

PARKS AND RECREATION ADVISORY BOARD

June 19th, 2025 MINUTES

4:30PM – GROWTH MANAGEMENT CONFERENCE ROOM
MARTIN COUNTY ADMINISTRATIVE OFFICES
2401 SE MONTEREY RD STUART, FL 34996

PRESENT

District 2, Chair, Casey Cass
District 3, Doug Smith
District 4, Larry Sofield
District 5, Chris Pinkston
At-Large, Michael Bocchino
At-Large, Vice Chair, Gary Clough
At-Large, Jack Mathison
At-Large, Allan Mostoff

ABSENT

District 1, Vacant

STAFF PRESENT

Recreation Planning & Grant Coordinator, Katie Comack
Assistant Parks & Recreation Director, Todd Foust

*Indicates a motion **Indicates a vote ***For the record comment

I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

II. DISCLOSURE OF CONFLICTS

NONE

III. APPROVAL OF MINUTES

1. Approval of Minutes: May 15th 2025 MINUTES

** J. Mathison motioned to approve Minutes.

** M. Bocchino seconded, and the motion carried 6-0

4:32pm Allan Mostoff arrived at the meeting.

IV. PUBLIC COMMENT

Melissa Dixon, Hobe Sound Little League President, asked for information on process of department projects at the Hobe Sound parks including current projects and requests for future projects.

V. PRESENTATIONS

1. Sheriff's Department Update

NONE

4:35pm Chris Pinkston arrived at the meeting.

VI. OLD BUSINESS

NONE

VII. NEW BUSINESS

1. Heads Up

Doug Smith shared JV Reed fences repairs that have been completed and Doc Myers fences have areas to be addressed. Discussion. Katie Comack will share photos of repairs at next meeting.

Casey Cass asked for status of Master Plan. Katie Comack shared the Master Plan was being reviewed with commissioners and will be shared with PRAB members for feedback after the meetings are completed. Discussion.

* Gary Clough motioned to request the Master Plan draft and commissioner comments shared with PRAB and consultants at same time.

** A. Mostoff seconded, and the motion failed 3-5.

* Larry Sofield motioned to request the Master Plan draft shared with PRAB members before it is sent to consultants with comments.

** M. Bocchino seconded, and the motion carried 8-0.

Chris Pinkston requested projects reviewed more consistently and proposed adding an agenda item specific to projects. Discussion.

Chris Pinkston asked about the process how department gets feedback from public. Katie Comack shared feedback surveys are sent out to public who utilize department facilities. Katie also shared about Request for Service (RFS) system. Discussion.

Doug Smith also asked about the process to request projects and address safety issue at a park for youth sports providers. Discussion. Todd Foust shared about the Request for Service (RFS) platform and demonstrated how to complete a request. Discussion.

Allan Mostoff requested a marketing presentation at future meeting to cover communication and feedback around park department. Discussion.

VIII. PARKS AND RECREATION DEPARTMENT RELATED ITEMS TO BOARD OF COUNTY COMMISSIONERS

1. July 8th Meeting - Proclamation for July as Parks and Recreation Month

- a) Katie Comack shared the proclamation will be presented at the July 8th meeting and shared overview of department activities planned.

* Chris Pinkston motioned to request commissioner attend next meeting.

** Larry Sofield seconded, and the motion carried 8-0.

IX. BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE UPDATE

1. Michael Bocchino shared a report from the June 9th meeting. Cove road widening project was presented along with an overview of draft list of priority projects for FY27-FY31. There was discussion on widening and traffic signal project at FDOT SR-710 and Allapattah road. The next meeting will be held September 9th 2025.

X. 10. RECAP OF ACTION ITEMS FOR MEMO TO BOCC

NONE

XI. 11. COMMENTS/DISCUSSION

1. Date of Next Meeting

* Michael Bocchino motioned to cancel the July 17th 2025 meeting.

** Jack Mathison seconded, and the motion carried 7-0.

Casey Cass informed the members that the next meeting will take place on August 21st, at 4:30PM. The location of the next meeting will be at the Growth Management Conference Room, Martin County Administrative Center, 2401 SE Monterey Road Stuart, FL 34996.

2. Members

Doug Smith left the meeting at 5:30pm.

3. Staff

NONE

4. ADJOURN

The meeting was adjourned at 5:48pm.

* Larry Sofield motioned to adjourn the meeting.

** Allan Mostoff seconded, and the motion carried 7-0.

Casey Cass, Chair

Date

Kevin V. Abbate, Parks and Recreation Director, MPA, CPRP

Date