

BCC MEETING DATE: May 14, 2024
AGENDA ITEM: DEPT-2

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** May 6, 2024

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. MACARTHUR BOULEVARD ROADWAY ELEVATION (RFB2024-3581)** – Raising of the existing roadway elevation of MacArthur Boulevard adjacent to Bathtub Beach to the Sailfish Point community. Work also includes the installation of a sheet pile retaining wall and cap, drainage, grading, concrete work, and landscape.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: This project is funded by a State of Florida Department of Environmental Protection grant (Agreement #: 24SRP13) and a State of Florida Division of Emergency Management Hazard Mitigation grant (Agreement #: H0829 / Project #: 4283-64-A).

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, J.W. Cheatham, LLC, in the amount of \$2,931,651.75; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 2. GRINDER STATION INSTALLATION & SEPTIC CONVERSION (RE-BID) (RFB2024-3586)** – Continuing services agreement for the installation of new grinder stations and septic conversions throughout the County's service area for single family residential dwellings. The County anticipates installing approximately 100-150 individual grinder stations per year. The actual number of grinder stations could be much higher depending on the success of the "Connect to Protect" Grinder Program.

Martin County desires to select two (2) contractors to perform the scope of work contained herein. The work will be rotated equally between the two (2) contractors. The lowest responsible bidder will be awarded the contract and the second lowest was asked to match the unit prices of the first lowest. Due to the nature of this program, the County

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requires less than a 4-6 week wait time for completion.

Baker Underground Contractors, LLC, is the apparent second low bidder and agreed to match the low bidder's (Meeks Plumbing, Inc.) unit pricing.

Project was publicly bid (bid tabulation attached).

Maximum Not-to-Exceed Value: \$3,000,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: This is a self-funded program. Residents pay for grinder installations into the Consolidated Utilities Fund and the County pays Contractors for jobs completed.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidders:
 - Meeks Plumbing, Inc.
 - Baker Underground Contractors, LLC
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb
Attachments