

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** November 12, 2024

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. TRANSFER STATION WATER & FORCE MAIN EXTENSIONS (RFB2025-3629)** – Extension of small diameter water mains from the facility entrance to various buildings, including connections to those buildings. The scope of work also includes extension of small diameter force mains, grinder station connections, abandonment of existing septic systems, and extension of a 4" force main from the leachate storage facility to an offsite force main.

Project was publicly bid (bid tabulation attached).

Note: During the initial bid review, an error was identified in Jamie Underground, Inc.'s bid form for pay item #G-6 (Restoration / Sodding), resulting in a total increase of \$7.91. This adjustment changes the firm's total bid amount from the original \$540,624.00 to a corrected total of \$540,631.91.

Fiscal Impact: This project is funded with Solid Waste fees.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Jamie Underground, Inc., in the amount of \$540,631.91.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

- 1. TWIN RIVERS PARK SHORELINE STABILIZATION (RFB2024-3591)** – Stabilization of a 300-foot section of shoreline along the southern perimeter of Twin Rivers Park (Stuart, FL). The Project will use the combination of a revetment and two breakwaters as well as

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incorporate nature-based solutions, to provide connectivity between the adjacent breakwater system to the north and revetment at the neighboring private property to the south, which will reduce erosion, mitigate future flood impacts, and maintain recreational shoreline access.

Purpose of Change Order: The change order includes mobilization, freight, installation, removal, return freight, and demobilization of 212 composite mats, along with six months of rental (the first month plus an additional five months). These composite mats are required in accordance with Florida Fish and Wildlife Conservation Commission (FWC) Gopher Tortoise permit guidelines.

Original Contract Amount: \$ 483,095.00 (Approved Administratively on 6/17/2024)
Amount of Increase: \$ **186,000.00**
Total Contract Amount: \$ 669,095.00

Fiscal Impact: This change order is funded through a standard grant agreement with the Florida Department of Environmental Protection (FDEP).

Recommended Action:

1. Move that the Board approve Change Order #1 to Dickerson Infrastructure, Inc. (d/b/a Dickerson Florida, Inc.), in the amount of \$186,000.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachments