

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners      **DATE:** February 3, 2026

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB, FCCM  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

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**A. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE -** In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

**1. OLD PALM CITY NORTH RESILIENCY & INFRASTRUCTURE RESTORATION – DESIGN (RE-BID) (RFQ2024-3572) –** Professional engineering consulting and design services to mitigate the sea level rise impacts to low lying residential areas in the Old Palm City North neighborhood and to prepare construction documents for neighborhood restoration that includes infrastructure rehabilitation.

Old Palm City North is a residential area located in Old Palm City, Martin County. The project area lies along SW Mapp Road north of SW Martin Downs Boulevard and adjacent to the South Fork of the St. Lucie River. A mixture of public and privately maintained roads and subdivisions lie along the corridor. Areas in the publicly maintained roads experience inundation beyond the acceptable level of service during high rainfall storm events and during king tides. These conditions are worsening with sea level rise.

**Purpose of Amendment:** The County and Consultant desire to amend the Agreement to provide additional survey for drainage evaluations, plan production, drainage design and utility coordination due to an increase in the project's boundaries.

Original Contract Amount: \$ 479,810.54 (Approved Administratively on 5/23/2024)  
**Amount of Increase: \$ 112,842.16**  
Total Contract Amount: \$ 592,652.70

**Fiscal Impact:** This amendment is funded by FPL Franchise Fees and a State of Florida Department of Environmental Protection (FDEP) grant.

**Recommended Action:**

1. Move that the Board approve Amendment #1 to Michael Baker International, Inc., in the amount of \$112,842.16; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.