



**BOARD OF COUNTY COMMISSIONERS**

**ACTION SUMMARY**  
**MAY 5, 2026 ~ 9:00 AM**

**COMMISSION CHAMBERS**  
**2401 SE MONTEREY ROAD, STUART, FLORIDA 34996**

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**COUNTY COMMISSIONERS**

*Sarah Heard, Chair*  
*Edward V. Ciampi, Vice Chairman*  
*Eileen Vargas*  
*Stacey Hetherington*  
*J. Blake Capps*

*Don G. Donaldson, P.E., County Administrator*  
*Elysse A. Elder, County Attorney*  
*Carolyn Timmann, Clerk of the Circuit Court and Comptroller*

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**PRESETS**

9:05 AM - Public Comment  
5:05 PM - Public Comment

**CALL TO ORDER AT 9:01 AM**

Moment of Silence  
Pledge of Allegiance - **Mike Saunders**, U.S. Marine and Parks Administrator

**APPROVAL OF AGENDA**

Additional Items – *There were no Additional Items.*  
Approval of Agenda – *The Agenda was approved.*

**PROCLAMATIONS AND SPECIAL PRESENTATIONS**

**PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Board is asked to present proclamations recognizing May 20th as Florida Emancipation Day, declaring Stamp Out Hunger Day, declaring Hurricane Preparedness Week, and declaring Historic Preservation Month in Martin County, Florida.

Agenda Item: 26-0622

**ACTION TAKEN:** *The proclamations were presented.*

## **COMMENTS**

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners – The Board gave authorization to the County Administrator to ask the Town if they believe a sewer line is deemed necessary to the Hobe Sound Beach building versus a septic system. At Commissioner Ciampi's request, the Board asked staff to investigate adding a mooring field near Pendarvis Cove Park in Palm City. The Board requested an agenda item on e-bikes and scooters. At Commissioner Ciampi's request, the Board asked staff to put together a written explanation of the P-3 process and why it was chosen at the April 21, 2026 meeting.

County Administrator

## **CONSENT AGENDA**

Approval of Consent Agenda – The Consent Agenda was approved.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items – n/a

## **ADMINISTRATION**

### **CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0567 (No items)

### **CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between March 23 and April 19, 2026. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 26-0573

### **CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve minutes from the March 10 and 24, 2026 regular meetings.

Agenda Item: 26-0688

### **CNST-4 ADOPT A PROCLAMATION DECLARING NATIONAL SAFE BOATING WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring National Safe Boating Week in Martin County, Florida.

Agenda Item: 26-0710

**CNST-5 ADOPT A PROCLAMATION RECOGNIZING PUBLIC WORKS WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation recognizing Public Works Week in Martin County, Florida.

Agenda Item: 26-0713

**CNST-6 ADOPT A PROCLAMATION DECLARING MEMORIAL DAY IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Memorial Day in Martin County, Florida.

Agenda Item: 26-0720

**CNST-7 ADOPT A PROCLAMATION DECLARING EMERGENCY MEDICAL SERVICES WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Emergency Medical Services Week in Martin County, Florida.

Agenda Item: 26-0761

**CNST-8 ADOPT A PROCLAMATION RECOGNIZING FOOD SAFETY AND FOOD INSECURITY AWARENESS WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation recognizing Food Safety and Food Insecurity Awareness Week in Martin County, Florida.

Agenda Item: 26-0831

**COUNTY ATTORNEY**

**CNST-9 REQUEST FOR APPROVAL OF FIRST AMENDMENT TO THE FUNDING AGREEMENT BETWEEN THE CITY OF STUART AND MARTIN COUNTY REGARDING HANEY CREEK PRESERVE**

The City of Stuart has requested an amendment to the Funding Agreement between the City of Stuart and Martin County (Haney Creek) to remove the requirement that a portion of the Haney Creek parcel be used for commercial purposes and allow the parcel to be used for conservational and recreational purposes.

Agenda Item: 26-0739

**PUBLIC WORKS**

**CNST-10 ADOPT A RESOLUTION APPROVING AND ACCEPTING THE DONATION OF A 5.7-ACRE PARCEL ALONG SE MARTIN HIGHWAY NEAR I-95 IN PALM CITY PURSUANT TO THE MARTIN COMMERCE PARK PLANNED UNIT DEVELOPMENT ZONING AGREEMENT**

This is a request for the adoption of a resolution approving and accepting the donation of a 5.7-acre parcel located along SE Martin Highway adjacent to I-95 in Palm City (the Property). The Property is being donated to the County for a future Western Palm City Fire Station pursuant to the Martin Commerce Park Planned Unit Development (PUD) Zoning Agreement.

Agenda Item: 26-0756

**RESOLUTION NO. 26-5.2**

**UTILITIES AND SOLID WASTE**

**CNST-11 INITIAL ASSESSMENT RESOLUTION FOR THE LAKE GROVE WATER MAIN MUNICIPAL SERVICE BENEFIT UNIT**

Board action is requested to adopt the initial assessment resolution for the Lake Grove Water Main Municipal Service Benefit Unit to allow installation of water lines.

Agenda Item: 26-0762

RESOLUTION NO. 26-5.3

**PUBLIC HEARINGS**

**PH-1 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING OF SECTION 9.62. GENERAL ORDINANCES, MARTIN COUNTY CODE TO REQUIRE VETERINARIANS TO REPORT MICROCHIPS AND ELIMINATE SUBMISSION OF DISASTER PLANS**

Veterinarians are required to issue vaccination certificates upon administration of a rabies vaccination to cats or dogs as required by state law. The proposed Ordinance requires veterinarians to report the microchip number of the animal with the certificate, when applicable. This proposed amendment also strikes the requirement that an owner of five or more cats/dogs provide a disaster plan to the Tax Collector.

Agenda Item: 26-0508

ORDINANCE NO. 1271

ACTION TAKEN: The Board adopted the Ordinance amending Chapter 9, Article 3, Section 9.62, Issuance of animal license/identification tags and vaccination certificates.

**PH-2 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING CHAPTER 67, ENVIRONMENTAL CONTROLS, ARTICLE 7, NUISANCE ABATEMENT, SECTION 67.202.A., GENERAL ORDINANCES, REGARDING NOTIFICATION TO PROPERTY OWNERS OF NUISANCES VIA NOTICES TO ABATE**

This is a public hearing to consider adoption of an ordinance that amends Section 67.202.A., General Ordinances, Martin County Code to allow code enforcement to notify property owners, via notices to abate, of all nuisances described and declared in Section 67.201.

Agenda Item: 26-0741

ORDINANCE NO. 1272

ACTION TAKEN: The Board adopted the Ordinance amending Section 67.202.A., General Ordinances, Martin County Code.

**PH-3 PUBLIC HEARING REGARDING PERMISSION TO APPLY FOR THE FEDERAL TRANSIT ADMINISTRATION FY22 SECTION 5307 URBANIZED FORMULA PROGRAM FUNDING GRANT**

Martin County's public transit system is partially funded by a Federal Transit Administration (FTA) grant that must be applied for each year. The FY2022 Section 5307 Urbanized Formula Program Funding Grant Application (Application) requires the Martin County Board of County Commissioners (Board) to conduct a public hearing that encourages public participation and opportunities for the community to comment on the program of projects related to the grant. Once the Board holds the public hearing and approves the Application, the County Administrator or designee will electronically execute and submit the Application on behalf of the Board.

Agenda Item: 26-0706

ACTION TAKEN: The Board authorized the County Administrator or designee to electronically execute and file the FY2022 Section 5307 Urbanized Formula Program Funding Grant Application and sign other non-monetary documents related to this grant upon review and concurrence of the County Attorney's Office.

**PH-4 PUBLIC HEARING TO CONSIDER GEN 25-01, CERTIFIED RECOVERY RESIDENCES, AN ORDINANCE AMENDING CHAPTER 21, PART 2, ARTICLE 28, REASONABLE ACCOMMODATION PROCEDURES, GENERAL ORDINANCES, MARTIN COUNTY CODE**

This is a public hearing to consider adoption of an ordinance amending Chapter 21, Building and Housing Regulations, Part 2, Property Maintenance Code, Article 28, Reasonable Accommodations Procedures, General Ordinances, Martin County Code. As required by Section 397.487, Florida Statutes, this amendment to Article 28 will establish procedures for the review and approval of Reasonable Accommodation (RA) requests for properties involving Certified Recovery Residences, as such term is defined in Section 397.311, Florida Statutes.

Agenda Item: 26-0632

**ORDINANCE NO. 1273**

ACTION TAKEN: The Board adopted the Ordinance amending Article 28, Reasonable Accommodation Procedures, General Ordinances, Martin County Code.

**DEPARTMENTAL QUASI-JUDICIAL**  
**GROWTH MANAGEMENT**

**DPQJ-1** **REQUEST APPROVAL OF THE FINAL SITE PLAN FOR HERITAGE RIDGE PLANNED UNIT DEVELOPMENT, PARCEL C-4, LOT 2B, FOR THE STORAGE PLACE HOBE SOUND PROJECT (K024-006)**

This is a request by McCarty & Associates Land Planning & Design, LLC, on behalf of 8280 Constitution, LLC, for final site plan approval to construct a three-story, 64,260-square-foot residential storage facility and associated infrastructure within Parcel C-4, Lot 2B, of the Heritage Ridge Planned Unit Development (PUD). The 1.5-acre undeveloped site is located on SE Constitution Boulevard, approximately 440 feet northeast of the intersection of SE Federal Highway and SE Constitution Boulevard, in Hobe Sound. Included is a request for Certificate of Public Facilities Reservation.

Agenda Item: 26-0774

**ACTION TAKEN:** The Board continued this item to the May 19, 2026 meeting.

**DEPARTMENTAL**  
**ADMINISTRATION**

**DEPT-1** **OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 26-0583 **Supplemental Memorandum (8 items)**

**ACTION TAKEN:**

1. **Permission to Apply for the FY 2023 Federal Transit Administration (FTA) Section 5339 Bus and Bus Facilities Formula Grant Program Funds - The Board authorized the County Administrator or designee to apply for the FY23 FTA Section 5339 Bus and Bus Facilities Grant Program funds.**
2. **Permission to Apply for the Fiscal Year 2026 Safe Streets and Roads for All (SS4A) Supplemental Planning Grant for the SE Bridge Road Corridor Study and Road Safety Audit - The Board adopted a Resolution authorizing the Director of the Public Works Department, or designee, to apply for the U.S. Department of Transportation FY26 Safe Streets for All Supplemental Planning Grant for the SE Bridge Road Corridor Study and Road Safety Audit project and authorized the Director of the Public Works Department, or designee, to be the authorized representative to sign other non-monetary documents related to this grant application upon review and concurrence of the County Attorney's Office. **RESOLUTION NO. 26-5.4****
3. **Permission to Apply for the Florida 911 State Grant for Call Handling Solution Upgrade - The Board authorized the County Administrator, or designee, to apply for the 911 State Grant application and sign other non-monetary documents related to this grant upon review and concurrence of the County Attorney's Office.**
4. **Permission to Apply for the Florida 911 State Grant for Additional ESInet Circuits for Call Handling Solution Upgrade - The Board authorized the County**

- Administrator, or designee, to apply for the 911 State Grant application and sign other non-monetary documents related to this grant upon review and concurrence of the County Attorney's Office.
5. Permission to Apply for the Bureau of Justice Assistance (BJA) Adult Treatment Court Program Grant - The Board authorized the Human Services Director to apply for the Bureau of Justice Assistance Adult Treatment Court Program grant and authorized the County Administrator or designee to execute any non-monetary grant application related documents upon review and concurrence of the County Attorney's Office.
  6. Adjustments to the Fiscal Year 2026 Budget
    - A. Request for Funds from Impact Fee Reserves for Various Road Projects - The Board authorized a Budget Transfer from Urban Road Impact Fee Reserves in the total amount of \$978,000.
    - B. Request to Allocate Unanticipated Contribution from the Auto Ranch Hobe Sound Major Final Site Plan – The Board adopted the Budget Resolution. RESOLUTION NO. 26-5.5

**DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 26-0588 Supplemental Memorandum (4 items)

**ACTION TAKEN:**

- A. **CONTRACTS OVER \$1,000,000**
  1. Martin County Airport/Witham Field Hold Bay Extension (RFB2026-3747) – The Board awarded the contract to the lowest, responsive, and responsible bidder, C.W. Roberts Contracting (CWR), in the amount of \$1,037,082 and authorized the County Administrator or designee to execute all documents related to this request.
  2. Invasive & Nuisance Vegetation Management (RFB2026-3752) - The Board awarded the contract to the lowest, responsive, and responsible bidder, Kerner LLC (d/b/a Kerner Environmental) and authorized the County Administrator or designee to execute all documents related to this request.
  3. Environmental Consulting (RFP2026-3753) - The Board awarded the contract to the three highest scoring firms (listed in alphabetical order): Ecological Associates, Inc., RES Florida Consulting, LLC, and Tetra Tech, Inc. and authorized the County Administrator or designee to execute all documents related to this request.
- B. **CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE**
  1. On-Road Transit and Support Services (MARTY Bus System Operation) (RFP2025-3644) - The Board approved Amendment #2 to Martin County Transit, LLC, to increase the Total Contract Cumulative Not to Exceed (NTE) Amount to \$5,797,982 and authorized the County Administrator or designee to execute all documents related to this request.

**DEPT-3 NATIONAL TRAVEL AND TOURISM WEEK PRESENTATION ON EXPLORE NATURAL MARTIN**

The Office of Tourism and Marketing oversees the international award-winning ecotourism program Explore Natural Martin. This program was developed in partnership with the Leave No Trace Center for Outdoor Ethics. During National Travel and Tourism Week, May 3-9, 2026, staff are prepared to give a brief presentation on the development of this program and provide an update on some of the initiatives in development including the new East Coast Greenway signs being installed throughout Martin County.

Agenda Item: 26-0767

**ACTION TAKEN:** The Board heard the presentation.

**PUBLIC WORKS**

**DEPT-4 APPROVAL OF A SOVEREIGNTY SUBMERGED LANDS FEE WAIVED RENEWAL WITH THE TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND FOR THE BOARDWALK AND DOCKS LOCATED AT INDIAN RIVERSIDE PARK IN JENSEN BEACH**

This is a request for approval of a Sovereignty Submerged Lands (SSL) Fee Waived Lease Renewal with the Trustees of the Internal Improvement Trust Fund (TIITF) for a nine-slip docking facility used exclusively for mooring of recreational vessels in conjunction with the upland County-owned public park. All improvements remain within state riparian boundaries adjacent to Indian RiverSide Park (IRSP).

Agenda Item: 26-0727

**ACTION TAKEN:** The Board approved the Sovereignty Submerged Lands Fee Waived Lease Renewal between TIIFT and Martin County and authorized the Chair to execute all documents necessary to complete this transaction.

**DEPT-5 ADOPT A RESOLUTION APPROVING AND ACCEPTING THE DONATION OF THREE PARCELS TOTALING APPROXIMATELY 1 ACRE IN NORTH RIVER SHORES ALONG NW SPRUCE RIDGE DRIVE TO BE PRESERVED IN PERPETUITY FOR CONSERVATION, ENVIRONMENTAL AND STORMWATER PURPOSES**

This is a request for the adoption of a resolution approving and accepting the donation of three parcels totaling approximately one acre in North River Shores along NW Spruce Ridge Drive in Stuart (the Property). The Property is being generously donated to the County by Ms. Louise C. Yeiser and will be preserved in perpetuity for conservation, environmental, and stormwater purposes.

Agenda Item: 26-0716

**RESOLUTION NO. 26-5.1**

**ACTION TAKEN:** The Board adopted the Resolution approving and accepting the donation of three parcels totaling approximately one acre from Louise C. Yeiser and authorized the Chair to execute all closing documents associated with this transaction.

**DEPT-6 PRELIMINARY APPROVAL OF THE DONATION OF 13 PARCELS TOTALING APPROXIMATELY 6.7 ACRES NEAR EAST FORK CREEK AND THE HOBE SOUND SCRUB PRESERVE TO BE PRESERVED IN PERPETUITY FOR CONSERVATION, ENVIRONMENTAL, AND NATURE-BASED PASSIVE RECREATION PURPOSES**

This is a request for a provisional approval of the donation of 13 parcels totaling approximately 6.7 acres adjacent to East Fork Creek on US1 as well as adjacent to the Hobe Sound Scrub Preserve (the Property). The Property is being generously donated to the County by Ms. Louise C. Yeiser and will be preserved in perpetuity for conservation, environmental, and passive, nature-based recreation purposes.

Agenda Item: 26-0848

ACTION TAKEN: The Board preliminarily approved the donation of 13 parcels totaling approximately 6.7 acres from Louise C. Yeiser and directed staff to prepare a Special Warranty Deed and Resolution accepting the Property to be approved by the Board at a future meeting via the Consent Agenda and authorized the Chair to execute any additional documents associated with this transaction.

**DEPT-7 APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE FLORIDA DIVISION OF RECREATION AND PARKS FOR THE CYPRESS CREEK FLOODPLAIN PROJECT AND ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING EASEMENTS FROM THE DIVISION OF STATE LANDS**

This item seeks approval to execute a Memorandum of Understanding (MOU) with the State of Florida Department of Environmental Protection, Division of Recreation and Parks (DRP) to construct a weir structure as part of the Cypress Creek Floodplain Restoration Project at Jonathan Dickenson State Park (Project). Included is a request to adopt a resolution approving and accepting certain upland and sovereign submerged lands easements from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida (Board of Trustees). The Project, once completed, will restore natural floodplain function, reduce erosion and improve downstream water quality.

Agenda Item: 26-0715

**RESOLUTION NO. 26-5.6**

ACTION TAKEN: The Board authorized the Chair to execute the MOU between Martin County and DRP along with any additional documents necessary to complete this Project and adopted the Resolution approving and accepting all necessary easements from the Board of Trustees upon review and concurrence from the County Attorney's Office.

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

**ADJOURNED AT 12:27 PM**

The next meeting is May 19, 2026.