

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** March 2, 2026

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB, FCCM
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. SURVEY & MAPPING SERVICES (RFQ2026-3733)** – Continuing services contract to provide professional surveying and mapping services for a variety of assignments to be issued through individual task orders, the specific scope of which is not known at this time. Services may include, but are not limited to, boundary, topographic, and specific purpose surveying; preparation of sketches and legal descriptions; record and as built surveys; construction layout; AutoCAD drafting; establishment of geodetic, GNSS, horizontal, and vertical control; right of way mapping; GIS services; asset inventory; orthophotography and LiDAR services; contract staffing; and other related surveying and mapping services as may be required.

This contract was publicly advertised for competitive bidding (see attached List of Proposers).

Eighteen (18) firms submitted Statements of Qualifications in response to the solicitation. A selection committee evaluated the submittals using the established criteria and recommends contract award to the seven (7) highest ranked firms, as shown in the attached score sheet.

Maximum Not-to-Exceed Value:	\$2,000,000.00
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual task orders is provided through various Departmental operating or Capital Improvement Program (CIP) budgets, as approved annually by the Board.

BCC MEETING DATE: March 10, 2026
AGENDA ITEM: DEPT-2

Recommended Action:

1. Move that the Board award the contract to the seven (7) highest scoring firms (listed in alphabetical order):
 - Bowman Consulting Group, Ltd.
 - Culpepper & Terpening, Inc.
 - DRMP, Inc.
 - GCY, Inc.
 - Northstar Geomatics, Inc.
 - SurvTech Solutions, Inc.
 - WGI, Inc.

2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb
Attachments