

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF LIBRARY AND INFORMATION SERVICES  
STATE AID TO LIBRARIES GRANT APPLICATION**

**Certification of Credentials – Single Library Administrative Head**

The MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS \_\_\_\_\_,  
(Name of library governing body)

governing body for the MARTIN COUNTY LIBRARY SYSTEM \_\_\_\_\_,  
(Name of library)

hereby certifies that the incumbent single library administrative head,

\_\_\_\_\_  
JENNIFER SALAS  
(Name of incumbent)

- Has completed a library education program accredited by the American Library Association;
- Has at least two years full-time paid professional experience, after completing the library education program, in a public library open to the public for a minimum of 40 hours per week;
- Is employed full time by the library's governing body;
- Is responsible for the overall management or coordination of the library within the framework established by interlocal or other agreements, plans, policies and budgets;
- Is responsible for developing a single long-range plan for all library outlets, a single annual plan of service and a budget; and
- Is responsible for implementing the long-range plan, annual plan of service and budget as well as preparing reports on behalf of the library.

**Signature**

**BOARD OF COUNTY COMMISSIONERS  
MARTIN COUNTY, FLORIDA**

**ATTEST:**

\_\_\_\_\_  
CAROLYN TIMMANN, CLERK OF THE  
CIRCUIT COURT AND COMPTROLLER

By: \_\_\_\_\_  
SARAH HEARD, CHAIR

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ELYSSE A. ELDER, ACTING COUNTY  
ATTORNEY