

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** August 20, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

1. **HALPATIOKEE REGIONAL PARK ROADWAY & PARKING LOT RESURFACING (RFB2025-3693)** – Milling and resurfacing of the existing parking lot at Halpatiokee Regional Park, including drainage and safety improvements. Bid Alternate No. 1 provides for full-depth mixing of the existing pedestrian pathway.

This contract was publicly advertised for competitive bidding (see attached Bid Tabulation).

Of the eight (8) bids received, three (3) were deemed non-responsive for failing to include the required certifications specified in the solicitation. Despite multiple attempts by Purchasing staff to obtain the required certification information, the bidders did not respond, resulting in the bids being deemed non-responsive.

Fiscal Impact: Project funding is provided by the Parks Fixed Asset Replacement Budget (FARB).

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, LP Asphalt LLC, in the amount of \$704,300.00 (Base Bid + Bid Alternate No. 1); and
 2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.
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2. **PUBLIC SAFETY DISPATCH EQUIPMENT REPLACEMENT (SS2015-13)** – On November 12, 2024 (DEPT-1), the County accepted the FY24 Community Oriented Policing Services (COPS) Office Technology and Equipment Program (TEP) Grant Offered by the Department of Justice to provide funding assistance for the Public Safety Dispatch Equipment Replacement Capital Improvement Plan (CIP) project. This agreement allows the County and the Martin County Sheriff's Office (MCSO) to purchase new audio and visual computer equipment to replace the obsolete equipment in the 911

BCC MEETING DATE: August 26, 2025
AGENDA ITEM: CNST-1

Dispatch Center at the Public Safety Complex. As specified in the grant agreement, part of this project covers the purchase and installation of equipment by AV-WORX.

This procurement is classified as a Sole Source as the approved grant agreement expressly identifies the vendor (AV-WORX) and the products required for project implementation. Competitive solicitation is not practicable, as deviation from the specified vendor would conflict with grant requirements and jeopardize funding compliance.

Fiscal Impact: Project funding is provided through a Department of Justice (DOJ) grant administered by the Office of Community Oriented Policing Services (COPS Office) (Award Number: 15JCOPS-24-GG-02143-TECP).

Recommended Action:

1. Move that the Board award the sole source contract to AV-WORX in the amount of \$518,580.08; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.