

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** April 20, 2021

VIA: Taryn Kryzda
County Administrator

FROM: Krysti L. Brotherton, CPPB
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

1. GEOTECHNICAL ENGINEERING & QUALITY CONTROL SERVICES (RFQ2021-3300)

– A continuing services contract for professional geotechnical engineering and construction quality control services including but not limited to:

- Standard Proctor, ASTM Method D698-79
- Limerock Bearing Ratio (LBR), Florida Department of Transportation (FDOT) Method FM 5-515
- In-Place Density and Moisture Test
- Asphalt Density / Marshall Stability Test
- In-Place Concrete / Asphalt Core Sampling
- Concrete Compressive Strength testing
- Compressive Strength of Masonry Prisms
- Subsurface Borings / Geotechnical Exploration
- Sieve / Gradation Test
- Plasticity Test
- Roadway construction inspections and monitoring in accordance with FDOT & Martin County Standards
- Submit a certified written report, in duplicate, of each test, inspection, and similar quality control service
- Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements

Seven (7) firms responded to a Request for Qualifications (RFQ) and six (6) firms were shortlisted.

The Selection Committee recommended four (4) firms for contract award (score sheet attached).

Maximum Not-to-Exceed Value: \$3,000,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various division operating and/or capital budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the following four (4) firms:
 - Andersen Andre Consulting Engineers, Inc. (AACE)
 - Ardaman & Associates, Inc.
 - GFA International, Inc. (GFA)
 - Terracon Consultants, Inc.
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

2. **ENGINEERING SERVICES RELATED TO THE MARTIN COUNTY AIRPORT (WITHAM FIELD) (RFQ2021-3301)** – A continuing services contract for professional engineering services related to the Martin County Airport (also known as Witham Field). The engineering firm(s) selected shall provide all services related to construction projects for Martin County Airport/Witham Field including but not limited to design, bidding, testing, permit application, environmental compliance, construction management and inspection and project closeout.

Five (5) firms responded to a Request for Qualifications (RFQ) and three (3) firms were shortlisted.

The Selection Committee recommended three (3) firms for contract award (score sheet attached).

Maximum Not-to-Exceed Value: \$3,000,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various operating and/or capital budgets approved by the Board annually.

Recommended Action:

BCC MEETING DATE: April 27, 2021
AGENDA ITEM: DEPT-2

1. Move that the Board award the contract to the following three (3) firms:
 - AVCON, Inc.
 - GAI Consultants, Inc.
 - Hoyle, Tanner & Associates, Inc.
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.