

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** September 3, 2024

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Stephanie Merle
Director of the Office of Management & Budget

REF: 24-0770

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for a State of Florida Department of Transportation (FDOT) Public Transportation Grant Agreement for FY25 Section 5311 Non-Urbanized Area Formula Funds for Operating Assistance**

- **Requestor** – Public Works Department
- **Granting Agency** – FDOT
- **Project Description** – This grant provides operating assistance to continue the Indiantown non-urbanized bus route service.
- **Requested Grant award** – \$176,811
- **Budgetary Impact** – Grant Match of \$176,811 budgeted in the Public Works Transit operating budget.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The Indiantown non-urbanized bus route service would be reduced or discontinued.
- **Financial Fiscal impact if not approved** – To maintain current level of service additional County funds would be required.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board authorize the County Administrator or designee to file an application for the FDOT FY25 Section 5311 non-urbanized area public transportation grant; and
- Move that the Board authorize the County Administrator or designee to execute and file with its application, any corresponding documents the Florida Department of Transportation will require before awarding a Public Transportation grant agreement.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

PERMISSION TO ACCEPT

2. Permission to Accept the Indian River Lagoon (IRL) License Plate Program Grant for the Indian River Lagoon Estuary Restoration Project

- **Agreement/Contract drafted by** – South Florida Water Management District
- **Parties to the Agreement/Contract** – South Florida Water Management District and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – To accept grant contract #4600005036 in the amount of \$60,000 to spawn, grow, and release 2 species of clams as a part of the County’s efforts to restore seagrass habitat within the IRL. These clams are known to improve water quality and reduce sediment toxicity. The grant requires a 25% local match (\$20,000) and additional County funds of \$40,000 will be required to attain the total project cost of \$120,000. County funds are budgeted in the Indian River Lagoon Estuary Restoration Project Capital Improvement Plan (CIP) sheet.
- **New/Renewal/Modified** – New
- **Duration** – Upon Execution to September 30, 2025
- **Benefits to Martin County** – Seagrasses are essential to the IRL by serving as a nursery for juvenile fish, a habitat for shrimp and other animals, and a staple food for endangered manatees. In addition, seagrass adds dissolved oxygen and improves overall water quality. Introducing clams into seagrass beds is an important tool for improving the overall health and quality of this habitat.
- **Cost to Martin County** –
 - a. Local funds in the amount of \$20,000 for grant match and \$40,000 to complete the project.
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Higher impact to County budget.
- **Financial Fiscal impact if not approved** – Additional funding would have to supplement the completion of the project.

Documents Requiring Action:

- Grant Contract (1 copy)
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute the South Florida Water Management District #4600005036 agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney’s Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY’S OFFICE

3. **Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 25MI1 St. Lucie Inlet Management Plan Implementation Project**

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – The grant agreement will fund the St. Lucie Inlet Management Plan Implementation Project for construction costs of the north bypassing project and all permit-required sediment bypass monitoring costs up to \$3,150,000.00 or 50% of the total project cost whichever is less of participating costs.
- **New/Renewal/Modified** – New
- **Duration** – July 1, 2024 – December 31, 2027
- **Benefits to Martin County** – A 50% reduction in County costs to construct and monitor the north sediment bypass project and all permit-required sediment bypass monitoring for projects within the FDEP approved St. Lucie Inlet Management Plan.
- **Cost to Martin County** –
 - a. Approximately \$3,150,000.00 in County funds programmed within the St. Lucie Inlet Management Plan, FY 25 Coastal Capital Improvement Plan.
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of St. Lucie Inlet Management Plan and permit requirements for respective sediment bypass projects.
- **Financial Fiscal impact if not approved** – The County would forfeit \$3,150,00.00 in grant funding, and the project would be solely funded by the County.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute FDEP grant 25MI1 agreement as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

4. **Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 24MI2 Martin County Shore Protection Project**

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – On July 12, 2022, the Board authorized the Coastal Division to apply for FDEP Martin County Shore Protection Project/Hutchinson Island 4-Mile Beach Project funding. Staff requests authorization to accept funds for design and permitting. The Project total \$433,684.00 (FDEP share is 45.97%: \$199,364.53 and Martin County share is 54.03%: \$234,319.47).
- **New/Renewal/Modified** – New
- **Duration** – July 1, 2022 – December 31, 2026
- **Benefits to Martin County** – Enables the County to continue designing and permitting the Hutchinson Island Shore Protection Project.
- **Cost to Martin County** –
 - a. Total Martin County share of \$234,319.47 programmed in the Hutchinson Island 4-mile Beach Project Capital Improvement Plan (CIP).
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute FDEP grant 24MI2 agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

5. **Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 24MI3 Martin County Shore Protection Project**

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – The grant agreement will fund the St. Lucie Inlet Management Plan Implementation Project for construction costs of the north bypassing project and all permit-required sediment bypass monitoring costs up to \$2,650,000.00 or 50% of the total project cost whichever is less of participating costs.

- **New/Renewal/Modified** – New
- **Duration** – July 1, 2023 – December 31, 2026
- **Benefits to Martin County** – A 50% reduction in County costs to construct and monitor the north sediment bypass project and all permit-required sediment bypass monitoring for projects within the FDEP approved St. Lucie Inlet Management Plan.
- **Cost to Martin County** –
 - a. Approximately \$2,650,000.00 in County funds programmed within the St. Lucie Inlet Management Plan, FY 24 Coastal Capital Improvement Plan.
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of St. Lucie Inlet Management Plan and permit requirements for respective sediment bypass projects.
- **Financial Fiscal impact if not approved** – The County would forfeit \$2,650,000.00 in grant funding, and the project would be solely funded by the County.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute FDEP grant 24MI3 agreement as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

6. Permission to Accept the Centers for Disease Control (CDC) Drug-Free Communities (DFC) Grant (5 NH28CE003044-05-00)

- **Agreement/Contract drafted by** – US Department of Health and Human Services
- **Parties to the Agreement/Contract** – US Department of Health and Human Services and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant continuation award of \$125,000 for Year 5 of funding to support the goals of the Martin County Community Action Coalition workgroup, focusing on youth substance use prevention. In total, the award is \$611,000 over a five-year project period (December 31, 2020 – September 29, 2025), with \$111,000 in Year 1 and \$125,000 per year for Years 2-5.
- **New/Renewal/Modified** – New contract for a continuation award.
- **Duration** – September 30, 2024 – September 29, 2025
- **Benefits to Martin County** – Enables the County to expand and support local

efforts that aim to reduce and prevent youth substance use. This program will allow Martin County to better serve a high-needs population and help connect them to the services to promote physical and mental health, avoid incarceration, and help maintain public safety.

- **Cost to Martin County** – Grant Match of \$125,000 for the Year 5 project period, which will be provided through a combination of in-kind match dollars consisting of Martin County staff time and fringe benefits, Coalition member time and effort, and meeting/office space costs.

Alternative Action:

- **Programmatic Implication if not approved** – The Martin County Community Action Coalition will not be able to function as an actionable group and will struggle to meet desired outcomes.
- **Financial Fiscal impact if not approved** – The Martin County Community Action Coalition will not have funding to be able to continue substance use prevention work in the community.

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY’S OFFICE

7. Permission to Accept the Federal Transit Administration (FTA) FY21 Section 5307 Urbanized Formula Grant

- **Agreement/Contract drafted by** – FTA and Ashman Beecher, Transit Administrator
- **Parties to the Agreement/Contract** – FTA and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$1,164,169. This is an FTA Section 5307 urbanized area formula grant to provide operating and capital assistance funds to the Martin County Public Transit Service (MARTY). This grant includes \$400,000 for the purchase of a replacement bus. To comply with 49 U.S.C. 5307 (b)(1) and (b)(7) the program of projects (POP) is as follows.

5307 Urbanized Area Formula Funding Program of Projects (POP)	
Operating Assistance	\$502,169
Capital Assistance	\$641,270
Safety Projects	\$8,730
Security Projects	\$12,000
Total Federal Funds	\$1,164,169

- **New/Renewal/Modified** – New contract awarded annually.
- **Duration** – August 21, 2024 – March 30, 2033
- **Benefits to Martin County** – This grant provides operating and capital funds for

the MARTY. The Martin County Public Transit service provides an alternative mode of transportation to Martin County residents.

- **Cost to Martin County** –
 - a. A grant match of \$502,169 is required. The FY21 State Public Transportation Block Grant of \$335,264 will be used as a match as well as \$166,905 from the Transit division operating budget.
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – MARTY services would need to be reduced.
- **Financial Fiscal impact if not approved** – Martin County would need to provide funds from an alternate funding source or reduce the public transit services accordingly. Martin County is a designated recipient of FTA Section 5307 funds, designated by the governor of the State of Florida. As a designated recipient of Section 5307 funds the County is eligible to receive State Public Transportation Block grant funds, FTA Section 5311 and FTA Section 5339 funds. If the County chooses not to accept the FTA Section 5307 funds, the County forfeits all the above-mentioned grants and would have to decrease its public transit services accordingly or fund the services from an alternate source.

Documents Requiring Action:

- Grant Contract (Submit Electronically in Trams)
- Budget Resolution

Recommendation:

- Move that the Board authorize the County Administrator or designee to execute and file the agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

8. Permission to Accept the E911 State Grant for Call-Taker Console Refresh

- **Agreement/Contract drafted by** – State of Florida Department of Management Services
- **Parties to the Agreement/Contract** – State of Florida Department of Management Services and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – To accept grant award of \$452,890.29.
- **New/Renewal/Modified** – New
- **Duration** – July 22, 2024 – July 22, 2027

- **Benefits to Martin County** – Enables the County to upgrade consoles for call-takers in the Emergency Communications Center.
- **Cost to Martin County** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – The Emergency Communications

staff at the Martin County Public Safety Communications Center will continue to work with consoles that are permanently unbalanced, causing safety risks and undue physical health issues.

- **Financial Fiscal impact if not approved** – Our current limited E911 fund revenues are insufficient to maintain and upgrade the current NG911 network to provide for future improvements. Our county does not have any carry forward funds since our total 911 expenses far exceed our current 911 fee revenues and will not be able to proceed with this project without the utilization of grant funds.

Documents Requiring Action:

- Grant Contract
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute the grant contract as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

9. Permission to Accept the E911 State Grant for Smart Transcription

- **Agreement/Contract drafted by** – State of Florida Department of Management Services
- **Parties to the Agreement/Contract** – State of Florida Department of Management Services and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – To accept grant award of \$47,869.
- **New/Renewal/Modified** – New
- **Duration** – July 22, 2024 – July 22, 2027
- **Benefits to Martin County** – Smart Transcription is a cloud-based service that takes the voice audio from a 911 call and transcribes it into a searchable text transcript. With Smart Transcription, PSAPs (Public Safety Answering Points) can verify caller information, monitor 911 calls in real-time. Smart Transcription brings together the tools and intelligence telecommunicators and supervisors need to better manage 911 calls. Additionally, it supports Spanish-speaking callers, providing real-time English translations on the screen for the telecommunicator. Real-time translation saves valuable time otherwise spent connecting to a translation service.
- **Cost to Martin County** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will continue to process calls without the assurance of accurate information and outsource language translation services which can cause delays for emergency response where seconds count to save lives.
- **Financial Fiscal impact if not approved** – Our current limited E911 fund revenues are insufficient to maintain and upgrade the current NG911 network to provide for future improvements. Our county does not have any carry forward

funds since our total 911 expenses far exceed our current 911 fee revenues and will not be able to proceed with this project without the utilization of grant funds.

Documents Requiring Action:

- Grant Contract
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute the grant contract as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

10. Permission to Accept the E911 State Grant for Geographic Information System (GIS) Data Services

- **Agreement/Contract drafted by** – State of Florida Department of Management Services
- **Parties to the Agreement/Contract** – State of Florida Department of Management Services and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – To accept grant award of \$350,523.78.
- **New/Renewal/Modified** – New
- **Duration** – July 22, 2024 – July 22, 2029
- **Benefits to Martin County** – This project will bring our county's GIS data, Automatic Location Identification (ALI) and Master Street Address Guide (MSAG) up to the 98% accuracy level to be National Emergency Number Association (NENA) i3 compliant and support the NG911 validation initiative going forward. Providing quality control (QC) checks on GIS data to measure GIS data quality and synchronization with MSAG and ALI databases to improve the delivery of 911 services to our residents and visitors. Participation in this regional project will allow Martin County to receive five (5) years of funding rather than the standard one year.
- **Cost to Martin County** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will continue to process calls without the assurance of accurate information which can cause delays for emergency response where seconds count to save lives.
- **Financial Fiscal impact if not approved** – Our current limited E911 fund revenues are insufficient to maintain and upgrade the current NG911 network to provide for future improvements. Our county does not have any carry forward funds since our total 911 expenses far exceed our current 911 fee revenues and will not be able to proceed with this project without the utilization of grant funds. Because this is a regional project, the grant will allow Martin County to receive five (5) years of funding instead of one year.

BCC MEETING DATE: September 10, 2024
DEPT-1

Documents Requiring Action:

- Grant Contract
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chairman to execute the grant contract as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

DGD/SM/rp
Attachments

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