

**BCC MEETING DATE:** September 10, 2024  
**AGENDA ITEM:** DEPT-2

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners      **DATE:** September 3, 2024

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD  
APPROVAL \$1 MILLION OR GREATER**

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**A. CONTRACTS OVER \$1,000,000** - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. PALM CITY II LANDFILL & TRANSFER STATION ADMINISTRATION BUILDING CONSTRUCTION (RFB2024-3605)** – Construction of a 3,055 square foot Administration Office Building including site preparation (including buried debris removal), grading, stormwater system, access roads, parking lots, landscaping, and other Work indicated in the Contract Documents.

Project was publicly bid (bid tabulation attached). Seven (7) bids were received. However, one (1) bid was deemed “non-responsive” because it did not include a bid bond, as required by the solicitation.

Please note that a minor calculation error of \$0.50 was found on the bid form of the apparent low bidder, One Call Florida. A revised Bid Tabulation reflecting the updated total is included as part of this agenda item. Despite the small error, One Call Florida remains the apparent low bidder.

**Fiscal Impact:** This project is funded with Solid Waste Fees.

**Recommended Action:**

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, One Call Florida, Inc., in the amount of \$2,195,207.50; and
2. Move that the Board approve a CIP modification; and
3. Move that the Board approve a budget transfer of \$1,850,000.00 from Project #4904, Relocation of Recycling, to Admin Building Construction project #4015; and
4. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

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- 2. US-1 & SE CONSTITUTION BOULEVARD INTERSECTION IMPROVEMENTS (RFB2024-3609)** – Installation of a new mast arm signal at the intersection of US-1 (SR-5 / SE Federal Highway) and SE Constitution Boulevard. In addition to the signal improvements, roadway and lighting improvements are proposed to accommodate the proposed signal. All work proposed is within the right of way on US-1 (SR-5 / SE Federal Highway) located in Martin County. The Contractor must be FDOT prequalified and is required to comply with the terms and conditions set forth in the State of Florida Department of Transportation – Construction Agreement (Agreement No. 2023-C-490-00006).

Project was publicly bid (bid tabulation attached).

**Fiscal Impact:** This project is funded with Gas Tax.

**Recommended Action:**

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Carr Construction, LLC, in the amount of \$1,076,974.44; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb  
Attachments