



**BOARD OF COUNTY COMMISSIONERS**

**ACTION SUMMARY**  
**MAY 3, 2022 ~ 9:00 AM**

**COMMISSION CHAMBERS**  
**2401 SE MONTEREY ROAD, STUART, FLORIDA 34996**

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**COUNTY COMMISSIONERS**

*Doug Smith, Chairman*  
*Edward V. Ciampi, Vice Chairman*  
*Stacey Hetherington*  
*Harold E. Jenkins II*  
*Sarah Heard*

*Taryn Kryzda, County Administrator*  
*Sarah W. Woods, County Attorney*  
*Carolyn Timmann, Clerk of the Circuit Court and Comptroller*

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**PRESETS**

9:05 AM - Public Comment  
5:05 PM - Public Comment

**CALL TO ORDER AT 9:01 AM**

1. INVOCATION ~ Moment of Silence
2. PLEDGE OF ALLEGIANCE
3. ADDITIONAL ITEMS – [The Additional Items of CNST-7, PH-1, DEPT-9, and DEPT-10 were added to the Agenda.](#)
4. APPROVAL OF AGENDA – [The Agenda was approved with DEPT-3 being withdrawn.](#)
5. APPROVAL OF CONSENT AGENDA – [The Consent Agenda was approved.](#)

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

**PROCLAMATIONS AND SPECIAL PRESENTATIONS**

**PROC-1 PRESENTATION BY SHERIFF WILLIAM D. SNYDER**

The Sheriff has prepared a presentation for the Board's input regarding the possible procurement and implementation of body-worn cameras by the Martin County Sheriff's Office.

Agenda Item: 22-0745

ACTION TAKEN: [The Board heard the presentation and directed the County Administrator to work with the Sheriff's team and authorized access to reserves up to \\$1M, seek and apply for grants, and draw the funds as needed to begin the acquisition of the body cameras \(equipment and personnel\) this year and budget for next year.](#)

**PROC-2 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Chairman will present proclamations declaring Hurricane Preparedness Week, Foster Care Awareness Month, Mental Health Awareness Month, and Stamp Out Hunger Day in Martin County, Florida.

Agenda Item: 22-0684

**ACTION TAKEN:** The proclamations were presented.

**COMMENTS**

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – The Board asked staff to explore creating a tree-incentive ordinance.
3. COUNTY ADMINISTRATOR

**CONSENT ADMINISTRATION**

**CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 22-0519 Supplemental Memorandum (2 items)

**CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between April 5, 2022 and April 18, 2022. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 22-0023

**CNST-3 CONSIDERATION OF A POLICY CHANGE TO PROCLAMATIONS THAT RECOGNIZE FOR PROFIT BUSINESSES**

On April 5, 2022 the Martin County Board of County Commissioners (BCC) requested that staff return with an Agenda Item that addressed the manner in which For Profit Businesses are recognized via proclamation in the Agenda Policy and Procedures Manual of the BCC.

Agenda Item: 22-0757

**CNST-4 ADOPT A PROCLAMATION DECLARING MEMORIAL DAY IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Memorial Day in Martin County, Florida.

Agenda Item: 22-0749

**CNST-5 ADOPT A PROCLAMATION DECLARING APRAXIA AWARENESS DAY IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring Apraxia Awareness Day in Martin County, Florida.

Agenda Item: 22-0803

**PUBLIC WORKS**

**CNST-6 REQUEST APPROVAL OF THE FOURTH REVISION TO THE LIST OF SPECIAL EVENTS REQUIRING ROAD CLOSURE(S) JULY 1, 2021 THROUGH JUNE 30, 2022**

The Board of County Commissioners is asked to approve the fourth revision to the list of Special Events Requiring Road Closure(s) July 1, 2021 through June 30, 2022.

Agenda Item: 22-0801

**ADMINISTRATION**

**CNST-7 ADOPT A PROCLAMATION DECLARING NATIONAL SAFE BOATING WEEK IN MARTIN COUNTY, FLORIDA**

The Board is asked to adopt a proclamation declaring National Safe Boating Week in Martin County, Florida.

Agenda Item: 22-0810 [Additional Item](#)

**PUBLIC HEARING**

**PH-1 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE CALLING FOR A REFERENDUM ON A ONE-HALF CENT LOCAL GOVERNMENT INFRASTRUCTURE SALES TAX FOR A PERIOD OF TEN YEARS**

Pursuant to Board of County Commissioner direction at the Board's April 5, 2022 meeting, a Public Hearing was advertised to consider adoption of an ordinance calling for a referendum on a one-half cent sales tax for the acquisition of environmentally sensitive lands for conservation and protection of resources within the Indian River Lagoon South, Pal-Mar, Loxa-Lucie and Blueways.

Agenda Item: 22-0839 [Additional Item](#)

**ACTION TAKEN:** [The Board took no action.](#)

**DEPARTMENTAL QUASI-JUDICIAL  
GROWTH MANAGEMENT**

**DPQJ-1 REQUEST FOR APPROVAL OF THE FLORIDIAN GOLF CLUB SIXTH AMENDMENT TO THE PUD ZONING AGREEMENT, REVISED MASTER SITE PLAN, REVISED PHASING PLAN, AND REVISED PHASE 3 AND PHASE 4 FINAL SITE PLANS (F099-037)**

This is a request for approval of a Sixth Amendment to the Floridian Golf Club PUD Zoning Agreement, including a revised master site plan, revised phasing plan, and revised Phase 3 and Phase 4 final site plans. The Floridian Golf Club is located on SW Murphy Road in Palm City and straddles the Martin and St. Lucie county line. The approximately 122 acres in Martin County includes an 18-hole golf course, club facilities, along with 36 residential units and associated infrastructure. Included is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 22-0752

RESOLUTION NOS. 22-5.1 & 22-5.2

ACTION TAKEN: The Board received and filed the Agenda Item and all attachments including the staff report as an exhibit and approved the request for the Sixth Amendment to the Floridian Golf Club PUD including the revised master and phasing plan and the revised Phase 3 and Phase 4 final site plans.

**DPQJ-2 REQUEST PLAT APPROVAL FOR HIGHPOINTE PUD PHASE 1 (C148-010)**

This is a request for Phase 1 plat approval for the Highpointe PUD (fka Pulte at Christ Fellowship). The final site plan for Phase 1 includes 94 single family lots and the associated infrastructure on approximately 175 acres of the 321-acre project. The Highpointe project is located on the east side of SW Pratt Whitney Road approximately one mile east of SW Kanner Highway in Stuart. Included with the application is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 22-0791 **Supplemental Memorandum**

RESOLUTION NO. 22-5.3

ACTION TAKEN: The Board received and filed the Agenda Item and all attachments including the staff report as an exhibit; approved the Plat for Highpointe PUD Phase 1 and the Revised Final Site Plan and Revised PAMP including the revised Contract for Construction of Required Improvements and Infrastructure subject to a demonstration of compliance with all applicable regulations; adopted the Resolution to rescind the previous declaration of the identified area as public county road; and approved a First Amendment to the Highpointe PUD Zoning Agreement, subject to the approval of the County Attorney's Office, to be submitted by the applicant to amend the Highpointe PUD Agreement to replace Exhibit D Highpointe Master Site Plan and Exhibit E.1 Highpointe Phasing Plan in the existing Highpointe PUD Agreement in order to provide consistency with the final site plan and plat.

**DEPARTMENTAL  
ADMINISTRATION**

**DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 22-0524 **Supplemental Memorandum (6 items)**

**ACTION TAKEN:**

1. PERMISSION TO APPLY FOR THE 2022 FEDERAL HIGHWAY ADMINISTRATION'S NATIONAL SCENIC BYWAYS PROGRAM - The Board authorized the Public Works Department's Field Operations Division to apply for the Federal Highway Administration National Scenic Byways Program.
2. BUDGET RESOLUTION TO ALLOCATE FUNDING FOR MINING ORDINANCE CONSULTING SERVICES - The Board adopted the Budget Resolution recognizing the \$10,000 contributing from the applicant for the mining ordinance consulting services. **RESOLUTION NO. 22-5.4**
3. CIP SHEET AMENDMENTS FOR DEVELOPER-FUNDED TURN LANES - The Board adopted the amended FY22 CIP Sheets for the SW High Meadow Avenue Left-Turn Lane at SW Martin Highway and SE Salerno Road at SW Kanner Highway and adopted the Budget Resolution. **RESOLUTION NO. 22-5.5**
4. BUDGET RESOLUTION TO INCREASE THE GENERAL FUND REVENUES AND APPROPRIATION (HOBE SOUND LIBRARY FURNITURE) – THE BOARD ADOPTED THE BUDGET RESOLUTION. **RESOLUTION NO. 22-5.6**
5. BUDGET TRANSFER FROM DISASTER RECOVERY RESERVES FOR POTENTIAL DISASTER-RELATED EXPENSES - The Board authorized a Budget Transfer from Disaster Recovery Reserves.
6. BUDGET RESOLUTION TO ACCEPT FY21/22 STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDING AND MISCELLANEOUS REVENUES – THE BOARD APPROVED THE BUDGET RESOLUTION. **RESOLUTION NO. 22-5.7**

**DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 22-0521 **no items**

**ACTION TAKEN:** No action needed.

**DEPT-3 APPROVAL OF AWARD AND DEVELOPMENT AGREEMENT BETWEEN MARTIN COUNTY AND EAST TO WEST DEVELOPMENT CORPORATION FOR EIGHT VACANT LOTS IN THE PORT SALERNO COMMUNITY REDEVELOPMENT AREA (CRA)**

Through the RFP process, East to West Development Corporation (Developer) was recommended for award of eight vacant lots in the Port Salerno CRA (Property), upon which Developer will construct four single-family homes. The homes will be marketed and sold as affordable housing to income-eligible buyers. The Developer has executed a Purchase, Sale and Development Agreement (Agreement), which is presented to the Board for consideration.

Agenda Item: 22-0453 **Supplemental Memorandum (withdrawing item)**

**ACTION TAKEN:** This item was withdrawn from the Agenda.

**DEPT-4 ADOPTION OF A RESOLUTION INITIATING AN AMENDMENT TO THE FUTURE LAND USE MAP FOR CERTAIN PROPERTIES LOCATED IN THE PORT SALERNO CRA TO ALLOW FOR CONSTRUCTION OF THE MANATEE POCKET SW PRONG STA**

This summary of the Manatee Pocket SW Prong STA Project (Project), located in the Port Salerno CRA, describes the transactions necessary to allow for successful completion of the Project. The Project will occur in phases, and prior to the County's commencement of construction activities, the following must occur: (i) the Grien family (Landowner) will convey certain lots to the County to be used for the Project, (ii) County will initiate amendments to the Future Land Use Map and Zoning Atlas for certain properties owned by Landowner, and (iii) the County will abandon certain unopened rights-of-way for the benefit of Landowner.

Agenda Item: 22-0165

**RESOLUTION NO. 22-5.8**

**ACTION TAKEN:** The Board adopted a Resolution initiating an amendment to the Future Land Use Map for the properties and authorized staff to proceed with the additional steps outlined above to realize the successful construction of the Manatee Pocket SW Prong STA project.

**AIRPORT**

**DEPT-5 UPDATE ON MARTIN COUNTY AIRPORT/WITHAM FIELD'S DIVERSIFICATION AND AERONAUTICAL USE**

This agenda item concerns an update on the diversification and aeronautical use of Martin County Airport/Witham Field.

Agenda Item: 22-0754

**ACTION TAKEN:** The Board directed staff with Option 1 (Rehabilitate and maintain RWY 12/30 EMAS on both ends – approximate cost \$14M), bring back an Agenda Item to discuss what Dixie Highway property might look like, do nothing with the Monterey property, and the Public Works property be expedited with general aviation use/s.

## **PUBLIC WORKS**

### **DEPT-6 APPROVAL OF THE ACQUISITION OF A VACANT PARCEL IN POINCIANA GARDENS AND ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A WARRANTY DEED FROM KAREN M. ELROD**

This is a request for the approval of the acquisition of a vacant parcel in Poinciana Gardens for conservation and adoption of a resolution approving and accepting a Warranty Deed from Karen M. Elrod.

Agenda Item: 22-0739

**RESOLUTION NO. 22-5.9**

**ACTION TAKEN:** The Board approved the acquisition of the vacant .203-acre parcel in Poinciana Gardens, adopted a Resolution approving and accepting a Warranty Deed from Karen M. Elrod, and authorized the Chairman to execute all documents necessary to complete the transaction.

## **UTILITIES AND SOLID WASTE**

### **DEPT-7 UPDATE ON THE SEPTIC TO SEWER PROGRAM SERVICE AVAILABILITY AND CONNECTIONS**

The Martin County Septic to Sewer Program has been in progress for approximately three years. Staff is prepared to provide an update on progress to-date, including service availability, number of homes connected and a summary of grant funding.

Agenda Item: 22-0799 **Supplemental Memorandum**

**ACTION TAKEN:** The Board heard the presentation.

### **DEPT-8 UPDATE ON THE PREFERRED ALTERNATIVE FOR PROVIDING ADDITIONAL WATER TREATMENT CAPACITY FOR WESTERN PALM CITY AREA**

Martin County Comprehensive Plan, Policy 11.1B.8. states: To ensure capacity of the regional water system, Martin County shall begin to design essential improvements when the system reaches 80 percent of total rated capacity. Construction will begin when the system reaches 90 percent of total rated capacity. No additional reservations shall be made at 100 percent of rated capacity unless construction of improvements is underway. Demand is at 82.3% of current capacity and 79.4% of uprated capacity, therefor design for additional capacity is scheduled to begin on FY2023.

Agenda Item: 22-0800 **Supplemental Memorandum**

**ACTION TAKEN:** The Board heard the presentation.

## **ADMINISTRATION**

### **DEPT-9 DISCUSSION AND APPROVAL OF A RESOLUTION SUPPORTING THE MEDICAL EXAMINER'S NEED FOR A NEW FACILITY TO BE LOCATED ON INDIAN RIVER STATE COLLEGE'S TREASURE COAST PUBLIC SAFETY TRAINING COMPLEX PROPERTY IN FORT PIERCE**

The 19<sup>th</sup> District Medical Examiner has asked the four counties of the 19<sup>th</sup> District to consider funding a new facility. Senator Gail Harrell has requested that each of the counties in the 19<sup>th</sup> District adopt a resolution to support the request for a new facility and to support requesting funding from State and Federal partners.

Agenda Item: 22-0793 Additional Item **RESOLUTION NO. 22-5.10**

**ACTION TAKEN:** The Board adopted the Resolution as amended (remove third to last Whereas clause and in the last Whereas clause - support "state and federal" funding sources) directing the County Administrator to enter discussions leading to an agreement to design and construct a new medical examiner facility and to support requests for State and Federal financial assistance if the facility be named in Dr. Roger Middleman's honor.

## **COUNTY ATTORNEY**

### **DEPT-10 CONSIDER EMPLOYMENT AGREEMENT BETWEEN MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS AND DON G. DONALDSON FOR EMPLOYMENT AS COUNTY ADMINISTRATOR**

On January 11, 2022 the Board of County Commissioners (Board) accepted the notice of resignation and retirement of Taryn Kryzda from the position of County Administrator effective June 30, 2022. The Board unanimously directed the County Attorney to negotiate an Employment Agreement with Deputy County Administrator Don G. Donaldson for employment as County Administrator effective July 1, 2022.

Agenda Item: 22-0832 Additional Item **RESOLUTION NO. 22-5.11**

**ACTION TAKEN:** The Board approved the Resolution and Employment Agreement.

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

**ADJOURNED AT 4:08 PM**

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