



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
SEPTEMBER 14, 2021 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Stacey Hetherington, Chair
Doug Smith, Vice Chairman
Harold E. Jenkins II
Sarah Heard
Edward V. Ciampi

Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM Public Comment
9:15 AM The Board of County Commissioners would like to Congratulate and Recognize the Martin County North Little League Baseball Team (PROC-1)
5:05 PM First Fiscal Year 2021/2022 Budget Public Hearing (PH-4)
5:05 PM Public Comment

CALL TO ORDER AT 9:05 AM

1. INVOCATION – **Chaplain L.C. Campbell, Jr.**, Nettles Island Church
2. PLEDGE OF ALLEGIANCE – **Gary Bowerman**, US Coast Guard Auxiliary – Flotilla 59
3. ADDITIONAL ITEMS – [Additional Item DEPT-7 was added to the Agenda.](#)
4. APPROVAL OF AGENDA – [The Agenda was approved.](#)
5. APPROVAL OF CONSENT AGENDA – [The Consent Agenda was approved.](#)

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 THE BOARD OF COUNTY COMMISSIONERS WOULD LIKE TO CONGRATULATE AND RECOGNIZE THE MARTIN COUNTY NORTH LITTLE LEAGUE BASEBALL TEAM

The County welcomes and acknowledges the Martin County North Little League Baseball Team who played in the 2021 Little League World Series in South Williamsport, Pennsylvania.

Agenda Item: 21-0624

[ACTION TAKEN: The Board recognized the Team.](#)

PROC-2 PRESENT A PROCLAMATION PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chair will present the proclamation commending Coast Guard Auxiliary Flotilla 59 on receiving the National Flotilla of the Year Award.

Agenda Item: 21-1027

ACTION TAKEN: The Board presented the proclamation.

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – The Board directed staff to work with the Hobe Sound Dunbar Center to expand the deed restriction language for the use of the property and bring back to the Board for review/approval. Commissioner Hetherington asked the Public Works and the Communications Division to reach out to the businesses in the Golden Gate vicinity of the Dixie Highway Project updating them of the redesign.
3. COUNTY ADMINISTRATOR

CONSENT ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 21-0869 Supplemental Memorandum (1 item)

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between August 7, 2021 and August 27, 2021. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 21-0870

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the August 24, 2021 regular meeting.

Agenda Item: 21-0954

CNST-4 ADOPT A PROCLAMATION DECLARING FIRE PREVENTION WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Fire Prevention Week in Martin County, Florida.

Agenda Item: 21-1026

CNST-5 ADOPT A PROCLAMATION DECLARING FALLS PREVENTION AWARENESS MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Falls Prevention Awareness Month in Martin County, Florida.

Agenda Item: 21-0259

CNST-6 ADOPT A PROCLAMATION DECLARING 4-H WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring 4-H Week in Martin County, Florida.

Agenda Item: 22-0040

CNST-7 DRUG AND ALCOHOL ABUSE AWARENESS COMMITTEE APPOINTMENT

The Board is asked to appoint Chief Judge Charles A. Schwab as the Circuit Court Judge - 19th Judicial Circuit non-voting representative to the Drug and Alcohol Abuse Awareness Committee.

Agenda Item: 21-1087

RESOLUTION NO. 21-9.1

CNST-8 POSITION CLASSIFICATION AND PAY PLAN 2021-2022

Martin County's Code, Chapter One, Article Three, Section 1.63 establishes the enumeration of powers for the position of County Administrator. Within Section 1.63, number nine requires that the County Administrator recommend to the Board of County Commissioners a current position classification and pay plan for all positions in County service body.

Agenda Item: 21-1069

PUBLIC WORKS

CNST-9 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A WARRANTY DEED FROM LOBLOLLY COMMUNITY SERVICE CORPORATION FOR DEDICATED RIGHT-OF-WAY AS A REQUIREMENT OF ABANDONMENT ON LAND ADJACENT TO THE GOMEZ PRESERVE NATURE TRAIL

This is a request for the adoption of a Resolution approving and accepting a Warranty Deed, for the dedication of a 132.20-foot-wide strip of right-of-way north of and abutting the Martin County (County) owned property known as Gomez Preserve Nature Trail, which is a condition of abandonment approved for the Loblolly Community Service Corporation on April 27, 2021.

Agenda Item: 21-1023

RESOLUTION NO. 21-9.2

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 HEALTH FACILITIES AUTHORITY APPOINTMENT

After solicitation of applicants, the Board is asked to make the necessary appointment to the Health Facilities Authority.

Agenda Item: 21-1007

RESOLUTION NO. 21-9.3

ACTION TAKEN: The Board appointed Charles Cleaver to the Health Facilities Authority for a four-year term to begin September 26, 2021 and end September 25, 2025, authorized the Chair to sign the Resolution of Appointment and the letter/Certificate of Appreciation for Mr. Kenny.

B&C-2 LIBRARY BOARD OF TRUSTEES APPOINTMENT

After solicitation of applicants, the Board is asked to make the necessary appointment to the Library Board of Trustees.

Agenda Item: 21-1008

RESOLUTION NO. 21-9.4

ACTION TAKEN: The Board appointed Michele Reilly to the Library Board of Trustees for a term to begin September 14, 2021 and end September 30, 2022, authorized the Chair to sign the Resolution of Appointment.

PUBLIC HEARINGS

PH-1 APPROVE THE STATE HOUSING INITIATIVE PARTNERSHIP PROGRAM (SHIP) REPORTS AND TRANSMITTAL TO THE STATE

This is a request for review and approval for submittal of SHIP program reports. The SHIP 2018/2019, 2019/2020 and 2020/2021 grants are currently active. The annual reports for these programs are ready for submission to the Florida Housing Finance Corporation (FHFC). Board approval of the reports is required for submission.

Agenda Item: 21-1077

ACTION TAKEN: The Board approved the 2018/2019, 2019/2020, and 2020/2021 Interim SHIP reports and authorized the Chair to sign the required report certifications.

PH-2 LEGISLATIVE PUBLIC HEARING TO CONSIDER ADOPTION OF COMPREHENSIVE PLAN AMENDMENT (CPA) 21-01, CHAPTER 5 TRANSPORTATION ELEMENT

This is a request for the adoption of an amendment to the text of Chapter 5, Transportation Element of the Comprehensive Growth Management Plan.

Agenda Item: 21-1068

ORDINANCE NO. 1168

ACTION TAKEN: The Board approved the Ordinance adopting CPA 21-01, amending the text of Chapter 5, Transportation Element.

PH-3 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING CHAPTER 5, ALCOHOLIC BEVERAGES, GENERAL ORDINANCES, MARTIN COUNTY CODE

Chapter 5, Alcoholic Beverages, General Ordinances, Martin County Code, identifies the zoning districts in which the sale of alcoholic beverages is permitted. Chapter 5 also restricts the sale of alcoholic beverages for on-premises consumption within stated distances of certain land uses. The proposed ordinance amends Chapter 5 to recognize the redevelopment zoning districts established by Article 12 of the Martin County Land Development Regulations and modifies the limitation on the sale of alcoholic beverages for on-premises consumption within stated distances of certain land uses.

Agenda Item: 21-1071 **Supplemental Memorandum**

ACTION TAKEN: The Board took no action. Staff will amend the ordinance based on comments made, and it will be reviewed by the Community Redevelopment Agency and Local Planning Agency again.

PH-4 FIRST FISCAL YEAR 2021/2022 BUDGET PUBLIC HEARING

There will be an outline of the public hearing procedures followed by an overview and review/approval of the Resolutions.

Agenda Item: 21-0880 **5:05 PM PRESET**

ACTION TAKEN: The Board adopted the Resolutions and approved the Budget. The final Budget Public Hearing is scheduled for September 28, 2021 at 5:05 PM.

RESOLUTION NOS. 21-9.12 through 21-9.45

PUBLIC HEARING QUASI-JUDICIAL

PHQJ-1 REQUEST FOR A ZONING DISTRICT CHANGE BY DST HOLDINGS, LLC (D062-001)

This is an application for a proposed amendment to the County Zoning Atlas for an industrial district classification. A zoning district change from the existing R-2, Single Family Residential District, and A-1, Small Farms District to the LI, Limited Industrial District, or the most appropriate zoning district has been requested. The approximate 1.03-acre undeveloped parcel is located on the east side of SW Old Kansas Avenue approximately 375 feet north of SW Jack James Drive in Stuart. Included in this application is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 21-1030

RESOLUTION NO. 21-9.5

ACTION TAKEN: The Board received and filed the Agenda Item Summary and all its attachments including the Staff Report for the record; approved the request to amend the Martin County Zoning Atlas to change the zoning district on the subject property from R-2 and A-1 to LI; and adopted the Resolution of approval.

**DEPARTMENTAL
ADMINISTRATION****DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 21-0871 **Supplemental Memorandum (9 items)**

ACTION TAKEN:

1. PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF STATE DIVISION OF LIBRARY AND INFORMATION SERVICES (STATE) AND ACCEPT ANNUAL STATE AID TO LIBRARIES GRANT AGREEMENT FOR 2022 - The Board authorized the Chair or designee to execute the State Aid to Libraries grant agreement documents; authorized the Chair or designee to sign the Certification of Hours, Free Library Service and Access to Materials; authorized the Chair or designee to sign the Certification of Credentials – Single Library Administrative Head; and approved the 2022 Services Plan.
2. PERMISSION TO APPLY FOR THE FY22 MOSQUITO CONTROL GRANT FROM THE STATE OF FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES - The Board authorized the Public Works Department's Mosquito Control Division to apply for grant funding for the purpose of Arthropod Control in Martin County and authorized the County Administrator or designee to execute the FY22 Detailed Work Plan Budget – Arthropod Control.
3. PERMISSION TO ACCEPT FUNDS FROM DEPARTMENT OF HEALTH'S FLORIDA OVERDOSE DATA TO ACTION (OD2A) GRANT – The Board adopted the Budget Resolution. **RESOLUTION NO. 21-9.6**
4. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 444025-1-94-01 FOR MILL AND RESURFACE RUNWAY 7/25 (DESIGN) - The Board authorized the Chair to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. **RESOLUTION NO. 21-9.7**
5. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 448086-1-94-01 FOR TRACTOR EQUIPMENT - The Board authorized the Chair to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. **RESOLUTION NO. 21-9.8**
6. PERMISSION TO ACCEPT THE LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL GRANT FUNDING THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE RESURFACING OF CR708/SW BRIDGE ROAD (CR711/PRATT WHITNEY TO SR 5/US1) PROJECT (FM#440811-1-58-01) - The Board authorized the Chair to execute the LAP Supplemental Agreement as well as any non-monetary grant related documents upon review and concurrence by the County Attorney's Office; adopted the Board Resolution to accept the LAP Supplemental Agreement; and adopted the Budget

Resolution to approve the budget decrease.

RESOLUTION NOS. 21-9.9 and 21-9.10

7. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) BEACH MANAGEMENT FUNDING ASSISTANCE PROGRAM GRANT #22MI2 FOR THE MARTIN COUNTY SHORE PROTECTION PROJECT - The Board authorized the Chair or designee to execute the FDEP grant 22MI2, authorized the County Administrator or designee to approve any future non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NO. 21-9.11
8. BUDGET TRANSFER FROM RESERVES - The Board approved the budget transfer in the amount of \$5,000 from Medical Services Budget Reserves for Contingencies.
9. EXECUTE GRANT CONTRACT FOR THE E911 STATE GRANT FOR CUSTOMER PREMISE EQUIPMENT UPGRADE – The Board executed the E911 State Grant Contract.

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 21-0872 Supplemental Memorandum (2 items)

ACTION TAKEN:

- A. **CONTRACTS OVER \$1,000,000**
 1. PORT SLAERNO – NEW MONROVIA (PHASE 2) WATER MAIN EXTENSION (RFB2021-3345) – The Board awarded the contract to the lowest, responsive, and responsible bidder, Underground Construction Management, Inc. (UCMI), in the amount of \$1,212,000.00 and authorized the County Administrator or designee to execute any and all documents related to this request.
- B. **CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE**
 1. ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2020-3233) – The Board approved Amendment #1 for year two of the transit program to increase the Total Contract Cumulative Not to Exceed (NTE) Amount to \$5,831,390.00 and authorized the County Administrator or designee to execute any and all documents related to this request.

DEPT-3 2022 STATE AND FEDERAL LEGISLATIVE PROGRAM

Every year the Board of County Commissioners adopts a state and federal legislative program that outlines the county's legislative priorities. This presentation discusses the proposed 2022 Legislative Priorities as well as discusses the successes and direction of the legislative program for the upcoming year.

Agenda Item: 21-1033 **Supplemental Memorandum**

ACTION TAKEN: The Board approved the 2022 State Legislative Program and approved the 2022 Federal Legislative Program including items Commissioner Smith mentioned about supporting legislation on historic preservation.

DEPT-4 COVID-19 ECONOMIC IMPACT STUDY PRESENTATION

Earlier in 2020 the Board of County Commissioners directed staff to study the economic effects of COVID-19 on Martin County and then to create an assessment and action plan to assist in the fast and full recovery from the pandemic. This plan provides tangible recommendations to help guide Martin County's future.

Agenda Item: 22-0043

ACTION TAKEN: The Board heard the COVID-19 Economic Impact Study presentation.

PUBLIC WORKS

DEPT-5 MARTIN COUNTY LAND ACQUISITION FUNDING

Staff will provide an update on Martin County Land Acquisition efforts and give the Board of County Commissioners the opportunity to set the future direction of the program.

Agenda Item: 21-1004 **Supplemental Memorandum**

ACTION TAKEN: The Board heard the presentation and indicated to staff that they would like staff to bring back a detailed action plan with funding options.

DEPT-6 STATUS AND DISCUSSION REGARDING FUNDING AND ACQUISITION STRATEGIES FOR INDIVIDUALLY OWNED PARCELS WITHIN PAL-MAR-PALM BEACH HEIGHTS

Per the Board's request, this is a status update and discussion regarding the funding and acquisition strategies for individually owned parcels within Pal-Mar-Palm Beach Heights.

Agenda Item: 21-1072 **Supplemental Memorandum**

ACTION TAKEN: The Board provided staff the ability to negotiate prices for the acquisition of individually owned lots within Pal-Mar-Palm Beach Heights area; will submit any negotiated purchase and sale agreements to the Board for its consideration; and authorized the Chair to execute any and all items necessary to complete these transactions.

ADMINISTRATION

DEPT-7 APPOINTMENT OF A COUNTY COMMISSIONER TO THE FLORIDA ASSOCIATION OF COUNTIES (FAC) ACCESS 67 INITIATIVE TO IMPLEMENT A FULL APPROACH TO DELIVER HIGH-SPEED, RELIABLE, AND AFFORDABLE BROADBAND INTERNET TO ALL FLORIDIANS

The Board is asked to appoint a County Commissioner and a County staff person who will assist the County in matters related to the ACCESS 67 Broadband Initiative recently created by the FAC.

Agenda Item: 21-0412 Additional Item

ACTION TAKEN: The Board appointed Commissioner Ciampi and Michael Merker to the ACCESS 67 Initiative.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 7:34 PM

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