

APPLICATION FOR APPOINTMENT – Martin County Local Planning Agency – School District Representative – Please Print

Check One: ☐ Mr. ☒ Mrs. ☐ Ms. ☐ Miss ☐ Dr.

Name: Julie L. Sessa

RECEIVED

By Donna Gordon at 2:04 pm, May 20, 2025

Residence Address: 3207 NE Kapok CT, Jensen Beach, FL 34957

Street - City - Zip Code

Mailing Address: _____
(if different)

Street - City - Zip Code

Are you available year round to attend meetings? ☒ yes ☐ no If **no**, what months **are** you available?

Telephone numbers: daytime: 219-1200 ex.30458 alternate: 260-2643 alternate: 215-8876

Area Codes are considered 772 unless you note otherwise.

EMAIL: sessaj@martinschools.org

Have you ever pled guilty or "no contest" to a crime, been convicted of a crime, had adjudication withheld, prosecution deferred, been placed on probation, received a suspended sentence or forfeited bail in connection with any offense (except minor traffic violations)? Please show all convictions, including driving while intoxicated (DUI) convictions. ☐ yes ☒ no If yes, please provide the following information:

TYPE OF OFFENCES: _____

DATES: _____

PLACES (city/state): _____

SENTENCES OR FINES: _____

A conviction record does not necessarily disqualify you for consideration. Factors such as age at time of offense, nature of violation, and rehabilitation will be considered. The Martin County Board of County Commissioners retains the right to remove, at will, any appointee to a Board or Committee with or without cause.

EDUCATION/EXPERIENCE: A resume is recommended to be attached containing this and any other information that would be helpful to the Board in evaluating your application. Resume or letter of qualifications attached? ☒ yes ☐ no

Education: Master's in Public Administration

Bachelor's in Organizational Management

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Employment Experience: See Resume

Other experience you feel would be helpful to the Commissioners: I have served on the impact fee
from 2005 to 2009. I have served in the Facilities and Planning Department in the past for the Martin County
School District which provided experience and coordination with Martin County Growth Management, the LPA,
TC Regional Planning Council and school concurrency

Community Experience and Affiliations: _____

Other County Boards/Committees/Task Forces on which you have served: None

Do you or any member of your immediate family work for Martin County or hold a position that might conflict with your duties for this Board/Committee/Task Force? If yes, please explain: No

REFERENCES: Please list two references:

Dr. Tracey Miller

Mark Sechrist

- Appointee may be required by State Law and County Ordinance to file a Financial Disclosure Statement as part of the appointment process.
- Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true. (Pursuant to Section 92.525 Florida Statutes, falsifying this application is a Third Degree Felony punishable by up to five years imprisonment and up to a \$5,000 fine.)
- Florida law prohibits an advisory board member from doing business with its agency (The County). Section 112.313(3) and (7), Fla. Stat.

➔ Signature: Julie L. Sisson

Date: 5.20.2025

Applications must be filed with Martin County Administration, 2401 SE Monterey Road, Stuart, Florida 34996. All information submitted becomes public record. If you have any questions, please call (772) 221-1352 or send email to dgordon@martin.fl.us.

Julie L. Sessa, ARM, MPA, SHRM-SCP

3207 NE Kapok Court | Jensen Beach, FL | (772) 215-8876 | julielsessa@gmail.com

LinkedIn: <https://www.linkedin.com/in/julie-sessa>

Professional Summary

Dynamic public sector executive with over 20 years of leadership experience in Facilities and Operational Planning, Risk Management, Human Resources and Organizational Development. Proven record managing multi-million-dollar capital improvement programs, long-range facilities master plans, construction projects, and compliance oversight. Collaborative leader skilled in aligning facility operations with educational priorities and community growth, with a focus on safety, efficiency, and fiscal responsibility.

Key Skills

Capital Planning & Budgeting (\$400M+), Facilities Master Planning, Educational Construction Oversight, ADA, Safety & Environmental Compliance, Project Management & Owner's Rep Oversight, Emergency Management & EOC Coordination, Risk Mitigation & Insurance Procurement, Cross-Functional Leadership, Regulatory Compliance (Florida Statutes & DOE), HR Operations

Professional Experience

Martin County School District — Stuart, FL

Coordinator of Facilities and Planning — May 2025 to Present

- Leading district-wide capital improvement initiatives and facilities master planning.
- Collaborating with architects, engineers, and construction managers to ensure alignment with educational needs and regulatory requirements.

Martin County School Board — Stuart, FL

Director of Facilities and Planning — 2005 to 2009

- Directed the development and execution of a \$75 million annual capital budget and a \$400 million 5-year capital plan.
- Oversaw all construction, maintenance, environmental, ADA, and safety compliance for 28 schools.
- Opened all projects on time and within budget for the start of the 2008 school year.
- Supervised 65 employees including 5 department managers.

Martin County School District — Stuart, FL

Assistant Superintendent of Human Resources — July 2022 to May 2025

- Oversight of HR functions including recruitment, retention, policy development, strategic planning, and union negotiations.

Director / Coordinator of Risk Management and Employee Benefits — 2017 to 2022

- Managed \$20M budget including employee benefits and property/casualty programs.
- Chaired Insurance and Vehicle Accident Committees, coordinated with EOC for emergency response.

Education & Credentials

Nova Southeastern University — Fort Lauderdale, FL

Master's Degree (MPA) in Public Administration, 2008

Warner Southern College — Lake Wales, FL

Bachelor of Arts (BA) in Organizational Management, 1999

SPHR, SHRM-SCP, ARM, Certified Educational Risk Manager, PRIMA ERM, FEMA ICS 100-400, Florida 2-15 License