

BCC MEETING DATE: May 19, 2025
AGENDA ITEM: CNST-1

replacement. The selected vendor must restore damaged vehicles to manufacturer specifications, safety standards, and full operational readiness. Covered vehicles include but are not limited to fire engines, ladder trucks, rescue units, and other specialized emergency response vehicles.

One (1) proposal was received and determined to be responsive, and the proposer was found to be responsible. Purchasing staff conducted outreach to vendors that downloaded the solicitation from DemandStar but did not submit a proposal in response to the RFP; few responses were received.

Due to the specialized nature of the services and the very limited vendor pool capable of meeting the requirements and qualifications of this contract, staff determined that adequate competition exists and proceeded in compliance with Section 17.1.E of the Martin County Purchasing Manual, which states, *“In the event only one responsive submittal is received, or the submittals received are over the County’s budget for the project, the County reserves the right to award to the sole responsive vendor, negotiate with the sole responsive vendor, re-advertise the solicitation, with or without making changes to the evaluation factors, or elect not to proceed.”*

Because only one (1) responsive proposal was received, the selection committee process was canceled. Staff completed a thorough review of the sole proposal and determined that it meets all minimum requirements and qualifications. Based on this evaluation, staff recommends award to the sole respondent.

Maximum Not-to-Exceed Value: \$750,000.00
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for this contract is provided by Fire MSTU.

Recommended Action:

1. Move that the Board award the contract to the sole responsive and responsible proposer, Gaspar Body & Paint, LLC; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **PUBLIC SAFETY DISPATCH EQUIPMENT REPLACEMENT (SS2025-13)** – On November 12, 2024 (DEPT-1), the County accepted the FY24 Community Oriented

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Policing Services (COPS) Office Technology and Equipment Program (TEP) Grant Offered by the Department of Justice to provide funding assistance for the Public Safety Dispatch Equipment Replacement Capital Improvement Plan (CIP) project. This agreement allows the County and the Martin County Sheriff's Office (MCSO) to purchase new audio and visual computer equipment to replace the obsolete equipment in the 911 Dispatch Center at the Public Safety Complex. As specified in the grant agreement, part of this project covers the purchase and installation of equipment by AV-WORX.

This procurement is classified as a Sole Source as the approved grant agreement expressly identifies the vendor (AV-WORX) and the products required for project implementation. Competitive solicitation is not practicable, as deviation from the specified vendor would conflict with grant requirements and jeopardize funding compliance.

Purpose of Change Order: The purpose of this change order is to amend the original agreement to add three (3) additional years of AV-Worx Hardware Coverage and Semi-Annual Service, Support, and Maintenance. The original contract included Years 1 and 2, which were funded through the grant. This request adds Years 3 through 5 of continued hardware coverage, service, support, and maintenance, with funding to be provided by the County. The request also includes a 60-day extension to the original contract duration to allow for procurement of additional specialty cables needed to modify audio connections identified during final installation.

Original Contract Amount: \$ 518,580.08 (Approved by BOCC on 8/26/2025)
Amount of Increase: \$ 59,236.53
Total Contract Amount: \$ 577,816.61

Fiscal Impact: Funding for this change order is provided by Ad Valorem.

Recommended Action:

1. Move that the Board approve Change Order #1 to AV-WORX, in the amount of \$59,236.53; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachments