



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
AUGUST 26, 2025 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair
Edward V. Ciampi, Vice Chairman
Eileen Vargas
Stacey Hetherington
J. Blake Capps

Don G. Donaldson, P.E., County Administrator
Elysse A. Elder, Acting County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:02 AM

Invocation – Moment of Silence
Pledge of Allegiance – **Sgt. Joe Angelico**, U.S. Air Force Veteran

APPROVAL OF AGENDA

Additional Items – [There were no Additional Items.](#)
Approval of Agenda – [The Agenda was approved.](#)

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chair will present proclamations declaring The Faith Foundation Day and recognizing National Financial Awareness Day in Martin County, Florida.

Agenda Item: 25-1190

[ACTION TAKEN:](#) The proclamations were presented.

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners – [The Board asked Administration to return with an Agenda Item regarding the pros and cons of joining the lawsuit regarding SB180. The Board voted not to have evening meetings.](#)

County Administrator

CONSENT AGENDA

Approval of Consent Agenda – [The Consent Agenda was approved.](#)

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items – [n/a](#)

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0674 [Supplemental Memorandum \(2 items\)](#)

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between July 28 and August 10, 2025. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 25-0678

CNST-3 NOTED ITEMS

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 25-0679

CNST-4 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the August 12, 2025 regular meeting.

Agenda Item: 25-1154

CNST-5 ADOPT A PROCLAMATION DECLARING HUNGER ACTION MONTH IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Hunger Action Month in Martin County, Florida.

Agenda Item: 25-1155

FIRE RESCUE

CNST-6 REQUEST FOR APPROVAL OF FIRST AMENDMENT TO AGREEMENT BETWEEN MARTIN COUNTY AND MARTIN COUNTY FIREFIGHTERS ASSOCIATION LOCAL 2959, IAFF

The County and Union entered into Collective Bargaining Agreement effective October 1, 2023, through September 30, 2026. Article 28 of the agreement provides guidelines for specialty teams that provide emergency response for unique and specialize incidents. The County and the Union desire to pilot two additional specialty teams to evaluate the viability and the need for such teams.

Agenda Item: 25-1222

GROWTH MANAGEMENT

CNST-7 A REQUEST TO INITIATE AMENDMENTS TO THE COMPREHENSIVE GROWTH MANAGEMENT PLAN AND LAND DEVELOPMENT REGULATIONS OF MARTIN COUNTY REGARDING ACCESSORY DWELLING UNITS TO PROVIDE MORE OPTIONS OF AFFORDABLE HOUSING

This is a request to initiate amendments to the Comprehensive Growth Management Plan (CGMP) and the Land Development Regulations (LDR) for Accessory Dwelling Units (ADUs) as directed by the Board of County Commissioners (BCC).

Agenda Item: 25-1187

[RESOLUTION NO. 25-8.16](#)

PUBLIC WORKS

CNST-8 REQUEST FOR AUTHORIZATION TO EXECUTE A TRI-PARTY AGREEMENT WITH THE UNITED STATES ARMY CORPS OF ENGINEERS, THE BUREAU OF OCEAN ENERGY MANAGEMENT AND MARTIN COUNTY FOR THE HUTCHINSON ISLAND SHORE PROTECTION PROJECT

The Board is requested to review and approve an agreement with the US Army Corps of Engineers and the Bureau of Ocean Energy Management for use of offshore sand resources for the upcoming Hutchinson Island Shore Protection Project.

Agenda Item: 25-1191

CNST-9 MEMORANDUM OF AGREEMENT WITH THE TOWN OF JUPITER ISLAND FOR SAND BYPASSING

The Memorandum of Agreement provides an opportunity for Martin County and the Town of Jupiter Island to partner in a sand placement project. The Town administered the entire project which consists of a storm damage recovery component and a sand bypass component. Martin County will provide the funding for the sand bypass component, in compliance with the St. Lucie Inlet Management Plan.

Agenda Item: 25-1211

CNST-10 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A LEASE BETWEEN MARTIN COUNTY AND FLORIDA COMMUNITY HEALTH CENTERS, INC. TO PROVIDE HEALTH SERVICES TO THE PUBLIC AT THE MARTIN COUNTY HEALTH DEPARTMENT

Request that the Board adopt a Resolution approving and accepting a new lease with Florida Community Health Centers, Inc. (FCHC), to provide, adult primary care, immunizations, lab testing, maternity care services, pediatrics, dental services, and vaccinations at the Martin County Health Department (Health Department) located on Willoughby Boulevard in Stuart.

Agenda Item: 25-1216

RESOLUTION NO. 25-8.17

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 AIRPORT NOISE ADVISORY COMMITTEE APPOINTMENTS

The Board is asked to make the necessary appointments to the Airport Noise Advisory Committee.

Agenda Item: 25-0318

RESOLUTION NO. 25-8.18

ACTION TAKEN: The Board appointed Christina Ouillette who is a resident residing within a 2-statute mile radius of Witham Field to the Airport Noise Advisory Committee for a term to begin immediately and authorized the Chair to sign the Resolution of Appointment.

PUBLIC HEARING

PH-1 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE LAND DEVELOPMENT REGULATIONS REGARDING PLATS

The Board of County Commissioners is asked to consider adopting an ordinance to amend Article 4, Site Development Standards; Division 21, Subdivision Regulations and Article 10, Development Review Procedures, Land Development Regulations, Martin County Code. The amendments, regarding plats, are proposed for clarification and consistency with Chapter 177, Florida Statutes.

Agenda Item: 25-1221

ORDINANCE NO. 1264

ACTION TAKEN: The Board removed Section 4.911.E of the Ordinance and adopted the Ordinance amending Article 4, Site Development Standards; Division 21, Subdivision Regulations and Article 10, Development Review Procedures, Land Development Regulations, Martin County Code regarding plats.

**DEPARTMENTAL
ADMINISTRATION**

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 25-0682 Supplemental Memorandum (15 items)

ACTION TAKEN:

- 1) Permission to Apply for Hazard Mitigation Grant Program (HMGP) for Federal Emergency Management Agency (FEMA) 4834-DR-FL, Hurricane Milton for Automatic Transfer Switch Replacement - The Board authorized the General Services Department Director or designee to apply for the Florida Division of Emergency Management Hazard Mitigation Grant Program for FEMA 4834-DR-FL, Hurricane Milton funding for Automatic Transfer Switch Replacement; authorized the County Administrator or designee to sign the Maintenance Agreement; and authorized the County Administrator or designee to be the authorized representative to sign the grant application and other non-monetary documents related to this grant, upon review and concurrence of the County Attorney's Office.
- 2) Permission to Apply for the Fiscal Year 2026-2027 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for St. Lucie Inlet Management Project - The Board authorized staff to submit the LGFR grant application to FDEP for the Inlet Management grant and approved the Board Resolution in support of this project. RESOLUTION NO. 25-8.19
- 3) Permission to Apply for the Fiscal Year 2026-2027 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for the Bathtub Beach Joint Project - The Board authorized staff to submit the LGFR grant application to FDEP for the Beach Management Program grant and approved the Board Resolution in support of this project.
RESOLUTION NO. 25-8.20
- 4) Permission to Apply for the Fiscal Year 2026-2027 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for MacArthur Boulevard Dune Project - The Board authorized staff to submit the LGFR grant application to FDEP for the Beach Management Program grant and approved the Board Resolution in support of this project.
RESOLUTION NO. 25-8.21
- 5) Permission to Apply for the Fiscal Year 2026-2027 Local Government Funding Request (LGFR) from the Florida Department of Environmental Protection (FDEP) for the Shore Protection Project - The Board authorized staff to submit the LGFR grant application to FDEP for the Beach Management Program grant and approved the Board Resolution in support of this project. RESOLUTION NO. 25-8.22
- 6) Permission to Apply for the Spencer Educational Foundation Fiscal Year 2025-2026, Summer Internship Grant for a Risk Management Student Intern - The Board authorized the Administration Department – Human Resources and Risk Management Director or designee to apply for the Spencer Educational Foundation Grant for Fiscal Year 2025-2026.

- 7) Permission to Apply for the US Department of Homeland Security/Federal Emergency Management Agency (FEMA) FY25 Port Security Grant Program (PSGP) - The Board authorized the Fire Chief or designee to apply for the FY25 Port Security Grant Program.
- 8) Permission to Accept the Public Transportation Grant Agreement for FY26 for the Public Transit Block Grant Program - The Board approved the Board Resolution authorizing the County Administrator or designee to execute the Public Transportation Grant Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NOS. 25-8.23 and 25-8.24
- 9) Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 24MI2-A2 Martin County Shore Protection Project - The Board authorized the Chair to execute the FDEP grant 24MI2-A2 amendment; authorized the County Administrator or designee to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and adopted the Budget Resolution. RESOLUTION NOS. 25-8.25 and 25-8.26
- 10) Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 26MI1 St. Lucie Inlet Management Plan Implementation Project - The Board authorized the Chair to execute the FDEP grant 26MI1 agreement; authorized the County Administrator or designee to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and adopted the Budget Resolution. RESOLUTION NO. 25-8.27
- 11) Adjustments to the Fiscal Year 2025 Budget
 - A. Budget Resolution to Allocate Voter-Approved ½ Cent Conservation Lands Sales Tax – The Board adopted the Budget Resolution. RESOLUTION NO. 25-8.28
 - B. Budget Resolution to Allocate Stop-Loss Insurance Proceeds into the Health Insurance Fund – The Board adopted the Budget Resolution. RESOLUTION NO. 25-8.29
 - C. Budget Resolution to Allocate Insurance Proceeds Received for Hurricane Nicole into the Disaster Recovery Fund – The Board adopted the Budget Resolution. RESOLUTION NO. 25-8.30
 - D. Budget Resolution to Allocate Revenues Collected Over Budget in Order to Fund Contractual Needs for the Building Department – The Board adopted the Budget Resolution. RESOLUTION NO. 25-8.31
 - E. Budget Resolution to Allocate Fire Impact Fees to Fund Fire Rescue Level of Service (LOS) Analysis – The Board adopted the Budget Resolution. RESOLUTION NO. 25-8.32

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

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Agenda Item: 25-0691 No items

ACTION TAKEN: No action needed.

COUNTY ATTORNEY

DEPT-3 REQUEST TO APPROVE SCORING CRITERIA AND BEGIN REQUEST FOR PROPOSAL (RFP) FOR OFFICE SPACE AT THE MARTIN COUNTY AIRPORT/WITHAM FIELD

In May 2025, BD Bard Liberator formally communicated its intention to exercise the renewal option for office space the company leases at the Martin County Airport/Witham Field, located at 1823 SE Airport Road, Stuart, Florida. Additionally, BD Bard Liberator has expressed a desire to remove the office building at 1921 SE Airport Road from their existing lease. In response, Airport staff recommends initiating a formal Request for Proposal for the 1921 SE Airport Road office space to identify a new tenant who can effectively utilize the area while adhering to all Federal and State obligations pertaining to its use.

Agenda Item: 25-1257

ACTION TAKEN: The Board approved the scoring criteria and directed staff to move forward with a Request for Proposal for the property located at 1921 SE Airport Road at Martin County Airport/Witham Field.

PUBLIC WORKS

DEPT-4 MARTIN COUNTY VULNERABILITY ASSESSMENT

The Vulnerability Assessment evaluates Martin County's critical assets exposure to climate threats such as tidal flooding, storm surge, and rainfall in association with sea level rise per the requirements set forth with the Florida Department of Environmental Protection.

Agenda Item: 25-1201

ACTION TAKEN: The Board heard the presentation.

DEPT-5 ACQUISITION OF BAR-B-RANCH CONSERVATION EASEMENT - ENVIRONMENTAL LANDS ACQUISITION PROGRAM

In November 2024, the voters of Martin County approved a referendum authorizing the collection of a 0.5% sales tax to fund the acquisition of environmentally sensitive lands. On June 25, 2025, the Environmental Lands Oversight Committee (ELOC), a nine member BOCC appointed citizen advisory board, met and recommended acquisition of a conservation easement over a portion of the Bar-B-Ranch property. This item seeks initial BOCC authorization to use sales tax funds for the conservation easement. Before final acquisition, separate Board action will be required to approve a funding agreement with the State of Florida.

Agenda Item: 25-1175

ACTION TAKEN: The Board approved the ELOC's recommendation to use funds generated from the 2024 Sales Tax Referendum to acquire a conservation easement on a portion of the Bar-B-Ranch property and instructed staff to proceed with due diligence, negotiations, and collaboration with the relevant stakeholders.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 12:08 PM

The next meeting is September 9, 2025.

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