

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners      **DATE:** May 6, 2024

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

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**A. CONTRACTS OVER \$500,000** - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. MOORING FIELD SERVICES (RFB2024-3580)** – Continuing services agreement to provide services to maintain the Martin County Mooring fields. Contractors shall provide all labor, materials and equipment necessary for mooring field related inspections, renovations and repairs.

Project was publicly bid (bid tabulation attached).

Maximum Not-to-Exceed Value: \$500,000  
Maximum Not-to-Exceed Term: 5 years  
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

**Fiscal Impact:** Funding is available in the Jensen Beach Mooring Field and Manatee Pocket Mooring Field Special Revenue Fund.

**Recommended Action:**

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Dock and Marine Construction Corp.; and
  2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.
- 2. NE JENSEN BEACH BOULEVARD RESURFACING (FROM CR-723 / NE SAVANNAH ROAD TO CR-707A / NE INDIAN RIVER DRIVE) (RFB2024-3582)** – Roadway milling and resurfacing of NE Jensen Beach Boulevard between CR-723 (NE Savannah Road) and CR-707A (NE Indian River Drive). The 0.7-mile project also includes removal and replacement of failing drainage pipes and installing new pavement markings.

**BCC MEETING DATE:** May 14, 2024  
**AGENDA ITEM:** CNST-1

Project was publicly bid (bid tabulation attached). Six (6) bids were received; however, one (1) bid was deemed “non-responsible” and was not eligible for contract award.

**Fiscal Impact:** This project is funded by a State of Florida Department of Transportation (FDOT) Small County Outreach Program (SCOP) grant and Countywide Road Maintenance MSTU.

**Recommended Action:**

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, M&M Asphalt Maintenance, Inc. (d/b/a All County Paving), in the amount of \$818,000.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

**B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE** - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **PALM CITY FARMS STORMWATER MODELING (RFQ2020-3177)** – Professional engineering services related to stormwater modeling for the Palm City Farms region of Martin County. The Consultant will utilize existing stormwater GIS data, 2016 Lidar data (QL2), existing models, and topographic survey information, supplemented by additional topographic surveys in key locations to develop a stormwater network and stormwater model in ICPR4 to represent the existing conditions in the Bessey Creek, Danforth Creek, Mapp Creek, and Hogg Creek drainage basins.

**Purpose of Change Order:** To expand the model domain and provide a higher level of detail than originally scoped and to also provide real-time flood forecasting for the Palm City Farms watershed.

<b>Original Contract Amount:</b>	\$	736,176.00	(BCC approved 3/24/2020)
<b>Amendment #1:</b>	\$	19,948.00	(Approved Administratively 7/20/2022)
<b>Amount of Increase:</b>	\$	<b>235,480.00</b>	
<b>Total Contract Amount:</b>	\$	991,604.00	

**Fiscal Impact:** This Amendment is funded with Stormwater MSTU funds.

**Recommended Action:**

1. Move that the Board approve Amendment #2 to Singhofen & Associates, Inc. (SAI) in the amount of \$235,480.00; and
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.