



BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

9/23/25 9:00 AM

BOCC MEETING AGENDA
COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair

Edward V. Ciampi, Vice Chairman

Eileen Vargas, District 1

Stacey Hetherington, District 2

J. Blake Capps, District 3

Don G. Donaldson, P.E., County Administrator

Elysse A. Elder, Acting County Attorney

*Carolyn Timmann, Clerk of the Circuit Court and
Comptroller*

PRESETS

9:05 AM - Public Comment

5:05 PM - Public Comment

5:05 PM - Final Fiscal Year 2025/2026 Budget Public Hearing (PH-2)

CALL TO ORDER

Invocation ~ Pastor Eddie Rodrigues

Pledge of Allegiance ~ Lt. Joseph Kukuvka, U.S. Army

APPROVAL OF AGENDA

Additional Items

Approval of Agenda

PROCLAMATIONS AND SPECIAL PRESENTATIONS

**PROC-1 96TH STREET ARTIFICIAL REEF BULKHEAD FLORIDA INLAND
NAVIGATION DISTRICT COMMISSIONER GRANT CHECK
PRESENTATION**

Florida Inland Navigation District (FIND) Commissioner Michael Kennedy will present the Martin County Board of County Commissioners a grant check for the completion of the 96th Street Artificial Reef Bulkhead Project.

Agenda Item: 26-0049

Attachments: [FIND Check presentation.pdf](#)

PROC-2 FLORIDA INLAND NAVIGATION DISTRICT (FIND) SMALL SCALE DERELICT VESSEL REMOVAL GRANT REIMBURSEMENT CHECK PRESENTATION FOR FISCAL YEAR 2025

FIND Commissioner Michael Kennedy will present the Martin County Board of County Commissioners a grant reimbursement check for the removal of derelict vessels.

Agenda Item: 26-0074

Attachments: [41 foot sailboat IRP.jpg](#)

PROC-3 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chair will present proclamations recognizing the 25th Annual Bible Reading Marathon and declaring Suicide Prevention Awareness Month in Martin County, Florida.

Agenda Item: 25-1235

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners

County Administrator

CONSENT AGENDA

Approval of Consent Agenda

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0685

No items

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between August 25 and September 7, 2025. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 25-0687

Attachments: [Warrant List](#)

CNST-3 ADOPT A PROCLAMATION RECOGNIZING THE 100TH ANNIVERSARY OF THE HISTORIC APOLLO SCHOOL IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation recognizing the 100th Anniversary of the Historic Apollo School in Martin County, Florida.

Agenda Item: 25-0945

Attachments: [Historic Apollo School](#)

CNST-4 ADOPT A PROCLAMATION DECLARING FIRE PREVENTION WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Fire Prevention Week in Martin County, Florida.

Agenda Item: 25-1242

Attachments: [Fire Prevention Week](#)

CNST-5 ADOPT A PROCLAMATION DECLARING 4-H WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring 4-H Week in Martin County, Florida.

Agenda Item: 25-1294

Attachments: [4-H Week](#)

CNST-6 ADOPT A PROCLAMATION DECLARING INTERNATIONAL DAY OF AIR TRAFFIC CONTROLLER IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring International Day of Air Traffic Controller in Martin County, Florida.

Agenda Item: 25-1301

Attachments: [Air Traffic Controller](#)

CNST-7 PARKS AND RECREATION ADVISORY BOARD APPOINTMENT FOR COMMISSION DISTRICT 1

After solicitation of applicants, the Board of County Commissioners is asked to confirm Commissioner Vargas's appointment to the Parks and Recreation Advisory Board.

Agenda Item: 25-1288

Attachments: [Parks and Recreation Advisory Board.docx](#)
[Establishing Document PRAB as Amended.pdf](#)
[Information Release PRAB](#)
[Resolution PRAB](#)
[Albertelli_Jean-Paul.pdf](#)

CNST-8 APPROVAL OF A RESOLUTION TO SUNSET THE LAND ACQUISITION SELECTION COMMITTEE

The Land Acquisition Selection Committee completed its intended task, and there is no funding remaining from the 2006 half cent sales tax. Staff is recommending approval of a Resolution to sunset the Land Acquisition Selection Committee.

Agenda Item: 25-1299

Attachments: [LASC Resolution 89-4.26.pdf](#)
[LASC Acquisition Manual 1.17.2014.pdf](#)
[Resolution to Sunset LASC.docx](#)

CNST-9 BOARDS AND COMMITTEES STATUS REPORT

This quarterly Status Report is provided to keep the Commission apprised of all the current vacancies, expired terms, etc. on their various boards and committees.

Agenda Item: 25-0688

Attachments: [Status Report.docx](#)

COUNTY ATTORNEY

CNST-10 CONSIDER APPROVAL OF ANTENNA AND EQUIPMENT SPACE LEASE WITH UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

The Board is asked to approve an antenna and equipment space lease with the Federal Aviation Administration.

Agenda Item: 25-1292

Attachments: [69435Z-24-L-00082_Lease.pdf](#)

CNST-11 ADOPTION OF A RESOLUTION ADJUSTING THE SCHEDULE OF MAXIMUM RATES FOR THE TOWING AND STORAGE OF VEHICLES

As required by Section 115.13, General Ordinances, Martin County Code, Resolution No. 17-5.17 established maximum rates for the towing and storage of vehicles and provided for an annual automatic adjustment based on the percentage change in the January Consumer Price Index (CPI) - All Urban Consumers for the United States. Based on the methodology established in Resolution No. 17-5.17, a rate adjustment is required for the period from October 1, 2025 through September 30, 2026.

Agenda Item: 25-1300

Attachments: [Towing Resolution Final 09032025.docx](#)

FIRE RESCUE

CNST-12 APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN SHERIFF'S SPECIAL WEAPONS AND TACTICS TEAM AND MARTIN COUNTY FIRE RESCUE PARAMEDICS TO CREATE AN INTRA-AGENCY TACTICAL EMERGENCY MEDICAL SUPPORT PROGRAM

Martin County Fire Rescue and the Martin County Sheriff's Office have developed a special team whereby Fire Rescue SWAT Medics work in collaboration with the Sheriff's Office SWAT Team during high-risk situations. The SWAT Medic will provide advanced emergency medical treatment during tactical operations, callouts, and training exercises. The Medic will work with the SWAT supervisors while adhering to Martin County Fire Rescue medical protocols and physician orders. Positioned within the inner perimeter, the SWAT Medic will be able to deliver immediate life-saving care to ill or injured individuals when evacuation is delayed or impossible.

Agenda Item: 25-1293

Attachments: [Interlocal Agreement MCSO & MCFR.pdf](#)

GROWTH MANAGEMENT

CNST-13 REQUEST FOR RELEASE OF A PRESERVE AREA AND ASSOCIATED PRESERVE AREA MANAGEMENT PLAN FOR GRACE PLACE CHURCH, AS REQUIRED BY STATE OF FLORIDA WETLAND DETERMINATION

Request to release the existing preserve area under an approved Preserve Area Management Plan (PAMP) that was issued in 2005. Pursuant to Section 4.36.C, Land Development Regulations (LDR), Martin County Code, any alteration to the size, shape, or design of a previously approved preserve area shall be approved by the Board of County Commissioners.

Agenda Item: 25-1266

Attachments: [2025 0707 G060-004 PAMP AMEND.pdf](#)

[2025 0923 Resolution.docx](#)

[2025 0923 PAMP RELEASE EXHIBIT A.pdf](#)

CNST-14 REQUEST TO RELEASE TWO UNITIES OF TITLE FOR PROPERTY OWNED BY I-TOWN RAIL & COMMERCE, LLC LOCATED WITHIN THE MUNICIPAL BOUNDARIES OF THE VILLAGE OF INDIANTOWN

Tyson Waters, Esq., on behalf of I-Town Rail & Commerce, LLC, has requested the release of Unities of Title encumbering the property located at 19100 SW Warfield Boulevard in Indiantown. The property is located within the municipal boundaries of the Village of Indiantown.

Agenda Item: 25-1296

Attachments: [Application Materials.pdf](#)

[2025 0923 Resolution.docx](#)

[Exhibit A 1998 Unity of Title.pdf](#)

[Exhibit B 2005 Development Order with Unity of Title.pdf](#)

PUBLIC WORKS

CNST-15 ADOPT A RESOLUTION APPROVING AND ACCEPTING A WARRANTY DEED FOR RIGHT-OF-WAY DEDICATION ON SW OLD KANSAS AVENUE FROM THE CROCKER GROUP, LLC, AS A CONDITION OF APPROVAL OF A MINOR FINAL SITE PLAN

This is a request for the adoption of a resolution approving and accepting a Warranty Deed for 20 feet of dedicated right-of-way (ROW) along the property frontage on the east side of SW Old Kansas Avenue in Stuart from The Crocker Group, LLC, a Florida limited liability company (Crocker), as a condition of approval of a minor final site plan for Hog Striping Storage.

Agenda Item: 25-1283

Attachments: [Location Map.pdf](#)

[Resolution.docx](#)

[Executed Deed pkg.pdf](#)

CNST-16 REQUEST THAT MARTIN COUNTY GRANT A UTILITY EASEMENT ON COUNTY OWNED PROPERTY IN STUART TO FLORIDA POWER & LIGHT COMPANY FOR ELECTRICAL UTILITY SERVICES ASSOCIATED WITH THE CORAL GARDENS VACUUM STATION PROJECT

Florida Power & Light Company (FPL) has requested approval of a Utility Easement for

electrical utility services along the west side of two County-owned parcels located on SE Willoughby Boulevard, north of SE Coral Lakes Way and south of SE Pomeroy Street in Stuart, for the Coral Gardens Vacuum Station Project.

Agenda Item: 26-0032

Attachments: [FPL Easement w Exhibit A.pdf](#)
[Location Map.pdf](#)

ADMINISTRATION

CNST-17 ADOPT A PROCLAMATION HONORING ANA MERCEDES MENCHERO ON HER 100TH BIRTHDAY

The Board is asked to adopt a proclamation honoring Ana Mercedes Menchero on her 100th birthday.

Agenda Item: 26-0105

Attachments: [Ana Mercedes Menchero 100th Birthday](#)

Additional Item (26-0105)

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 TOURIST DEVELOPMENT COUNCIL APPOINTMENT

After solicitation for applicants due to a member resigning, the Board is asked to make the necessary appointment to the Tourist Development Council.

Agenda Item: 25-1215

Attachments: [Tourist Development Council.docx](#)
[Establishing Document TDC.pdf](#)
[Information Release TDC](#)
[Resolution TDC](#)
[Involved_Gee.Adam.pdf](#)
[Gee.Adam Form 4A.pdf](#)
[Involved_Holmes.Colleen.pdf](#)
[Voting Sheet TDC](#)

B&C-2 INDUSTRIAL DEVELOPMENT AUTHORITY APPOINTMENT

After solicitation of applicants due to a member resigning, the Board is asked to make the necessary appointment to the Industrial Development Authority.

Agenda Item: 25-1214

Attachments: [Industrial Development Authority.docx](#)
[Establishing Document IDA.pdf](#)
[Information Release IDA](#)
[Resolution IDA](#)
[Miller_Jodi.W.pdf](#)
[Williams_Shaun.E.pdf](#)
[Voting Sheet IDA](#)

PUBLIC HEARINGS

PH-1

**APPROVAL OF THE STATE HOUSING INITIATIVES PARTNERSHIP
PROGRAM ANNUAL REPORT AND TRANSMITTAL TO THE STATE**

This is a request for review and approval of the State Housing Initiatives Partnership (SHIP) Program 2022/2023 annual report. Upon approval, this report will be submitted to the Florida Housing Finance Corporation (FHFC).

Agenda Item: 25-1282

Attachments: [SHIP Annual Report - 8.29.2025](#)

[Certification 22-23 and 23-24 - 8.29.25.pdf](#)

PH-2

FINAL FISCAL YEAR 2025/2026 BUDGET PUBLIC HEARING

This is the second of the two public hearings regarding the budget. There will be an outline of the public hearing procedures followed by an overview and review/approval of the Resolutions.

Agenda Item: 25-1029

Attachments: [FY26 Budget Final Presentation.pdf](#)

[Budget Reso ADOPTED Sept.23.25.Mtg.docx](#)

[2025-2026 Strategic Plan - FINAL.pdf](#)

**DEPARTMENTAL
ADMINISTRATION**

**DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 25-0684

Attachments: [SUPP MEMO \(6 items\)](#)

[1 Item #1 Cover Sheet.docx](#)
[1A 26-ST-30 SAG Grant Agreement.pdf](#)
[1B 2026 Certification of Hours.pdf](#)
[1C 2026 CertificationofCredentialsForm New.pdf](#)
[1D 2026 Annual Services Plan.docx](#)
[2 Item #2 Cover Sheet.docx](#)
[3 Item #3 Cover Sheet.docx](#)
[3A ICW-MA-25-01 Martin Project Agreement.pdf](#)
[3B Budget Resolution 1110.xlsx](#)
[4 Item #4 Cover Sheet.docx](#)
[4A ISD Local Match Agreement bet SRA and Martin - FY25-26 - RR rev SF edits.docx](#)
[4B ISD G3F29 - Martin ISD - Executed CTD-MCT.pdf](#)
[5 Item #5 Cover Sheet.docx](#)
[5A Local Match Agreement between TE SRA and Martin FY26 - REV 9-12-25.docx](#)
[5B MCT T and E Grant Signed July 2025 CTD-MCT.pdf](#)
[6 Item #6 Cover Sheet.docx](#)
[6A Highpointe - Pulte PUD Sidewalk Budget Resoultion.xlsx](#)

Supplemental Memorandum (6 items)

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

\$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0693

Attachments: [SUPP MEMO \(2 items\)](#)
[RFB2025-3705 LiftStationRehabilitation_BidTabulation.pdf](#)
[RFB2025-3705 LiftStationRehabilitation_CIP.pdf](#)
[RFB2025-3706 UndergroundUtilityConstruction_BidTabulation.pdf](#)
[RFB2025-3706 UndergroundUtilityConstruction_CIP_HydrantReplacement.pdf](#)
[RFB2025-3706 UndergroundUtilityConstruction_CIP_LoopTieIns.pdf](#)
[RFB2025-3706 UndergroundUtilityConstruction_CIP_UilitiesInfrastructureAccomodations.pdf](#)
[RFB2025-3706 UndergroundUtilityConstruction_CIP_WaterMainReplacement.pdf](#)

Supplemental Memorandum (2 items)

DEPT-3 DISCUSSION ON SENATE BILL 180

On June 26, 2025, Senate Bill 180 (SB180) was signed into law. SB 180, titled “Emergencies,” is a comprehensive bill that was aimed to address the preparation and response activities of state and local governments when emergencies impact Florida. The bill provides certain responsibilities and restrictions on the Florida Division of Emergency Management and local governments, some of which extend beyond emergency planning and response.

Agenda Item: 26-0041

Attachments: [Form Resolution Authorizing Participation in Lawsuit Relating to SB 180.docx](#)

PUBLIC WORKS

DEPT-4 ACCEPTANCE AND APPROVAL OF A FINAL PURCHASE CONTRACT, ADOPTION OF TWO RESOLUTIONS, ONE FOR A SPECIAL WARRANTY DEED ACQUIRING A PARCEL ALONG SALERNO ROAD AND 2ND TO INITIATE A FUTURE LAND USE MAP AMENDMENT

This is a request for final approval of a Residential Contract for Sale and Purchase (Contract), the adoption of a resolution approving and accepting a Special Warranty Deed for the acquisition of property on the south side of SE Salerno Road, and the adoption of a resolution to initiate a Future Land Use Map amendment to the Comprehensive Growth Management Plan.

Agenda Item: 25-1302

Attachments: [Layout](#)
[Partially Signed Contact](#)
[Signed Conflict](#)
[Resolution](#)
[Draft Resolution Land Use](#)
[Warranty Deed](#)

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURN

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