

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** February 2, 2026

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Stephanie Merle
Director of the Office of Management & Budget

REF: 26-0333
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for the FY26 Local Road Safety Program through the Florida Department of Transportation (FDOT) for the CR-708/SE Bridge Road Left Turn Lane at SE Powerline Avenue Project**

- **Requestor** – Public Works Department / Capital Projects Division
- **Granting Agency** – FDOT
- **Project Description** – Construction of a proposed left turn lane for west-bound traffic on SE Bridge Road onto SE Powerline Avenue. Traffic and safety study data show a high percentage of westbound rear end crashes which can be attributed to the absence of a left-hand turn lane at the curve where the intersection is located. The proposed project will add a turn lane to allow through traffic to continue westbound with the aim to reduce the number of crashes at the intersection. New signing and pavement markings are proposed to further alert drivers of the curve to increase safety at the intersection.
- **Requested Grant Award** – Total estimated project cost is \$1,252,745. The requested grant funds are \$1,000,000 – the limit of the grant program.
- **Budgetary Impact** – \$252,745 to be funded with FY30 Roads Capital Improvement Funds (CIP).
- **Annual operating costs** –
 - a. Annual maintenance cost is estimated to be \$3,000 per year; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Identified project to remain unfunded.
- **Financial Fiscal impact if not approved** – Martin County will forfeit \$1,000,000 in grant funds.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board adopt a resolution authorizing the Director of the Martin County Public Works Department, or designee, to apply for the FDOT – Local Road Safety Program grant for the CR-708/SE Bridge Road Left Turn Lane at SE Powerline Avenue Project; and
- Move that the Board authorize the Director of the Martin County Public Works Department, or designee, to sign other non-monetary documents related to this grant upon review and concurrence of the County Attorney's Office.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

PERMISSION TO ACCEPT

2. Permission to Accept the Local Agency Program (LAP) Supplemental Agreement No. 1 to Contract G3B04 for Funding Assistance through the Florida Department of Transportation (FDOT) for the SR-714 SE Monterey Road and CR-A1A Multimodal Pathway Project

- **Agreement/Contract drafted by** – FDOT
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – The LAP Supplemental Agreement No. 1 to contract G3B04 decreases the grant funding for the construction phase by \$400,116 and eliminates the local funds match in the original amount of \$285,585. This will reconcile funding for the construction phase of the SR-714 SE Monterey Road and CR-A1A Multimodal Pathway. The total construction cost of the project after bid award is \$1,493,276. The Supplemental Agreement No.1 is \$1,493,276 in construction phase grant funds and \$353,488 in Construction Engineering and Inspection (CEI) phase funds. The project includes the CEI services and Construction of a 10' multimodal path that will connect to existing bicycle lanes on the north and south sides of SE Monterey Road and to the existing sidewalk on the north side of SE Monterey Road, as well as to the existing lane on SE Palm Beach Road at SE 16th Court. New street lighting, crosswalks, pavement striping, signage, and signals will be included.
- **New/Renewal/Modified** – New
- **Duration** – Martin County agrees to complete the project on or before June 30, 2027
- **Benefits to Martin County** –
 - a. To replace highly needed infrastructure and reduce maintenance in accordance with Policy 14.1A.10 of the Comprehensive Plan;
 - b. A \$1,846,764 reduction in County costs for the construction and CEI services for the SR-714 SE Monterey Road and CR-A1A Multimodal Pathway project; and
 - c. The elimination of a \$285,585 local funds match requirement.
- **Cost to Martin County** –
 - a. Annual maintenance cost is estimated to be \$2,000 per year; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – None.
- **Financial Fiscal impact if not approved** – \$285,585 local funds match requirement would remain in place.

Documents Requiring Action:

- Local Agency Program Supplemental Agreement No. 1 to contract G3B04
- Board Resolution
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute the Local Agency Program Supplemental Agreement No.1 to contract G3B04;
- Move that the Board authorize the Martin County Administrator, or designee, to execute any non-monetary and/or time extension grant related documents upon review and concurrence of the Martin County Attorney's Office;
- Move that the Board adopt the Board Resolution to accept the Local Agency Program Supplemental Agreement No.1 to contract G3B04; and
- Move that the Board adopt the Budget Resolution to approve the budget decrease.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

OTHER OMB ITEMS

3. Budget Resolution to Amend the Surfing's Evolution and Preservation Foundation Grant to Allocate Carryover Dollars from the Previous Year

The Office of Management and Budget (OMB) is requesting a budget resolution to allocate the remaining grant interest revenues in the amount of \$24.09 from the FY25 Surfing's Evolution and Preservation Foundation grant to the FY26 Surfing's Evolution and Preservation Foundation grant. No agreement or contract is required or provided, as funds are distributed via direct disbursement from the foundation to the Martin County Board of County Commissioners (BOCC).

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

4. Budget Resolution to Amend the Florida EMS Trust Fund Grant to Allocate Carryover Dollars from the Previous Year

The Office of Management and Budget (OMB) is requesting a budget resolution to allocate the remaining grant funds and accumulated interest revenues in the amount of \$5,413.21 from the FY25 Florida Department of Health EMS Trust Fund grant to the FY26 Florida Department of Health EMS Trust Fund grant. Per the Florida Department of Health Emergency Medical Services (EMS) funds are distributed via direct disbursement of four (4) quarterly payments to the Martin County Board of County Commissioners (BOCC). As a result of this change in policy, the granting agency no longer provides a contract/contract number.

Documents Requiring Action:

- Budget Resolution

Recommendation:

- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

5. Martin County Sheriff's Office (MCSO) Request for Law Enforcement Trust Fund (LETF) Funds

The Sheriff's Office is requesting the use of Law Enforcement Trust Funds, in the amount of \$41,695.26, to be used for the payment of property taxes due on recently forfeited real property that will benefit the MCSO operation. Funds are available for this disbursement.

Documents Requiring Action:

- None

Recommendation:

- Move that the Board authorize the Sheriff's Office to utilize \$41,695.26 in Law Enforcement Trust Funds for the payment of property taxes due on recently forfeited real property.

DGD/SM/rp
Attachments