

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners **DATE:** September 2, 2025

**VIA:** Don G. Donaldson, PE, CFM  
County Administrator

**FROM:** Stephanie Merle  
Director of the Office of Management & Budget

**REF:** 25-0683

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

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**PERMISSION TO APPLY**

1. **Permission to Apply for the Surfing's Evolution and Preservation Foundation Grant**

- **Requestor** – Fire Rescue
- **Granting Agency** – Surfing's Evolution and Preservation Foundation
- **Project Description** – The Ocean Rescue operation is seeking to expand training resources by incorporating advanced medical manikins that will enhance the Ocean Lifeguards' ability to deliver high-quality EMS care. To maintain the highest level of proficiency in lifesaving techniques, it is essential to have access to training tools that closely replicate real-life scenarios. Manikins that simulate a realistic airway system, and are designed for managing drowning patients, will significantly improve the effectiveness of training and ensure the lifeguards are better prepared to respond in critical situations.
- **Requested Grant Award** – \$3,180
- **Budgetary Impact** – There is no grant match requirement.
- **Annual operating costs** – Staff time to administer the grant.

**Alternative Action:**

- **Programmatic Implication if not approved** – Lack of grant funding will not impact training operations.
- **Financial Fiscal impact if not approved** – None.

**Documents Requiring Action:**

- None

**Recommendation:**

- Move that the Board authorize the County Administrator or designee to apply for the Surfing's Evolution and Preservation Foundation Grant and sign other non-monetary documents related to this grant upon review and concurrence of the County Attorney's Office.

2. **Permission to Apply for Funding from the Florida Inland Navigation District (FIND) for Derelict Vessel Removal Funds**

- **Requestor** – Building Department
- **Granting Agency** – FIND
- **Project Description** – Seventeen vessels throughout the waterways of Martin County have been determined to be derelict by Law Enforcement agencies. Martin County, through its Derelict Vessel Removal Program, managed the removal and disposal of the vessels from the waterways. The FIND grant may fund up to 75% of removal and disposal costs, with a total annual cap of \$150,000 per fiscal year per County.
- **Requested Grant Award** – \$88,492.50
- **Budgetary Impact** – The \$88,492.50 grant will be used to replenish the Program funds, as the total cost of the removal and disposal of the vessels has already been expended.
- **Annual operating costs** – Staff time to administer the grant.

**Alternative Action:**

- **Programmatic Implication if not approved** – The Program will lose funding for future operational needs.
- **Financial Fiscal impact if not approved** – Martin County will be responsible for 100% of the removal and disposal costs of \$117,990.

**Documents Requiring Action:**

- None

**Recommendation:**

- Move that the Board authorize the Building Department Director or designee to apply for the FIND grant for 75% of the cost to remove and dispose of the seventeen derelict vessels.

3. **Permission to Apply for an Amendment to the Florida Department of Environmental Protection (FDEP) Resilient Florida Planning Grant #24PLN42 for the Martin County Adaptation Plan**

- **Requestor** – Martin County Public Works
- **Granting Agency** – FDEP
- **Project Description** – Martin County is currently developing an adaptation plan to address the County's vulnerable areas. The adaptation plan will be consistent with the Florida Adaptation Planning Guidebook. The amendment is to focus on the top-tier locations and include more community feedback so that place-based characteristics and values can be included in focus area planning, and to review adaptation options with department staff and the County Commission. Work will refine project prioritization but will also build consensus around physical and policy changes. Through the initial tasks of the adaptation plan, the team has gained an appreciation for the complexity involved and the wide-ranging determinants that may affect next steps when working at the county scale.
- **Requested Grant Award** – \$120,000
- **Budgetary Impact** – No grant match required.
- **Annual operating costs** – Staff time to administer the grant.

**Alternative Action:**

- **Programmatic Implication if not approved** – Detailed solutions to the Top Tier vulnerable areas with community consensus will not be provided in the current plan.
- **Financial Fiscal impact if not approved** – \$120,000 will have to be funded from another source.

**Documents Requiring Action:**

- None

**Recommendation:**

- Move that the Board authorize the Public Works Director or designee to apply for the amendment for the Resilient Florida Planning grant.

**PERMISSION TO ACCEPT**

**4. Permission to Accept the Florida Statewide Response for Opioid Abatement Funds (Amendment # 002 {Amendment to Contract AGR72})**

- **Agreement/Contract drafted by** – Southeast Florida Behavioral Health Network, Inc. (SEFBHN)
- **Parties to the Agreement/Contract** – SEFBHN and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Amendment to Contract AGR72 for renewed state allocation adding \$763,637 of FY 25/26 funding to support opioid abatement in Martin County. This brings the total agreement value to \$2,942,117. Funds will be used to support direct client services and diversion courts to implement opioid abatement efforts.
- **New/Renewal/Modified** – Renewal agreement being added to the existing contract as an amendment.
- **Duration** – Extension of contract term through June 30, 2026
- **Benefits to Martin County** – Enables the County to assist qualified residents with support services to abate opioid use/misuse.
- **Cost to Martin County** –
  - a. No cash match required; and
  - b. Staff time to administer the program.

**Alternative Action:**

- **Programmatic Implication if not approved** – Reduced funding will be available to assist qualified residents in need of opioid use/misuse treatment and supportive services.
- **Financial Fiscal impact if not approved** – There will be reduced funding available to support the needs of residents experiencing or who are at risk of opioid addiction.

**Documents Requiring Action:**

- Amendment # 002 (Amendment to contract AGR72)
- Budget Resolution

**Recommendation:**

- Move that the Board authorize the County Administrator or designee to electronically execute the Amendment #002 for contract AGR72 on behalf of the Chair as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**5. Permission to Accept the Federal Aviation Administration (FAA) Grant Number 3-12-0076-035-2025 for the Rehabilitation of Taxilane Bravo - Construction**

- **Agreement/Contract drafted by** – FAA
- **Parties to the Agreement/Contract** – FAA and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$865,949 for the cost of Rehabilitation of Taxilane Bravo.
- **New/Renewal/Modified** – New
- **Duration** – Date of execution to September 9, 2029
- **Benefits to Martin County** – FAA grant will cover 42.544% (\$865,949) of the total cost of \$2,035,422 needed to rehabilitate of Taxilane Bravo. Florida Department of Transportation (FDOT) will cover 45.2874% (\$921,790) of the total cost. The Airport Enterprise Fund will cover the remaining local share cost of 12.1686% (\$247,683).
- **Cost to Martin County** –
  - a. Local Share in the amount of \$247,683 (12.1686%) of the total construction cost will be provided from the Airport Capital Improvement Plan (CIP); and
  - b. There is no associated operating cost.

**Alternative Action:**

- **Programmatic Implication if not approved** – Airport will need to reprogram funding, which would increase project time and cost.
- **Financial Fiscal impact if not approved** – Airport will need to allocate approximately \$865,949 for the rehabilitation of Taxilane Bravo.

**Documents Requiring Action:**

- Grant Contract
- Budget Resolution (2 copies)

**Recommendation:**

- Move that the Board authorize the County Administrator or designee to electronically execute the FAA Grant Agreement Number 3-12-0076-035-2025 on behalf of the Chair as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**OTHER OMB ITEMS**

**6. Budget Resolution to Accept the State FY25/26 Transportation Disadvantaged Planning Grant for the Martin Metropolitan Planning Organization (MPO)**

As the Official Planning Agency for Martin County, the Martin MPO receives financial assistance from the Florida Department of Transportation and the Commission for the Transportation Disadvantaged. This funding is allocated on an annual basis. This budget resolution is to accept the State FY25/26 allocation of \$26,488 of State Transportation Disadvantaged funds to fund the Martin MPO.

**Documents Requiring Action:**

- Budget Resolution

**Recommendation:**

- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**7. Adjustments to the Fiscal Year 2025 Budget**

The Office of Management and Budget (OMB) is requesting approval to modify the FY25 budget per Generally Accepted Accounting Principles (GAAP). These adjustments are necessary to align revenues and expenditures to reflect activities as follows:

**Budget Resolution to Allocate Unanticipated Contribution from the US Sailing Center for Overflow Parking Lot Project at Indian Riverside Park**

Martin County is in receipt of a contribution from the US Sailing Center in the amount of \$60,981.48 towards the construction of the overflow parking lot at Indian Riverside Park. There is a memorandum of agreement between Martin County and the US Sailing Center for this project. The scope of this project includes a gopher tortoise survey, site clearing, and installation of Bahia sod to create a functional and environmentally conscious parking area. This enhancement will provide much-needed additional parking during regattas, special events, and community gatherings. A Budget Resolution is required to allocate the unanticipated revenues into the project budget.

**Documents Requiring Action:**

- Budget Resolution

**Recommendation:**

- Move that the Board adopt the Budget Resolution to accept the \$60,981.48 contribution for the overflow parking lot project at Indian Riverside Park.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

DGD/SM/rp  
Attachments