

PARKS AND RECREATION ADVISORY BOARD

November 20, 2025 MINUTES

4:30PM – GROWTH MANAGEMENT CONFERENCE ROOM
MARTIN COUNTY ADMINISTRATIVE OFFICES
2401 SE MONTEREY RD STUART, FL 34996

PRESENT

District 1, Jean-Paul Albertelli
District 2, Chair, Casey Cass
District 3, Doug Smith
District 4, Larry Sofield
District 5, Chris Pinkston
At-Large, Jack Mathison
At-Large, Allan Mostoff

ABSENT

At-Large, Michael Bocchino
At-Large, Vice Chair, Gary Clough

STAFF PRESENT

Parks & Recreation Department Deputy Director, Kevin Kirwin
Recreation Planning & Grant Coordinator, Katie Comack

OTHERS PRESENT

Martin County Sheriff Office, Sergeant Joseph Angelico

*Indicates a motion **Indicates a vote ***For the record comment

I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

II. DISCLOSURE OF CONFLICTS

None

III. APPROVAL OF MINUTES

1. Approval of Minutes: October 16, 2025 Minutes

* Larry Sofield motioned for minutes to be amended to include discussion about projects presented to PRAB members.

** Jack Mathison seconded, and the motion carried 6-0

Katie Comack will share the amended minutes for review before the next meeting.

IV. PUBLIC COMMENT

Stephen Polachek, resident from Sewall's Point, would like an emphasis on children's safety for biking and walking and traffic calming measures.

Gregory Lambert shared about Miracle Maker Toy Drive on December 14th.

Allan Mostoff arrived at 4:35pm.

V. PRESENTATIONS

1. Sheriff's Department Update

Sergeant Joseph Angelico shared Sheriff's Department update. He shared the department is partnering with Parks and Recreation for upcoming community events along with other local charitable organizations holiday events. The Sheriff's Department is attending the next Metropolitan Planning Organization (MPO) meeting February 9th to provide support for e-bike and pedestrian safety. Discussion. He also shared the department is working to address issues at Pendarvis Cove Park. Discussion.

VI. OLD BUSINESS

Kevin Kirwin shared updates for the Charlie Leighton Park project. Discussion.

VII. NEW BUSINESS

1. Heads Up

Casey Cass asked about garbage cans and trash accumulation at Cove Road Park and potential solutions. Discussion.

Chris Pinkston asked about Wi-Fi in county parks. Kevin Kirwin shared Wi-Fi is available in specific parks and facilities depending on usage. Discussion.

2. Review PRAB Member current terms and end dates

Katie Comack shared a review of member current terms and end dates.

VIII. PARKS AND RECREATION DEPARTMENT RELATED ITEMS TO BOARD OF COUNTY COMMISSIONERS

1. December 9th – Parks and Recreation Master Plan and Sea Turtle Beach Café naming

Kevin Kirwin shared the Parks and Recreation Master Plan and Sea Turtle Beach Café naming will be presented at the December 9th BOCC meeting. Kevin shared an overview of the process of adoption of Master Plan. Discussion.

Casey Cass suggested appointed PRAB members should discuss the Master Plan with their district Commissioner.

Chris Pinkston shared he would have preferred a presentation of overview of Master Plan to PRAB before adoption.

Doug Smith left the meeting at 5:30pm.

Chris Pinkston left the meeting at 5:36pm.

Larry Sofield shared the PRAB should have received a debrief over the final Master Plan similar to what Commissioners received.

IX. BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE UPDATE

None. Next meeting is February 9th 2026.

X. 10. RECAP OF ACTION ITEMS FOR MEMO TO BOCC

None.

XI. 11. COMMENTS/DISCUSSION

1. Date of Next Meeting

* Larry Sofield motioned to cancel the December 18th meeting.

** Casey Cass seconded, and the motion carried 5-0.

Casey Cass informed the members that the next meeting will take place on January 15th, at 4:30PM. The location of the next meeting will be at the Growth Management Conference Room, Martin County Administrative Center, 2401 SE Monterey Road Stuart, FL 34996.

2. Members

Casey Cass shared information about Christmas Jamboree event Sunday December 14th at Salerno Southern Methodist Church. Casey also shared Elev8 Hope held a food drive and gave away 5,000 meals to local families.

3. Staff

Katie Comack shared upcoming events for department: Community Movie Night, November 21 5:30pm Sandsprit Park, Winterfest, December 12 5:30pm Mansion at Tuckahoe, Music at the Mansion, December 14 3:00pm Mansion at Tuckahoe, Annual Awards Banquet, December 16 10:30am Sailfish Sands Hitting Bays and Restaurant

4. ADJOURN

The meeting was adjourned at 5:41pm.

* Jack Mathison motioned to adjourn the meeting.

** Larry Sofield seconded, and the motion carried 5-0.

Casey Cass, Chair

Date

Kevin V. Abbate, Parks and Recreation Director, MPA, CPRP

Date