



[County seal]

BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY

NOVEMBER 19, 2024 ~ 9:00 AM

COMMISSION CHAMBERS

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Eileen Vargas, District 1
Stacey Hetherington, District 2
J. Blake Capps, District 3
Sarah Heard, District 4
Edward V. Ciampi, District 5

Don G. Donaldson, P.E., County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:07 AM

1. INVOCATION ~ **Pastor Blane Albright**, Christ Fellowship Stuart
2. PLEDGE OF ALLEGIANCE
3. ADDITIONAL ITEMS – [The Additional Item of CNST-8 was added to the Agenda.](#)
4. APPROVAL OF AGENDA – [The Agenda was approved.](#)
5. APPROVAL OF CONSENT AGENDA – [The Consent Agenda was approved minus CNST-4.](#)
Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 ORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners is requested to adhere to the outlined steps for restructuring in accordance with the policy.

Agenda Item: 25-0001 **RESOLUTION NOS. 24-11.22, 24-11.23, and 24-11.24**

ACTION TAKEN: The Board appointed Commissioner Heard as the Chair and Commissioner Edward V. Ciampi as the Vice Chairman; approved the use of the prior Vice Chair's signature plate for check signing purposes until the new signature plate arrives; adopted a Resolution designating who may sign documents on behalf of the Board; make appointments to the Boards and Councils requiring Commission membership; confirmed Howard Brown and Rick Hartman to be the Commission Districts 3 and 5 respectively representatives on the Local Planning Agency; confirmed Michael Dooley to be the Commission District 3 representative on the Board of Zoning Adjustment; approved their meeting schedule for 2025; approved the holidays for 2025; and amended their Rules of Procedure.

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – Commissioner Heard requested an update on the conservation lands sales tax and the committee.
3. COUNTY ADMINISTRATOR

CONSENT ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0006 **Supplemental Memorandum (2 items)**

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between October 28, 2024 and November 3, 2024. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 25-0013

CNST-3 NOTED ITEMS

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 25-0017

GROWTH MANAGEMENT

CNST-4 REQUEST FOR ALTERATION OF AN EXISTING PRESERVE AREA AND AMENDMENT OF AN APPROVED PRESERVE AREA MANAGEMENT PLAN

This is a request from Kevin and Emily Bellucy for an amendment to the existing preserve area boundary under an approved Preserve Area Management Plan (PAMP) that was issued in 2008. Pursuant to Section 4.36.C, Land Development Regulations (LDR), Martin County Code, any alteration to the size, shape, or design of a previously approved preserve area shall be approved by the Board of County Commissioners.

Agenda Item: 25-0251

ACTION TAKEN: The Board approved the proposed preserve area alteration and Amended PAMP.

PUBLIC WORKS

CNST-5 REQUEST THAT MARTIN COUNTY GRANT AN UNDERGROUND EASEMENT TO FLORIDA POWER & LIGHT COMPANY (FPL) FOR UTILITY SERVICES ON COUNTY OWNED PROPERTY IN PALM CITY

FPL has requested approval of an Underground Easement to bury overhead power lines on County-owned property adjacent to Danforth Creek in Palm City. FPL requires that the County grant a non-exclusive Underground Easement prior to providing this service.

Agenda Item: 25-0252

CNST-6 PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

The Federal Transit Administration (FTA) released a final rule outlining Public Transportation Agency Safety Plan (PTASP) requirements on July 19, 2019. The final rule requires all transit agencies that receives funds under 49 U.S.C. Section 5307 to adopt a PTASP no later than July 20, 2020, and to certify this plan each year thereafter. PTASPs commit transit agencies to designate a Chief Safety Officer and to develop and implement a safety program.

Agenda Item: 25-0257

CNST-7 ADOPT A RESOLUTION APPROVING AND ACCEPTING A WARRANTY DEED FOR PROPERTY WITH A UTILITY LIFT STATION, LOCATED ON SALERNO ROAD, AS A CONDITION OF APPROVAL OF THE PLAT FOR HUNTER LAKE IN STUART

This is a request for the adoption of a resolution approving and accepting a Warranty Deed for real property that contains a utility lift station, from Hunter Lakes, LLC, a Florida limited liability company, as a condition of approval of the Hunter Lake plat, located in Stuart off Salerno Road.

Agenda Item: 25-0265

RESOLUTION NO. 24-11.25

ADMINISTRATION

CNST-8 MARTIN COUNTY LOCAL BILL REQUEST – INMATE MEDICAL COSTS

The Board of County Commissioners is requested to approve adding a potential local bill for the 2025 Legislative Session regarding county jail inmate medical costs. Due to publishing deadlines, the purpose of this item is to publish the proposed bill language. A formal presentation of the bill and accompanying data will be given at a later date.

Agenda Item: 25-0275 **Additional Item**

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 NEIGHBORHOOD ADVISORY COMMITTEE APPOINTMENTS

After solicitation of applicants due to vacancies, terms expiring, and a resignation, the Board is asked to make the necessary appointments to the Golden Gate, Hobe Sound, and Port Salerno Neighborhood Advisory Committees.

Agenda Item: 25-0044 **RESOLUTION NO. 24-11.27**

ACTION TAKEN: The Board appointed Mary Gavin and Michael Banas to the Hobe Sound Neighborhood Advisory Committee – both terms will begin immediately with Mr. Banas’s term ending February 20, 2025 and Mary Gavin’s term ending February 22, 2027; appointed Gerald (Casey) S. Cass to the Port Salerno Neighborhood Advisory Committee for a term to begin immediately and ending February 20, 2025; and authorized the Chair to sign the Resolution of Appointment.

DEPARTMENTAL QUASI-JUDICIAL

GROWTH MANAGEMENT

DPQJ-1 REQUEST APPROVAL OF THE REVISED FINAL SITE PLAN FOR WEST JENSEN PLANNED UNIT DEVELOPMENT (PUD), PHASE 1B, PARCEL 12.7 (W038-110)

This is a request by Bowman Consulting Group on behalf of BW Jensen Federal LLC for a revised final site plan approval to develop an approximately 2,417 square-foot bank building with drive-through teller lanes and associated infrastructure. The 1.54-acre site currently contains a vacant restaurant building located at 4110 NW Federal Highway, at the southwest corner of NW Eugenia Street and NW Federal Highway, in Jensen Beach. The site is located on Parcel 12.7 of Phase 1B of the West Jensen PUD. Included is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 25-0259 **RESOLUTION NO. 24-11.26**

ACTION TAKEN: The Board received and filed the agenda item and all attachments as an exhibit and adopted the Resolution approving the revised final site plan for West Jensen PUD, Phase 1B, Parcel 12.7.

**DEPARTMENTAL
ADMINISTRATION**

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 25-0023 **No items**

ACTION TAKEN: No action needed.

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0029 **Supplemental Memorandum (2 items)**

ACTION TAKEN:

A. CONTRACTS OVER \$1,000,000

1. **GRINDER ELECTRICAL CONTROL PANEL INSTALLATION (RFB2024-3627)** – The Board awarded the contract to the lowest, responsive, and responsible bidder, Apex Electric, Inc. and authorized the County Administrator or designee to execute all documents related to this request.

B. CONTRACTS AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE

1. **BUILDING 17 RENOVATION FOR THE REACH CENTER (RFB2023-3538)** – The Board approved Change Order #3 to All-Site Construction, Inc. in the amount of \$173,398.37 and authorized the County Administrator or designee to execute all documents related to this request.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 11:54 AM

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