

**BCC MEETING DATE:** May 19, 2026  
**AGENDA ITEM:** DEPT-2

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners      **DATE:** May 12, 2026

**VIA:** Don G. Donaldson, P.E., CFM  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB, FCCM  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD  
APPROVAL \$1 MILLION OR GREATER**

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**A. CONTRACTS OVER \$1,000,000** - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. DIXIE STORMWATER & STREETScape – DESIGN (RFQ2025-3695)** – Professional consulting services to provide urban roadway design, landscape architecture and agency permitting/coordination associated with implementing stormwater and streetscape improvements along Dixie Highway Service Road, Old Post Office Alley and the side streets that run east to west for the Dixie Stormwater & Streetscape project.

The project consists of the extension of the Bridge Road Main Street Project beginning at SE Bridge Road at the Dixie Highway Service Road and extending south to SE Saturn Ave. The project includes on-street parking, drainage upgrades, utility undergrounding, sidewalk widening, new street lighting, landscaping and roadway repaving along a 0.51-mile stretch of SE Dixie Highway Service Road, 0.37 stretch of Old Post Office Alley and approximately 1.0 miles of side street for a total of 1.88 miles. The project will include the side streets that run east to west connecting to Old Post Office Alley. This project will also include a Festival Street design at the property located between SE Adonis to SE Olympus, construction of a railroad park for the Hobe Sound Historic Train Station and realigning the alley and dumpster enclosures.

This Request for Qualifications (RFQ) was issued to solicit design services for a project that may be delivered using the Construction Manager at Risk (CMAR) method. The County intends to procure construction services separately through a CMAR contract. Accordingly, the design team may be required to coordinate and collaborate with the selected CMAR contractor throughout design and construction.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Four (4) firms submitted Statements of Qualifications (SOQs) in response to the solicitation. Three (3) firms were shortlisted and invited to present before the Selection Committee in accordance with the requirements of the Consultants' Competitive Negotiation Act (CCNA), Section 287.055, Florida Statutes. Following the presentations and evaluations, the Selection Committee recommended award to the highest-ranked firm, and the County subsequently entered into contract negotiations with the highest-ranked firm.

**Fiscal Impact:** Funding for this contract is provided by Tax Increment Financing (TIF).

**Recommended Action:**

1. Move that the Board award the contract to the highest-ranked firm, GAI Consultants, Inc., in the amount of \$1,700,409.34.
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

**2. PARKS & RECREATION PLANNING, DESIGN & CONSTRUCTION ADMINISTRATION SERVICES (RFQ2026-3749)** – Continuing services agreement for professional consulting services to provide parks-specific planning, design, construction administration, and feasibility services in support of the BOCC-adopted Parks and Recreation Master Plan.

Nine (9) firms submitted Statements of Qualifications (SOQs) in response to the solicitation. Five (5) firms were shortlisted and invited to present before the Selection Committee in accordance with the requirements of the Consultants' Competitive Negotiation Act (CCNA), Section 287.055, Florida Statutes. Following the presentations and evaluations, the Selection Committee recommended award to the three (3) highest-ranked firms.

Maximum Not-to-Exceed Value: \$2,500,000.00  
Maximum Not-to-Exceed Term: 5 years  
(3-year term plus two 1-year renewal options)

Individual task orders under this contract shall not exceed \$500,000 nor shall any resulting construction contract exceed \$7,725,000 in accordance with Section 287.055, Florida Statute, as amended.

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

**Fiscal Impact:** Funding is provided through various Parks & Recreation operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board.

**Recommended Action:**

1. Move that the Board award the contract to the three (3) highest scoring firms:
  - Kimley-Horn & Associates, Inc.
  - Miller Legg
  - WGI, Inc.

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2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 3. DISASTER RECOVERY & RESILIENCY SERVICES (RFP2026-3758)** – Continuing services agreement to help define, support, and implement Disaster Recovery and Resiliency programs intended to reduce threats prior to events, during and immediately after an event, and to address damages so the County can reestablish full operation of its facilities as quickly and seamlessly as possible following a disaster. These programs may include services to assist with the facilitation of comprehensive disaster assistance applications, funding reimbursement activities, and management of state and federal disaster assistance grants.

Work shall be authorized and performed on an as-needed basis through the issuance of written Task Orders. Task Orders will be issued by the County through written requests describing the general scope of services, objectives, deliverables, schedule, and any applicable constraints. No minimum amount of work is guaranteed under this solicitation or any resulting agreement.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Eight (8) firms submitted proposals in response to the solicitation. One (1) firm was deemed non-responsible, and their proposal was removed from further consideration. The remaining proposals were evaluated by the selection committee using the established criteria. Based on this evaluation, two (2) firms are being recommended for contract award, as reflected in the attached score sheet.

Maximum Not-to-Exceed Value:	\$3,000,000.00
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

**Fiscal Impact:** Funding for individual task orders is provided through various Departmental operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board. Funds for services under this Agreement may be derived from the Federal Emergency Management Agency (FEMA) and/or from Florida Division of Emergency Management (FDEM).

**Recommended Action:**

1. Move that the Board award the contract to the two (2) highest ranked firms:
  - LaConte Engineering

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- Tidal Basin Government Consulting, LLC
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb  
Attachments