

BCC MEETING DATE: June 9, 2026
AGENDA ITEM: DEPT-2

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** June 1, 2026

VIA: Don G. Donaldson, P.E., CFM
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB, FCCM
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. DISASTER RECOVERY ENGINEERING SERVICES (RFQ2026-3757)** – Continuing services agreement for professional consulting services to provide planning, evaluation, design, permitting, and related professional services associated with the repair, restoration, or improvement of public infrastructure impacted by disaster events.

Work shall be authorized and performed on an as-needed basis through the issuance of written Task Orders. Task Orders will be issued by the County through written requests describing the general scope of services, objectives, deliverables, schedule, and any applicable constraints. No minimum amount of work is guaranteed under this solicitation or any resulting agreement.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Five (5) firms submitted Statements of Qualifications (SOQs) in response to the solicitation. Three (3) firms were shortlisted and invited to present before the Selection Committee in accordance with the requirements of the Consultants' Competitive Negotiation Act (CCNA), Section 287.055, Florida Statutes. Following the presentations and evaluations, the Selection Committee recommended award to the two (2) highest-ranked firms.

Maximum Not-to-Exceed Value: \$5,000,000.00
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

Individual task orders under this contract shall not exceed \$500,000 nor shall any resulting construction contract exceed \$7,725,000 in accordance with Section 287.055, Florida Statute, as amended.

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

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Fiscal Impact: Funding for individual task orders is provided through various Departmental operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board. Funds for services under this Agreement may be derived from the Federal Emergency Management Agency (FEMA) and/or from Florida Division of Emergency Management (FDEM).

Recommended Action:

1. Move that the Board award the contract to the two (2) highest scoring firms:
 - LaConte Engineering
 - CAPTEC Engineering, Inc.
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

2. **DISASTER DEBRIS MONITORING (RFP2026-3763)** – Continuing services agreement to provide all personnel and resources necessary to monitor debris operations, including load ticketing, field inspections, and volume estimation at Debris Management Sites (DMS), in compliance with Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Emergency Management (FDEM), including the Florida Recovery Obligation Calculation (F-ROC) program, and other applicable requirements.

Work shall be authorized and performed on an as-needed basis through the issuance of written Task Orders. Task Orders will be issued by the County through written requests describing the general scope of services, objectives, deliverables, schedule, and any applicable constraints. No minimum amount of work is guaranteed under this solicitation or any resulting agreement.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Five (5) firms submitted proposals in response to the solicitation. One (1) proposal was determined to be non-responsive due to the firm's failure to submit a complete proposal form as required by the solicitation and was therefore removed from further consideration. The remaining proposals were evaluated by the selection committee using the established criteria. Based on this evaluation, two (2) firms are being recommended for contract award, as reflected in the attached score sheet.

Maximum Not-to-Exceed Value: \$3,000,000.00
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by

the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual task orders is provided through various Departmental operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board. Funds for services under this Agreement may be derived from the Federal Emergency Management Agency (FEMA) and/or from Florida Division of Emergency Management (FDEM).

Recommended Action:

1. Move that the Board award the contract to the two (2) highest ranked firms:
 - Thompson Consulting Services, LLC
 - DebrisTech, LLC
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

3. AVIATION PLANNING & ENGINEERING SERVICES (RE-BID) (RFQ2026-3765) – Continuing services agreement for professional engineering and planning services for Witham Field (SUA), also known as Martin County Airport.

Selected firms will provide comprehensive services for airport capital improvements, master planning, design, environmental services, and business planning. These services will encompass all phases of each project, including predesign, design, bidding, construction management, permitting, testing and inspections, and project closeout

Work shall be authorized and performed on an as-needed basis through the issuance of written Task Orders. Task Orders will be issued by the County through written requests describing the general scope of services, objectives, deliverables, schedule, and any applicable constraints. No minimum amount of work is guaranteed under this solicitation or any resulting agreement.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Four (4) firms submitted Statements of Qualifications (SOQs) in response to the solicitation. Three (3) firms were shortlisted and invited to present before the Selection Committee in accordance with the requirements of the Consultants' Competitive Negotiation Act (CCNA), Section 287.055, Florida Statutes. Following the presentations and evaluations, the Selection Committee recommended award to the two (2) highest-ranked firms.

Maximum Not-to-Exceed Value: \$3,000,000.00
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

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Individual task orders under this contract shall not exceed \$500,000 nor shall any resulting construction contract exceed \$7,725,000 in accordance with Section 287.055, Florida Statute, as amended.

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual task orders is provided through Airport Enterprise funds.

Recommended Action:

1. Move that the Board award the contract to the two (2) highest scoring firms:
 - Hoyle, Tanner & Associates, Inc.
 - AVCON, Inc.
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb
Attachments