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## BOARD OF COUNTY COMMISSIONERS

### **ACTION SUMMARY** **NOVEMBER 21, 2023 ~ 9:00 AM**

**COMMISSION CHAMBERS**  
**2401 SE MONTEREY ROAD, STUART, FLORIDA 34996**

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#### **COUNTY COMMISSIONERS**

Edward V. Ciampi, Chairman  
Harold E. Jenkins II, Vice Chairman  
Doug Smith  
Stacey Hetherington - **absent**  
Sarah Heard

Don G. Donaldson, P.E., County Administrator  
Elysse A. Elder, Deputy County Attorney  
Carolyn Timmann, Clerk of the Circuit  
Court and Comptroller

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#### **PRESETS**

9:05 AM - Public Comment  
5:05 PM - Public Comment

#### **CALL TO ORDER AT 9:02 AM**

1. INVOCATION – **Pastor Blaine Albright**, Christ Fellowship Church
2. PLEDGE OF ALLEGIANCE
3. ADDITIONAL ITEMS – **The Additional Item of CNST-8 was added to the Agenda.**
4. APPROVAL OF AGENDA – **The Agenda was approved.**
5. APPROVAL OF CONSENT AGENDA – **The Consent Agenda was approved.**

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

#### **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

##### **PROC-1 PRESENT A PROCLAMATION PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Chairman will present the proclamation declaring Prematurity Awareness Month in Martin County, Florida.

Agenda Item: 24-0251

**ACTION TAKEN:** **The proclamation was presented.**

## **COMMENTS**

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – xx
3. COUNTY ADMINISTRATOR

## **CONSENT ADMINISTRATION**

### **CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 24-0005 **No items**

### **CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between October 24, 2023 and November 6, 2023. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 24-0011

### **CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve minutes from the June 20, 2023 regular meeting.

Agenda Item: 24-0340

### **CNST-4 NOTED ITEMS**

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 24-0015

### **CNST-5 APPROVAL OF BOARD DIRECTED POLICY TO DESIGNATE COUNTY ADMINISTRATOR AS ALTERNATE REPRESENTATIVE FOR TRICO BOARD OF DIRECTORS**

The Board of County Commissioners appoints a Commissioner each year to serve as Martin County's TRICO Board representative. This policy designates the County Administrator or their designee to serve as an alternate representative for the TRICO Board when the appointed Commissioner is unable to attend.

Agenda Item: 24-0330

## **GROWTH MANAGEMENT**

### **CNST-6 REQUEST TO RELEASE A UNITY OF TITLE FOR LOTS 1 AND 2 OF THE JANUARY 1988 NORTON'S LANDING PLAT**

Fox McCluskey Bush Robison, PLLC, on behalf of Mr. Robert Stancavich, has requested the release of Unity of Title affecting the subject property described as Lots 1 and 2, Plat of Norton's Landing, Plat Book 11, Page 7 of the Public Records of Martin County, Florida.

Agenda Item: 24-0195

**RESOLUTION NO. 23-11.13**

## **PUBLIC WORKS**

### **CNST-7 REQUEST THAT MARTIN COUNTY GRANT A UTILITY EASEMENT TO FLORIDA POWER & LIGHT COMPANY (FPL) FOR UTILITY SERVICES AT INDIAN RIVERSIDE PARK (IRSP) FOR THE NEW PARKING LOT EXPANSION PROJECT IN JENSEN BEACH**

FPL has requested approval of a Utility Easement for extension of electrical service and the moving of a transformer along the north side of IRSP for the new parking lot expansion project (Project) in Jensen Beach.

Agenda Item: 24-0260

## **ADMINISTRATION**

### **CNST-8 TANGIBLE PERSONAL PROPERTY GRANT PROGRAM**

In November of 2018, the Board of County Commissioners approved a five-year Tangible Personal Grant (TPPG) program agreement with Florida Power & Light which expires on December 31, 2023. County Staff and Florida Power & Light have been working on a renewal of such an agreement and are proposing a new five-year agreement for the Board of County Commissioners to consider.

Agenda Item: 24-0352 [Additional Item](#)

## **DEPARTMENTAL QUASI-JUDICIAL**

### **GROWTH MANAGEMENT**

### **DPQJ-1 REQUEST FOR REVISED MAJOR FINAL SITE PLAN APPROVAL FOR SEVEN J'S INDUSTRIAL SUBDIVISION PARK PARCEL 10 AND PORTION OF PARCEL 11 (P102-078)**

This is a request by Engineering Design & Construction, Inc. for approval of a Revised Major Final Site Plan for the purpose of relocating an existing asphalt plant on an industrial site and to reconfigure parking spaces. The request includes parcels 10 and a portion of 11 of the Seven J's Subdivision plat and is approximately 12.95 acres. The site is approximately 1.5 miles northeast of SW Martin Highway and SW 84th Avenue at 8530, 8674 SW Jayme Way and 8641 SW Joseph Way in Palm City. Included in this application is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 24-0264

**RESOLUTION NO. 23-11.14**

**ACTION TAKEN:** The Board received and filed the Agenda Item and all attachments as an exhibit and approved the Revised Final Site Plan for the Seven J's Subdivision Park Parcel 10 and Portion of Parcel 11 project.

**DPQJ-2 REQUEST APPROVAL OF THE 2ND AMENDMENT TO THE PRESERVE AT PARK TRACE PLANNED UNIT DEVELOPMENT (PUD) ZONING AGREEMENT INCLUDING A REVISED MASTER AND FINAL SITE PLAN (V038-005)**

This is a request by Lucido & Associates on behalf of DR Horton, Inc., for approval of the 2nd Amendment to the Preserve at Park Trace PUD Zoning Agreement including a Revised Master and Final Site Plan to construct recreation facilities and a stub out resulting in a reduction of 2 lots for a total of 112 lots. The site is approximately 97 acres located at 2320 SE Cove Road in Stuart on the south side of Cove Road at the intersection of Willoughby Boulevard. Included with this application is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 24-0267

ACTION TAKEN: The Board received and filed the Agenda Item and all attachments as an exhibit and approved the Second Amendment to The Preserve at Park Trace PUD Zoning Agreement including the Revised Master and Final Site Plan.

**DEPARTMENTAL  
ADMINISTRATION**

**DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 24-0021 **Supplemental Memorandum (7 items)**

ACTION TAKEN:

1. Permission to Apply for the Florida Department of Agriculture and Consumer Services (FDACS) Urban Forestry Plantings, Preservation, and Invasive Control Grant for Removal of Australian Pines at Jimmy Graham Park - The Board authorized the Environmental Resource Division to apply to for the Florida Department of Agriculture and Consumer Services Urban Forestry Plantings, Preservation, and Invasive Control grant.
2. Permission to Accept the Resilient Florida Program: Resilience Infrastructure Grant for Old Palm City North Neighborhood Improvements Project (FDEP #24SRP11) - The Board authorized the Chairman to execute the State of Florida Department of Environmental Protection standard grant agreement as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; adopted the Budget Resolution; and approved the revised CIP Sheet for FY24. **RESOLUTION NO. 23-11.15**
3. Permission to Accept the Florida Inland Navigation District (FIND) Waterway Assistance Program Grant for the 96<sup>th</sup> Street Artificial Reef Bulkhead Project - The Board authorized the Chairman to execute the FIND agreement as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office; adopted the Budget Resolution; and approved the revised CIP Sheet for FY24. **RESOLUTION NO. 23-11.16**
4. Permission to Accept the Florida Department of Environmental Protection (FDEP) Resilient Florida Planning Grant 22PLN13 Amendment No. 1 - The Board authorized the County Administrator or designee to execute the FDEP agreement 22PLN13 Amendment 1 as well as any non-monetary grant related documents

upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NO. 23-11.17

5. Permission to Accept the Resilient Florida Program Implementation Grant 24SRP08 for SW Mockingbird Lane Flood Mitigation - The Board authorized the Chairman to execute the FDEP 24SRP08 agreement as well as any non-monetary grant-related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution.

RESOLUTION NO. 23-11.18

6. Request for Funds for Multi-Agency Enterprise Resource Planning (ERP) Advisory Service Project - The Board authorized a Budget Transfer from General Fund Reserves in the amount of \$45,000 for the Multi-Agency ERP Advisory Service Project.
7. Request for Funds for Martin County Sheriff's Office (mobile radios) - The Board authorized a Budget Transfer from General Fund Reserves for Contingencies in the amount of \$320,000.

## **DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 24-0027 **Supplemental Memorandum (3 items)**

### **ACTION TAKEN:**

#### **A. CONTRACTS OVER \$1,000,000**

1. **BATHTUB BEACH/SAILFISH POINT RENOURISHMENT (2023-2024) (RFB2023-3547)** - The Board awarded the contract to the lowest, responsive, and responsible bidder, Atlantic & Gulf Dredging & Marine, LLC, in the amount of \$5,921,000 and authorized the County Administrator or designee to execute all documents related to this request.

#### **B. CONSULTANT'S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AWARD**

1. **PROFESSIONAL SERVICES FOR THE MANAGEMENT & MAINTENANCE OF THE ST. LUCIE INLET SOUTH JETTY (RE-BID) (RFQ2023-3528)** – The Board awarded the Contract to Coastal Protection Engineering, LLC, in the amount of \$2,498,000 and authorized the County Administrator or designee to execute all documents related to this request.

#### **C. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE**

1. **ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2020-3233)** – The Board approved Amendment #3 to MTM Transit for year 4 of the transit program to increase the Total Contract Cumulative Not to Exceed (NTE) Amount to \$11,977,900 (effective December 1, 2023) and authorized the County Administrator or designee to execute all documents related to this request.

**DEPT-3 AFFORDABLE HOUSING UPDATE**

The Board of County Commissioners have requested a regular update on activities that county staff have conducted in regards to addressing the affordable housing issues facing Martin County.

Agenda Item: 24-0268

ACTION TAKEN: The Board heard the presentation and asked staff to return with an Agenda Item before the next Legislation starts regarding the current affordable housing language in the Comprehensive Plan, the affordable housing process, the average median income versus wage, the HUD tables, and comparing the Comprehensive Plan with the Live Local Act.

**GROWTH MANAGEMENT**

**DEPT-4 REQUEST FOR SUBMISSION OF DETERMINATION LETTER TO THE DEPARTMENT OF COMMERCE**

At least every seven years, pursuant to Chapter 73C-49, Florida Administrative Code, Martin County must determine whether the Comprehensive Growth Management Plan must be amended for consistency with changes to Florida Statutes. Martin County must make this determination and submit a letter to the state by December 1, 2023. Staff seeks approval to send the Determination letter to Department of Commerce.

Agenda Item: 24-0248

ACTION TAKEN: The Board authorized the Chairman to sign the letter notifying the Florida Department of Commerce of the need to update the Comprehensive Growth Management Plan.

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

**ADJOURNED AT 11:33 AM**

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