

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** October 28, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. SLUDGE DEWATERING POLYMER (RFP2025-3701)** – Continuing services agreement for the provision of sludge dewatering polymers for the Martin County Utilities & Solid Waste Department. Under this contract, the selected Vendor shall provide all labor, materials, equipment, and services necessary to furnish sludge dewatering polymers on an as-needed basis. In addition, upon request by the County, the Vendor shall provide technical assistance related to the polymer products used at Martin County Wastewater Treatment Plants.

This solicitation was publicly advertised for competitive bidding, as reflected in the attached List of Proposers.

Two (2) firms submitted Proposals. A Selection Committee reviewed the proposals and made a recommendation of award to the highest scoring firm (see attached score sheet).

Maximum Not-to-Exceed Value:	\$2,000,000.00
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funds for this contract are available in the Utilities & Solid Waste Department Operating Budget, as approved annually by the Board of County Commissioners.

Recommended Action:

1. Move that the Board award the contract to the highest scoring firm, CedarChem LLC, *a Solenis company*; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 2. WATERSIDE WAY SIGNALIZATION IMPROVEMENTS (RFB2025-3711)** – Installation of new mast arms, directional boring, fiber optic and electrical systems, vehicle detection equipment, overhead signage, earthwork, roadway construction, concrete, and all associated safety and drainage improvements at SR-76 (SW Kanner Highway) at SW Waterside Way in Stuart. The scope also covers pavement markings, surveying, utility coordination, temporary traffic control (MOT), and other incidental work as detailed in the contract documents.

This contract was publicly advertised for competitive bidding (see attached Bid Tabulation).

Fiscal Impact: Project funding is provided through Debt Service.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, J.W. Cheatham, LLC, in the amount of \$1,263,541.22; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 3. NORTH JENSEN FLORIDIAN WELL NRO-5 RAW WATERMAIN ADDITION (RFB2025-3712)** – Piping improvements at the North Jensen Water Treatment Facility, as well as construction of a raw watermain extension and fiber optic conduit from the County's proposed Floridan well NRO-5 to the North Jensen facility. The project scope includes furnishing all labor, materials, piping, fittings, couplings, accessories, and appurtenances; performing site restoration; conducting testing and pressure testing of the raw watermain; obtaining bacteriological clearances; and implementing vibration monitoring. Contractors will also be responsible for securing all required permits, ensuring compliance with permit conditions, maintaining traffic in accordance with Martin County and FDOT standards, completing necessary paving, and providing all other items depicted in the plans, specifications, and reference documents.

This contract was publicly advertised for competitive bidding (see attached Bid Tabulation).

Note: The bid amount listed on the attached Bid Tabulation for the apparent low bidder, Accurate Drilling Systems, Inc., is incorrect. During the review of the firm's bid form, an error was identified in Pay Item A-2: Mobilization/Demobilization. As outlined in the bid form and solicitation documents, this pay item shall not exceed 5% of the contract price for infrastructure improvements. For clarification, the 5% cap is based on the total of Pay Items A-3 through B-9.b, excluding A-1 and A-2. Based on this calculation, the corrected amount for Pay Item A-2 should be \$74,183.90 instead of \$98,000.00. This adjustment revises the total bid amount to \$1,651,861.90.

Fiscal Impact: Project funding is provided through CFC Water Funds.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Accurate Drilling Systems, Inc., in the amount of \$1,651,861.90; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **BUILDING 17 RENOVATION FOR THE REACH CENTER (RFB2023-3538)** – This project (Base Bid) includes but is not limited to renovating the existing Building 17 to be used as the Reimagining Education and Career Help (REACH) Center. This renovation includes the new framework, electrical, plumbing, interior finishes, sidewalk, security lighting, outdoor seating, and the rehabilitation of portions of the existing parking lot including all associated drainage, marking, and landscaping.

Purpose of Change Order: This change order provides the necessary material, labor, equipment, and subcontractor service to modify the curbing around the building perimeter due to grade difference.

Original Contract Amount: \$ 2,820,803.00 (Approved by BOCC on 11/7/23)
Change Order #1: \$ 91,840.26 (Approved Administratively on 4/16/24)
Change Order #2: \$ 142,863.27 (Approved Administratively on 9/23/24)
Change Order #3: \$ 173,398.37 (Approved by BOCC on 11/19/24)
Change Order #4: \$ 191,082.93 (Approved by BOCC on 4/8/2025)
Change Order #5: \$ 110,658.07 (Approved by BOCC on 7/8/2025)
Amount of Increase: \$ **49,351.31**
Total Contract Amount: \$ 3,579,997.21

Fiscal Impact: This change order is funded with U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") under the American Rescue Plan Act of 2021 (ARPA).

Recommended Action:

1. Move that the Board approve Change Order #6 to All-Site Construction, Inc., in the amount of \$49,351.31; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachments