICT OF INTEREST UNDER SECTION 112.313(7)(A), FLORIDA STATUTES FOR APPOINTMENT OF TRAVIS WADDELL TO THE RIO NEIGHBORHOOD ADVISORY COMMITTEE

This item seeks to waive the conflict of interest for Travis Waddell, whose businesses Bremar Construction and Freedom Waste Services, have contractual relationships with Martin County. Mr. Waddell has applied for reappointment to the Rio Neighborhood Advisory Committee. Florida law authorizes the Board of County Commissions to waive this conflict by a two-thirds vote pursuant to Section 112.313(12), Florida Statutes.

Agenda Item: 25-1105

[RESOLUTION NO. 25-7.16](#)

[ACTION TAKEN:](#) The Board waived Travis Waddell's conflict of interest under Section 112.313(12) Florida Statutes by a two-thirds vote based on the disclosure of the relationship in the Form 4A Disclosure of Business Transaction, Relationship, or Interest; appointed Travis Waddell to the Rio Neighborhood Advisory Committee for a term to begin immediately and end September 11, 2027; and authorized the Chair to sign the Resolution of Appointment.

**DEPARTMENTAL
ADMINISTRATION**

DEPT-1 DISCUSSION OF RECRUITMENT FOR COUNTY ATTORNEY POSITION

Martin County's County Attorney, Sarah Woods, will be retiring in July 2025. Staff seeks direction from the Board of County Commissioners on the recruitment process to fill this upcoming vacancy.

Agenda Item: 25-1079

ACTION TAKEN: The Board selected Denise Marie Nieman to complete the County Attorney Selection Committee.

WORKSHOP

WORK-1 BOARD OF COUNTY COMMISSIONERS' FISCAL YEAR 2025/2026 BUDGET WORKSHOP

The Budget Workshop is scheduled for Monday, July 21 and if necessary, Tuesday, July 22. The purpose of the workshop is to establish the tentative millage. The tentative millage will be set at the end of the day, unless the meeting continues into Tuesday, July 22.

Agenda Item: 25-0695 Supplemental Memorandum

ACTION TAKEN: The Board reviewed and tentatively approved all portions of the Fiscal Year 2025/2026 Budget with the following change:

- The Board amended the Commission MSTU budget for Commission District 3 by maintaining the millage rate at 0.0404.

The Board set the tentative millage rate for the Countywide Taxing Authority at 6.5614%, the MSTUs at 3.3571% (total Countywide & MSTUs 9.9185), and all non-countywide MSTUs at .4760%.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 5:31 PM

The next regular meeting will be August 12, 2025.

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