

MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM

TO: Honorable Members of the Board of **DATE:** December 30, 2025
County Commissioners

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB, FCCM
Chief Procurement Officer

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

1. UNDERGROUND SERVICES (RFB2025-3713) – Continuing services agreement for the construction of underground conduit pathways (up to 4" in diameter) for high- and low-voltage electrical systems. The scope of work includes hand trenching, machine trenching, and directional boring to support the maintenance, repair, and replacement of electrical infrastructure at all County facilities.

This contract was publicly advertised for competitive bidding (see attached Bid Tabulation). Seven (7) bids were received; however, one (1) was deemed non-responsible for failing to meet the solicitation's minimum requirements.

Maximum Not-to-Exceed Value: \$5,000,000.00
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual work orders is provided through various Departmental operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Black Sands Development Group, PLLC; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

2. ROCKY POINT NEIGHBORHOOD RESTORATION (RFB2026-3719) – The Rocky Point Neighborhood Restoration project consists of providing all materials, equipment, and labor necessary to complete the work, including demolition and replacement of driveways, swale grading, installation of drainage culverts and structures, sidewalks, and other concrete work.

This project includes a base bid and a bid alternate. The bid alternate (Pipe Lining, Cured In Place, 18") serves as an alternative to the proposed pipe replacement on SE Major Way. The County reserves the right, at its sole discretion, to award or reject this alternate as deemed in its best interest.

This contract was publicly advertised for competitive bidding (see attached Bid Tabulation). Ten (10) bids were received; however, one (1) bid was deemed non-responsive and four (4) bids were deemed non-responsible due to various issues, including inadequate licensing, failure to disclose prior legal matters, and past performance concerns.

Fiscal Impact: Funding for this project is provided by FPL Franchise Fees.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Sunshine Land Design, Inc., in the amount of \$2,638,629.82 (base bid + bid alternate); and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

3. MARTIN COUNTY FIRE RESCUE TRAINING TOWER (RE-BID) (RFB2026-3720) – Construction of a new four-story training tower, approximately 14,860 SF, along with associated site improvements.

This contract was publicly advertised for competitive bidding as reflected in the attached Bid Tabulation. Eight (8) bids were received. Three (3) bids were determined to be non-responsive or non-responsible and were excluded from consideration for award. Local Vendor Preference was then applied. The lowest responsive and responsible bidder, Ahrens Enterprises, Inc. (d/b/a Ahrens Companies) is a non local vendor based in Lake Park, Florida. Proctor Construction Company, a local firm, submitted a bid within five percent (5%) of the lowest bid. In accordance with Local Vendor Preference provisions, Proctor Construction Company was offered the opportunity to match the lowest bid price and agreed to do so.

- Local Vendor Preference – When a responsible and responsive, non-local business submits the lowest price bid and the bid submitted by one or more qualified and responsive local businesses is equal to or within five percent (5%) of the price submitted by the Apparent Low Bidder, then the local business with the

apparent next-lowest qualified and responsive bid offer shall have the opportunity to submit an offer that matches the price offered by the Apparent Low Bidder in accordance with Section 135.7, Code of Ordinances, Martin County Code.

Fiscal Impact: Funding for this project is provided by Debt Service, Impact Fees, Fire MSTU and Ad Valorem.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Proctor Construction Company, LLC, in the amount of \$6,723,641.00 (Local Vendor Preference); and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **CORAL GARDENS VACUUM SEWER SYSTEM – ENGINEERING SERVICES (RFQ2022-3380)** – Engineering consulting services for the Coral Gardens Vacuum Sewer System Project that will utilize a vacuum assisted sanitary sewer system. The Engineering Consultant will provide design, permitting, bidding, and construction services for the project. The Project will serve approximately 638 parcels with sanitary sewer.

The project was divided into six (6) tasks. The Consultant and its subconsultants provided professional engineering services that included project management, data acquisition, preliminary design, final design, and bidding phase support. These services covered architectural, structural, civil, environmental, mechanical, permitting, HVAC and plumbing, instrumentation, and electrical design disciplines. State Revolving Loan Fund assistance and construction phase services, including construction management, construction observation, and post construction services, were to be addressed in a future scope of work.

Purpose of Amendment: The construction contract for the project was awarded on December 9, 2025, with an anticipated Notice to Proceed in February 2026. Amendment # 2 to the original Scope of Services provides for construction phase services during the estimated eighteen (18) months required for substantial completion, plus an additional 60 days for final completion, for the installation of the vacuum mains and vacuum pump station. These services include construction administration, engineering services, resident project representative services, startup and training, close out services, and community meeting support.

Original Contract Amount: \$ 717,950.00 (Approved by BOCC on 4/5/2022)

BCC MEETING DATE: January 6, 2026

AGENDA ITEM: DEPT-2

Amendment #1: \$ 47,864.00 (Approved Administratively on 7/30/2024)

Amount of Increase: **\$ 1,511,847.00**

Total Contract Amount: \$ 2,277,661.00

Fiscal Impact: This amendment is funded through FDEP grant funds and SRF loan funds.

Recommended Action:

1. Move that the Board approve Amendment #2 to Wade Trim, Inc., in the amount of \$1,511,847.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/kb

Attachments