

Supplemental Memorandum



Date: August 3, 2026
To: Honorable Members of the Board of County Commissioners
Via: Don G. Donaldson, P.E., County Administrator
From: Stephanie Merle, Director of the Office of Management & Budget
Reference: 26-0809 – DEPT-1
Subject: **OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for the FY 2027-2028 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for the Bathtub Beach – Sailfish Point Beach Joint Renourishment Project**

- **Requestor** – Public Works Department, Environmental Resources Division
- **Granting Agency** – FDEP
- **Project Description** – The FDEP administers the Local Government Funding Request for Beach Management. Staff is requesting authorization to apply for construction funds and feasibility funds for the Bathtub Beach/Sailfish Point Beach Restoration project.
- **Requested Grant Award** – \$1,575,380 (FDEP share of 36.99%)
- **Budgetary Impact** – Grant match of \$2,683,556 (County grant match of 63.01%) programmed in the FY27 Coastal Bathtub Beach/Sailfish Point Beach Project Capital Improvement Project (CIP) sheet.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will be responsible for all expenses related to construction and design efforts for the Bathtub Beach/Sailfish Point Beach Renourishment Project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility. This would put an additional financial strain on the County.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the Public Works Director or designee to apply for the FY27-28 LGFR grant application to FDEP for the Bathtub Beach Joint Project; and
- Move that the Board adopt the Board Resolution in support of this Project.

Reviewed by County Attorney's Office

2. Permission to Apply for the FY 2027-2028 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for St. Lucie Inlet Management Project

- **Requestor** – Public Works Department, Environmental Resources Division
- **Granting Agency** – FDEP
- **Project Description** – The FDEP administers the Local Government Funding Request for Inlet Management. Staff is requesting authorization to apply for funding for the St. Lucie Inlet Management Plan Implementation Project. This request includes design costs for the bypassing south at the St. Lucie Inlet State Park, construction costs for north bypassing for the Bathtub Beach/Sailfish Point project, and all permit-required monitoring for bypass projects.
- **Requested Grant Award** – \$5,900,000 (FDEP 50% portion of construction and monitoring)
- **Budgetary Impact** – Grant match of \$5,900,000 (county match 50%) programmed in the FY27 St. Lucie Inlet Management Plan Capital Improvement Plan (CIP) sheet.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of the St. Lucie Inlet Management Plan and permit requirements for respective sediment bypass projects.
- **Financial Fiscal impact if not approved** – Funding for the implementation of the St. Lucie Inlet Management Plan would be the County's sole responsibility, and the County is dependent on the grant to fund the project.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the Public Works Director or designee to apply for the FY27-28 LGFR grant application to FDEP for the St. Lucie Inlet Management Project; and
- Move that the Board adopt the Board Resolution in support of this Project.

Reviewed by County Attorney's Office

3. Permission to Apply for the FY 2027-2028 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for the Shore Protection Project

- **Requestor** – Public Works Department, Environmental Resources Division
- **Granting Agency** – FDEP
- **Project Description** – The FDEP administers the Local Government Funding Request for Beach Management. Staff is requesting authorization to apply for monitoring funds for the Martin County Hutchinson Island Shore Protection Project (4-Mile Beach Project).
- **Requested Grant Award** – \$206,865 (FDEP share of 45.97%)
- **Budgetary Impact** – Grant match of \$243,135 (County grant match of 54.03%) programmed in the FY27 Coastal Beach Management Capital Improvement Project (CIP) sheet.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility. This would put an additional financial strain on the County.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the Public Works Director or designee to apply for the FY27-28 LGFR grant application to FDEP for the Shore Protection Project; and
- Move that the Board adopt the Board Resolution in support of this project.

Reviewed by County Attorney's Office

4. Permission to Apply for the FY 2027-2028 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for MacArthur Blvd Dune Project

- **Requestor** – Public Works Department, Environmental Resources Division
- **Granting Agency** – FDEP
- **Project Description** – The FDEP administers the Local Government Funding Request for Beach Management. Staff requests authorization to apply for design, construction, and immediate post-construction monitoring funds for the 2027/2028 MacArthur Blvd Dune-Beach Project.
- **Requested Grant Award** – \$2,200,000 (FDEP share of up to 50%)
- **Budgetary Impact** – Grant match of \$2,200,000 (County grant match of 50%) programmed in the FY27 Coastal MacArthur Blvd Dune Project Capital Improvement Project (CIP) sheet.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County will be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work will be the County's sole responsibility. This would put an additional financial strain on the County.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the Public Works Director or designee to apply for the FY27-28 LGFR grant application to FDEP for the MacArthur Blvd Dune Project; and
- Move that the Board adopt the Board Resolution in support of this Project.

Reviewed by County Attorney's Office

PERMISSION TO ACCEPT

5. Permission to Accept the Florida Department of State Division of Library and Information Services, State Aid to Libraries 2026 Grant Funds

- **Agreement/Contract drafted by** – Florida Department of State, Division of Library and Information Services ("State")

- **Parties to the Agreement/Contract** – State and the Martin County Board of County Commissioners (“Board”)
- **Purpose of the Agreement/Contract** – On September 24, 2025, the Board authorized Library staff to submit the 2026 State Aid annual grant application. On May 30, 2026, the State and the Board executed the State Aid to Libraries Grant Agreement No. 26-ST-30. The State has awarded an annual grant in the amount of \$81,448 under Agreement No. 26-ST-30. for Fiscal Year 2025-2026. The grant will fund a full-time Library Specialist position as approved by the Board on June 14, 2015.
- **New/Renewal/Modified** – New
- **Duration** – One (1) fiscal year or until funds are expended
- **Benefits to Martin County** – Funds a full-time Library Specialist position.
- **Cost to Martin County** – Staff time to administer the Grant. No local grant match is required.

Alternative Action:

- **Programmatic Implication if not approved** – The County would not be able to fund a Library Specialist for public services, so there would be fewer patron support services.
- **Financial Fiscal impact if not approved** – The County will not have funding for a Library Specialist position for public services.

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution.

Reviewed by County Attorney’s Office

6. Permission to Accept the Centers for Disease Control and Prevention (CDC) Drug Free Communities (DFC) Grant (1 NH28CE004193-01-00)

- **Agreement/Contract drafted by** – U.S. Department of Health and Human Services
- **Parties to the Agreement/Contract** – U.S. Department of Health and Human Services and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$125,000 for Year 6 of funding to support the goals of the Martin County Community Action Coalition workgroup, focusing on youth substance use prevention. In total, the award is \$625,000 over a five (5)-year project period (July 1, 2026 – June 30, 2031), with \$125,000 available for renewal per year.

- **New/Renewal/Modified** – New
- **Duration** – July 1, 2026 – June 30, 2027
- **Benefits to Martin County** – Enables the County to expand and support local efforts that aim to reduce and prevent youth substance use. This program will allow Martin County to better serve a high-needs population and help connect them to the services to promote physical and mental health, avoid incarceration, and help maintain public safety.
- **Cost to Martin County** – Grant match of \$125,000 for the Year 6 project period, which will be provided through a combination of in-kind match dollars consisting of Martin County staff time and fringe benefits, Coalition member time and effort, and meeting/office space costs.

Alternative Action:

- **Programmatic Implication if not approved** – The Martin County Community Action Coalition will not be able to function as an actionable group and will struggle to meet desired outcomes.
- **Financial Fiscal impact if not approved** – The Martin County Community Action Coalition will not have funding to be able to continue substance use prevention work in the community.

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution.

Reviewed by County Attorney's Office

7. Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 27MI1 St. Lucie Inlet Management Plan Implementation Project

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – The grant agreement will fund the St. Lucie Inlet Management Plan Implementation Project for construction costs of the north bypassing project and all permit-required sediment bypass monitoring costs up to \$3,400,000 or 50% of the total project cost whichever is less of participating costs.
- **New/Renewal/Modified** – New
- **Duration** – January 1, 2026 – December 31, 2029

- **Benefits to Martin County** – A 50% reduction in County costs to construct and monitor the north sediment bypass project and all permit-required sediment bypass monitoring for projects within the FDEP approved St. Lucie Inlet Management Plan.
- **Cost to Martin County** –
 - a. Approximately \$3,400,000 in County funds programmed within the St. Lucie Inlet Management Plan, FY 26 Coastal Capital Improvement Plan (CIP) sheet; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of St. Lucie Inlet Management Plan and permit requirements for respective sediment bypass projects.
- **Financial Fiscal impact if not approved** – The County would forfeit \$3,400,000 in grant funding, and the project would be solely funded by the County.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute the FDEP grant 27MI1 agreement;
- Move that the Board authorize the County Administrator or designee to execute any future non-monetary, grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

Reviewed by County Attorney's Office

8. Permission to Accept Amendment No. 2 to the Florida Department of Environmental Protection (FDEP) Grant Agreement No. 26MI1 for the St. Lucie Inlet Management Plan Implementation Project

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – This Second Amendment to the August 26, 2025 grant Agreement No. 26MI1 for the FDEP St. Lucie Inlet

Management Implementation Project increases the FDEP share by \$425,000, the Martin County share by \$425,000, and extends the expiration date for the agreement to December 31, 2028. These additional funds will be utilized for permit required monitoring. Amendment No. 2 increases the total amount of FDEP funding to \$7,100,000.

- **New/Renewal/Modified** – Modification
- **Duration** – September 12, 2025 – December 31, 2028
- **Benefits to Martin County** – A 50% reduction in County costs to construct and monitor the south sediment bypass project and all permit-required sediment bypass monitoring for projects within the FDEP-approved St. Lucie Inlet Management Plan. The south bypass construction is part of the work completed by the Town of Jupiter Island and the Memorandum of Agreement that is included under the consent agenda.
- **Cost to Martin County** –
 - a. \$425,000 in County funds programmed within the FY27 St. Lucie Inlet Management Plan, Coastal Capital Improvement Plan (CIP) sheet; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of St. Lucie Inlet Management Plan and permit requirements for respective sediment bypass projects.
- **Financial Fiscal impact if not approved** – The County would forfeit \$425,000 in grant funding, and the project would be solely funded by the County.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute FDEP grant 26MI1 Amendment No. 2 to Agreement No. 26MI1;
- Move that the Board authorize the County Administrator or designee to execute any future non-monetary, grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

Reviewed by County Attorney's Office

9. Permission to Accept Amendment No. 3 to the Florida Department of Environmental Protection (FDEP) Grant Agreement No. 24MI2 for the Martin County Shore Protection Project

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – This Third Amendment to the January 27, 2025 grant Agreement No. 24MI2 for the FDEP Martin County Shore Protection Project/Hutchinson Island 4-Mile Beach Project increases the FDEP share by \$206,865, the Martin County share by \$243,135 and extends the expiration date of the Agreement to December 31, 2027. These additional funds will be utilized for permit-required monitoring. Amendment 3 increases the total amount of FDEP funding to \$4,152,784.53. Agreement No. 24MI2 was previously amended on May 6, 2025 and August 26, 2025.
- **New/Renewal/Modified** – Modification
- **Duration** – July 1, 2022 – December 31, 2027
- **Benefits to Martin County** – Enables the County to continue the permit required monitoring of the Martin County Shore Protection Project/Hutchinson Island 4-Mile Beach Project.
- **Cost to Martin County** –
 - a. \$243,135 additional County funds programmed in the FY27 Beach Management Capital Improvement Plan (CIP) sheet; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County will be fully responsible for all financial impacts.
- **Financial Fiscal impact if not approved** – The County will forfeit \$206,858 in grant funding, and the project would be the County's sole responsibility.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute the FDEP Amendment No.3 to Grant Agreement No. 24MI2;

- Move that the Board authorize the County Administrator or designee to execute any future non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

Reviewed by County Attorney's Office

OTHER OMB ITEMS

10. Adjustments to the Fiscal Year 2026 Budget

The Office of Management and Budget (OMB) requests approval to modify the fiscal year 2026 budget per Generally Accepted Accounting Principles (GAAP). This adjustment is necessary to appropriate extra grant funds into the fiscal year 2026 budget.

On December 9, 2025, the Martin County Board of County Commissioners (MCBOCC) approved the FY26 Florida Department of Health Emergency Medical Services (EMS) Grant in the amount of \$25,220. Extra grant funds were received in the amount of \$3,539, for a total disbursement of \$28,759. Per the EMS grant, funds are distributed via direct disbursement of four (4) quarterly payments to the MCBOCC. The amount of the disbursement is based on actual revenues collected from the counties, which fluctuate based on tickets and fines that the Sheriff's Office writes each month.

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution to accept the extra EMS grant funds.

Reviewed by County Attorney's Office

DGD/SM/rp
Attachments