

**Historic Preservation Board**  
Created Pursuant to LDR s. 4.582  
Amended Pursuant to Ordinance 1109

**Powers & Duties:**

1. Recognize archaeological geo-environmental zones as identified on an Archaeological Survey of Martin County.
2. Designate historic sites and districts pursuant to Section 4.584.
3. Approve historical markers and issue certificates of designation.
4. Establish procedures for the issuance of certificates of appropriateness and certificates to dig.
5. Recommend zoning and building code amendments to the proper authorities.
6. Promote an awareness of the benefits of historic preservation and its benefits to the community.
7. Perform periodic updates to the historic archaeological survey.
8. Perform periodic updates to the architectural survey.
9. Record and maintain records of the HPB's actions and decisions.
10. Provide an annual report to the Board of County Commissioners.
11. Review, develop, and recommend ordinances to the Board of County Commissioners that promote the preservation and rehabilitation of historic resources.
12. Seek out worthy projects for matching grants-in-aid from sources which have as their purpose the preservation for public benefit of properties that are significant in American history, architecture, archaeology, and culture.
13. Review applications for all buildings, properties, and site in unincorporated Martin County nominated for listing on the National Register of Historic Places.
14. Establish criteria and procedures for the expedited review of certain projects by staff.
15. Seek expertise on proposals or matters requiring evaluation by a professional or a discipline not represented on the HPB.
16. Provide an annual budget to the Board of County Commissioners.
17. Attend pertinent information or educational meetings, workshops and conferences.

**How Appointed:**

The HPB shall consist of nine members appointed by the Board of County Commissioners. Each member shall be a resident of Martin County. The composition of the HPB shall consist of four designated seats and three at-large seats. There will be a representative of each of the following professions: 1 architect with professional or educational experience related to historic preservation; 1 general contractor with professional or educational experience related to historic preservation; 1 Realtor; and 1 person with demonstrated knowledge specifically related to Martin County history. The 5 at-large seats will be comprised of citizens who, by virtue of their profession or business, have demonstrated interest and experience in historic preservation and/or archeological resources; however, appointments shall be in the sole discretion of the Board of County Commissioners.

**Terms:**

Appointments shall be for a term of four years for each member except the initial terms for three members shall be for three years so that the terms are staggered. A members' term shall terminate if the member ceases to be a Martin County resident. If any member fails to attend three consecutive meetings in one year without cause or prior approval of the Chair, the HBP shall declare the member's office vacant. A member may be removed at the pleasure of the

Board of County Commissioners. Any vacancy occurring on the HPB shall be filled by the Board of County Commissioners for the remainder of the unexpired term within 60 days. Members shall be eligible for reappointment and shall hold office until their successors have been duly appointed unless they have been removed from office.

**Meetings:**

Regular meetings shall be held as necessary to fulfill their duties. No business shall be conducted without a quorum consisting of four members.

**Staff Liaison:** Elise Raffa, Community Development Coordinator

Member	Position	Appointed	Term End
VACANT	Architect with Professional or Educational Experience Related to Historic Preservation		
Joette Lorion Rice	Demonstrated knowledge specifically Related to Martin County History	02/26/2006	02/25/2026
Evan Anderson	General Contractor	02/24/2017	02/23/2029
Sherry Lee	Realtor	05/09/2017	02/25/2026
Rodney Johnson	At-Large Member	03/03/2020	02/25/2026
Rob Steele	At-Large Member	06/20/2023	02/23/2029
Douette Pryce	At-Large Member	02/26/2014	02/25/2026
Jacqui May	At-Large Member	01/23/2024	01/22/2028
William R. Weiss	At-Large Member	01/23/2024	01/22/2028

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