

# **PARKS AND RECREATION ADVISORY BOARD**

## **November 20, 2025 MINUTES**

4:30PM – GROWTH MANAGEMENT CONFERENCE ROOM  
MARTIN COUNTY ADMINISTRATIVE OFFICES  
2401 SE MONTEREY RD STUART, FL 34996

### **PRESENT**

District 1, Jean-Paul Albertelli  
District 2, Chair, Casey Cass  
District 3, Doug Smith  
District 4, Larry Sofield  
District 5, Chris Pinkston  
At-Large, Jack Mathison  
At-Large, Allan Mostoff

### **ABSENT**

At-Large, Michael Bocchino  
At-Large, Vice Chair, Gary Clough

### **STAFF PRESENT**

Parks & Recreation Department Deputy Director, Kevin Kirwin  
Recreation Planning & Grant Coordinator, Katie Comack

### **OTHERS PRESENT**

Martin County Sheriff Office, Sergeant Joseph Angelico

\*Indicates a motion \*\*Indicates a vote \*\*\*For the record comment

#### **I. CALL TO ORDER**

The meeting was called to order at 4:30 pm.

#### **II. DISCLOSURE OF CONFLICTS**

None

#### **III. APPROVAL OF MINUTES**

##### **1. Approval of Minutes: October 16, 2025 Minutes**

\* Larry Sofield motioned for minutes to be amended to include discussion about projects presented to PRAB members.

\*\* Jack Mathison seconded, and the motion carried 6-0

Katie Comack will share the amended minutes for review before the next meeting.

#### **IV. PUBLIC COMMENT**

Stephen Polachek, resident from Sewall's Point, would like an emphasis on children's safety for biking and walking and traffic calming measures.

Gregory Lambert shared about Miracle Maker Toy Drive on December 14<sup>th</sup>.

Allan Mostoff arrived at 4:35pm.

## **V. PRESENTATIONS**

### **1. Sheriff's Department Update**

Sergeant Joseph Angelico shared Sheriff's Department update. He shared the department is partnering with Parks and Recreation for upcoming community events along with other local charitable organizations holiday events. The Sheriff's Department is attending the next Metropolitan Planning Organization (MPO) meeting February 9<sup>th</sup> to provide support for e-bike and pedestrian safety. Discussion. He also shared the department is working to address issues at Pendarvis Cove Park. Discussion.

## **VI. OLD BUSINESS**

Kevin Kirwin shared updates for the Charlie Leighton Park project. Discussion.

## **VII. NEW BUSINESS**

### **1. Heads Up**

Casey Cass asked about garbage cans and trash accumulation at Cove Road Park and potential solutions. Discussion.

Chris Pinkston asked about Wi-Fi in county parks. Kevin Kirwin shared Wi-Fi is available in specific parks and facilities depending on usage. Discussion.

### **2. Review PRAB Member current terms and end dates**

Katie Comack shared a review of member current terms and end dates.

## **VIII. PARKS AND RECREATION DEPARTMENT RELATED ITEMS TO BOARD OF COUNTY COMMISSIONERS**

### **1. December 9<sup>th</sup> – Parks and Recreation Master Plan and Sea Turtle Beach Café naming**

Kevin Kirwin shared the Parks and Recreation Master Plan and Sea Turtle Beach Café naming will be presented at the December 9<sup>th</sup> BOCC meeting. Kevin shared an overview of the process of adoption of Master Plan. Discussion.

Casey Cass suggested appointed PRAB members should discuss the Master Plan with their district Commissioner.

Chris Pinkston shared he would have preferred a presentation of overview of Master Plan to PRAB before adoption.

Doug Smith left the meeting at 5:30pm.

Chris Pinkston left the meeting at 5:36pm.

Larry Sofield shared the PRAB should have received a debrief over the final Master Plan similar to what Commissioners received.

## **IX. BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE UPDATE**

None. Next meeting is February 9<sup>th</sup> 2026.

## **X. 10. RECAP OF ACTION ITEMS FOR MEMO TO BOCC**

None.

## **XI. 11. COMMENTS/DISCUSSION**

### **1. Date of Next Meeting**

\* Larry Sofield motioned to cancel the December 18<sup>th</sup> meeting.

\*\* Casey Cass seconded, and the motion carried 5-0.

Casey Cass informed the members that the next meeting will take place on January 15<sup>th</sup>, at 4:30PM. The location of the next meeting will be at the Growth Management Conference Room, Martin County Administrative Center, 2401 SE Monterey Road Stuart, FL 34996.

### **2. Members**

Casey Cass shared information about Christmas Jamboree event Sunday December 14<sup>th</sup> at Salerno Southern Methodist Church. Casey also shared Elev8 Hope held a food drive and gave away 5,000 meals to local families.

### **3. Staff**

Katie Comack shared upcoming events for department: Community Movie Night, November 21 5:30pm Sandsprit Park, Winterfest, December 12 5:30pm Mansion at Tuckahoe, Music at the Mansion, December 14 3:00pm Mansion at Tuckahoe, Annual Awards Banquet, December 16 10:30am Sailfish Sands Hitting Bays and Restaurant

### **4. ADJOURN**

The meeting was adjourned at 5:41pm.

\* Jack Mathison motioned to adjourn the meeting.

\*\* Larry Sofield seconded, and the motion carried 5-0.

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Casey Cass, Chair

Date

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Kevin V. Abbate, Parks and Recreation Director, MPA, CPRP

Date