

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** April 23, 2024

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. HARBOR ESTATES / GAINES AVENUE AREA WATER MAIN EXTENSION (RFB2024-3565)** – Extension of water mains throughout Martin County owned rights-of-way for streets within the Harbor Estates/Gaines Avenue area for potable water service and fire protection. Project also includes water and force main construction in the Cape Live Oak subdivision, as well as water and force main construction within the Stratford on the Waters subdivision.

Project was publicly bid (bid tabulation attached). Five (5) bids were received. One (1) bid was deemed “non-responsive” as it lacked the required documentation specified in the solicitation.

Fiscal Impact: The cost of the project will be paid for by the benefitted property owners of the Harbor Estates / Gaines Avenue Area Water Main Municipal Service Benefit Unit (MSBU). The Utilities & Solid Waste Department is contributing \$181,000 of Consolidated Water – CFC funds and Consolidated Sewer - CFC funds to this project. This remaining balance will be financed through the State of Florida Department of Environmental Protection (FDEP) Drinking Water State Revolving Fund Construction Loan Agreement (#DW43024).

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Jamie Underground, Inc., in the amount of \$1,444,778.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 2. TREE PRUNING, REMOVAL & INSTALLATION (RFB2024-3579)** – Continuing services agreement for tree pruning, removal, and installation. The majority of the work assigned under the agreement will be on road and stormwater rights-of-way, real property/facilities,

BCC MEETING DATE: April 30, 2024
AGENDA ITEM: DEPT-2

and easements on an as needed basis. Some sites may be scheduled for annual pruning. The County may request additional emergency tree work during the contract period.

Project was publicly bid (bid tabulation attached). Four (4) bids were received, and one (1) bid was deemed non-responsive due to failure to meet the minimum requirements of the solicitation.

Maximum Not-to-Exceed Value: \$1,000,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various Departmental operating and/or capital budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidders:
 - All Florida Tree and Landscape, Inc.
 - Sherlock Tree Company
 - Tri-Brothers Tree and Landscaping, Inc.
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **BATHTUB BEACH / SAILFISH POINT NOURISHMENT (2023-2024) (RFB2023-3547)**
– The original project scope consists of dredging 215,000 cubic yards (cy) of sediment from flood shoal Borrow Area “C”, the Sailfish Point Marina Channel, the Federal Navigation Channel, Transition Area, and Impoundment Basin; and placement of the sediment as beach and dune fill along approximately 3,500 feet of Atlantic Ocean shoreline along Bathtub Reef Beach Park and Sailfish Point in Martin County, Florida. Scope also includes the performance of all turbidity monitoring, vibration monitoring, environmental monitoring, and tilling the beach after filling placement. In accordance with the Contract Documents, beach fill construction must be completed, and all equipment removed from the beach by 11:59 pm on April 30, 2024, unless otherwise specified by a Contract Amendment for contract time.

BCC MEETING DATE: April 30, 2024
AGENDA ITEM: DEPT-2

Purpose of Change Order: Following unforeseen wind and wave events that occurred after project contract award, there has been a significant increase in sand loss within the project area. This necessitated an increase in the project's dredge quantities from 215,000 cubic yards to 275,000 cubic yards. The adjustments to dredge quantities specifically apply to the Sailfish Point Channel and Impoundment Basin with sand placement along the shoreline within the project limits. Additionally, to accommodate the increased sediment needs, additional scope is required for turbidity monitoring, vibration monitoring, and environmental monitoring.

Original Contract Amount: \$ 5,921,000.00 (BCC approved 11/21/2023)

Amount of Increase: \$ 1,095,879.52

Total Contract Amount: \$ 7,016,879.52

Fiscal Impact: This change order is funded by a forthcoming grant award from FDEP.

Recommended Action:

1. Move that the Board approve Change Order #1 to Atlantic & Gulf Dredging & Marine, LLC, in the amount of \$1,095,879.52; and
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

DGD/klb
Attachments