



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
MARCH 7, 2023 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Edward V. Ciampi, Chairman
Harold E. Jenkins II, Vice Chairman
Doug Smith
Stacey Hetherington
Sarah Heard

Don G. Donaldson, P.E., County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:01 AM

1. INVOCATION ~ **Pastor Blaine Albright**, Christ Fellowship Church
2. PLEDGE OF ALLEGIANCE ~ **Pete Luther**, Retired US Army Colonel
3. ADDITIONAL ITEMS – [The Additional Item of DEPT-5 was added to the Agenda.](#)
4. APPROVAL OF AGENDA – [The Agenda was approved.](#)
5. APPROVAL OF CONSENT AGENDA – [The Consent Agenda was approved.](#)

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENTATION OF PROCLAMATIONS

The Chairman will present proclamations declaring Irish American Heritage Month and Flood Awareness Week in Martin County, Florida.

Agenda Item: 23-0122

[ACTION TAKEN: The proclamations were presented.](#)

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – [The Board confirmed the hiring of Jeffrey Dougherty to the Building Official/Director of Martin County.](#)
3. COUNTY ADMINISTRATOR

CONSENT
ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 23-0319 **no items**

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between February 7, 2023 and February 20, 2023. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 23-0327

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the December 13, 2022; January 10, 2023; and January 24, 2023 regular meetings.

Agenda Item: 23-0362

CNST-4 ADOPT A PROCLAMATION DECLARING VIETNAM WAR VETERANS DAY IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Vietnam War Veterans Day in Martin County Florida.

Agenda Item: 23-0473

CNST-5 ADOPT A PROCLAMATION DECLARING SURVEYORS AND MAPPERS WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Surveyors and Mappers Week in Martin County, Florida.

Agenda Item: 23-0544

CNST-6 ADOPT A PROCLAMATION DECLARING GOVERNMENT FINANCE PROFESSIONALS WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Government Finance Professionals Week in Martin County, Florida.

Agenda Item: 23-0557

CNST-7 LOCAL TECHNOLOGY PLANNING TEAM APPOINTMENTS

After solicitation of applicants, the Board is asked to appoint and confirm appointments to the Local Technology Planning Team.

Agenda Item: 23-0572

RESOLUTION NO. 23-3.1

PUBLIC WORKS

CNST-8 ADOPTION OF A RESOLUTION APPROVING A TOWER AND GROUND SPACE LEASE WITH THE VILLAGE OF TEQUESTA FOR IMPROVED COMMUNICATION FOR TEQUESTA EMERGENCY SERVICES, LOCATED ON COUNTY LINE ROAD IN TEQUESTA

This is a request for adoption of a resolution approving and accepting a Tower and Ground Space Lease with the Village of Tequesta for a five-year term with two 5-year renewal periods, on the County communication tower located at 18530 SE County Line Road in Tequesta.

Agenda Item: 23-0255

RESOLUTION NO. 23-3.2

CNST-9 FINAL APPROVAL OF A VACANT LAND CONTRACT AND ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A SPECIAL WARRANTY DEED FOR THE ACQUISITION OF A ONE-ACRE LOT IN PALM BEACH HEIGHTS, FOR CONSERVATION PURPOSES

This is a request for final approval of a Vacant Land Contract and adoption of a resolution approving and accepting a Special Warranty Deed from Charles Ronald Barnes and Milton Donald Barnes for the acquisition of a vacant one-acre parcel in the amount of \$5,000, located in Palm Beach Heights (Pal-Mar) for conservation purposes.

Agenda Item: 23-0496

RESOLUTION NO. 23-3.3

PUBLIC HEARING

PH-1 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN TEXT AMENDMENT (CPA) 22-07, COUNTY OPERATIONS

This is a request for a site-specific text amendment to Chapter 4, Future Land Use Element, specifically Policy 4.1B.2.(2). No amendment to the Future Land Use Map is proposed, however, there is a concurrent zoning district change proposed for the same 29.8 acres discussed in this site-specific text amendment. The proposed rezoning of the 29.8 acres will be the subject of a separate staff report.

Agenda Item: 23-0502 **Supplemental Memorandum**

ACTION TAKEN: The Board approved transmittal of CPA 22-07, County Operations, a site-specific text amendment.

DEPARTMENTAL QUASI-JUDICIAL
GROWTH MANAGEMENT

DPQJ-1 **REQUEST FOR THE 7TH AMENDMENT TO THE MARINER VILLAGE SQUARE PLANNED UNIT DEVELOPMENT AGREEMENT, INCLUDING REVISED MASTER AND PHASING PLANS AND PHASE 4 FINAL SITEPLAN**

This is a request by Ribbon Ventures, LLC for approval of the 7th Amendment to the Mariner Village Square Planned Unit Development (PUD) Zoning Agreement including a revised master and phasing plan and a revised phase 4 final site plan. Mariner Village Square is an existing commercial PUD situated on approximately 20 acres located on the west side of US Highway 1 across from the Mariner Sands Drive intersection. The property has a future land use designation of General Commercial and has PUD zoning designation. Included with this application is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 23-0545

RESOLUTION NO. 23-3.4

ACTION TAKEN: The Board received and filed the Agenda Item and all attachments as an exhibit and approved the 7th Amendment to the Mariner Village Square PUD Zoning Agreement including the Revised Master and Phasing Plans and Phase 4 Final Site Plan.

DEPARTMENTAL
ADMINISTRATION

DEPT-1 **OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 23-0339 **Supplemental Memorandum (7 items)**

ACTION TAKEN:

1. **Permission to Apply for the 2024 Small County Outreach Program (SCOP) Grant Application Cycle for FY 2029 through the Florida Department of Transportation (FDOT) for the SW Kansas Avenue Road Resurfacing and Road Construction (From 100 ft South of Camp Valor, LCC to SW Kanner Hwy) Project – The Board authorized the Public Works Department to apply for the FDOT SCOP grant for the SW Kansas Avenue Resurfacing and Road Construction Project.**
RESOLUTION NO. 23-3.5
2. **Permission to Apply for FY24 Alternative Water Supply Project Funding - The Board authorized the Utilities and Solid Waste Department to apply for the Alternative Water Supply project funding and authorized the Utilities and Solid Waste Director to be the authorized representative to sign the grant application and related documentation.**
3. **Permission to Apply for Clean Vessel Act Grant funding - The Board authorized the Utilities and Solid Waste Department to apply for the Clean Vessel Act project funding and authorized the Utilities and Solid Waste Department Director to be the authorized representative to sign the grant application and related documentation.**
4. **Permission to Accept the FY 2022-2023 Supporting Healthy Aging Through Parks and Recreation (SHAPR) Grant - The Board authorized the Parks and Recreation Department to accept and move forward with instructor trainings for the FY22-23 SHAPR Grant.**

5. Permission to Accept Additional Funds from the Florida Department of Environmental Protection (FDEP) Via Amendment to Existing grant #21MI3 for the St. Lucie Inlet IMP Implementation - The Board authorized the County Administrator or designee to execute the FDEP grant 21MI3 Amendment No. 2 as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution for additional funds. RESOLUTION NO. 23-3.6
6. Permission to Accept the Federal Emergency Management Administration (FEMA) Public Assistance Grant Administered by the Florida Department of Emergency Management (FDEM) for Hurricane Ian – The Board approved Contract Z2911 for FEMA Public Assistance Grant.
7. Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 22MI2 Amendment No. 1 - The Board authorized the County Administrator or designee to execute the FDEP grant 22MI2 Amendment No. 1 as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NO. 23-3.7

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 23-0347 **Supplemental Memorandum (2 items)**

ACTION TAKEN:

- A. **CONTRACTS OVER \$1,000,000**
 1. **SE COVE ROAD RESURFACING & BIKE LANES (SR-5/US-1 TO SE DIXIE HIGHWAY) (RFB2023-3461)** – The Board awarded the contract to the lowest, responsive, and responsible bidder, FG Construction, LLC, in the amount of \$2,265,835.54; adopted the amended CIP sheet that reflects the supplemental grant funding to award this bid; and authorized the County Administrator or designee to execute all documents related to this request.
 2. **PLANNING SERVICES FOR COMMUNITY REDEVELOPMENT AREAS (CRAs) (RFP2023-3469)** - The Board awarded the contract to: BusinessFlare, LLC; GAI Consultants, Inc.; and MARLIN Engineering, Inc. and authorized the County Administrator or designee to execute all documents related to this request.

PARKS AND RECREATION

DEPT-3 SKATE PARK OPERATIONS AND FEES

The Martin County Board of County Commissioners (Board) has requested a presentation on the user fees charged at County skate parks.

Agenda Item: 23-0480

ACTION TAKEN: The Board directed the County Administrator to sunset the collection of users fees for County Skate Parks and remove the requirement to collect liability waivers.

DEPT-4 SPECIAL OLYMPICS UPDATE

Special Olympics Florida, Inc. (Special Olympics) is requesting that the Martin County Board of County Commissioners (Board) fund one full-time equivalent (FTE) position within the Parks and Recreation Department for the FY2024 budget.

Agenda Item: 23-0412 **Supplemental Memorandum**

ACTION TAKEN: The Board asked Special Olympics to apply for the Grants & Aid Program which will be discussed in July and directed staff to begin the process of shaping a Memorandum of Understanding with Special Olympics.

ADMINISTRATION

DEPT-5 AFFORDABLE HOUSING UPDATE

On February 21, 2023 the Board of County Commissioners requested that Mr. Lanahan of the Treasure Coast Regional Planning Council conduct a presentation on the proposed legislation before the State of Florida Legislature.

Agenda Item: 23-0596 **Additional Item**

ACTION TAKEN: The Board heard the presentation and asked staff to send Chair letters to the Delegation and Florida Association of Counties (FAC) opposing SB102 and SB1240/HB1197. Staff will post on social media platforms to educate the public about the Bills, and the Board will hold a press conference on March 10 regarding these Bills.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 2:12 PM

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