

**CONTRACT BETWEEN
MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
MARTIN COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2025-2026**

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the Martin County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2025. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Martin County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2025, through September 30, 2026, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$3,559,554 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$710,026 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Martin County Health Department
3441 SE Willoughby Blvd.
Stuart, FL 34994

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards

Board, and the requirements of federal or state law. These records shall be maintained as required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Martin County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties. In lieu of the above, if both parties agree, the county's internal auditor may perform limited reviews of CHD operations"

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2026, for the reporting period of October 1, 2025, through December 31, 2025; and
- ii.* June 1, 2026, for the reporting period of October 1, 2025, through March 31, 2026; and
- iii.* September 1, 2026, for the reporting period of October 1, 2025 through June 30, 2026; and
- iv.* December 1, 2026, for the reporting period of October 1, 2025 through September 30, 2026.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:
Shirley Watkins
Administrative Services Director
3441 SE Willoughby Blvd.
Stuart, FL 34994
Shirley.Watkins@flhealth.gov
772-230-6111

For the County:
Krysti Brotherton
Chief Procurement Officer
2401 SE Monterey Road
Stuart, FL 34996
KBrother@martin.fl.us
772-288-5481

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this eight-page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (seven pages), Attachment III (one page), Attachment IV (one pages), and Attachment V (one pages), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2025.

**BOARD OF COUNTY COMMISSIONERS
FOR MARTIN COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: Sarah Heard

TITLE: Chair

DATE: _____

SIGNED BY: _____

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: State Surgeon General

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: Carolyn Timmann

TITLE: Clerk of the Circuit Court and
Comptroller

DATE: _____

SIGNED BY:  _____

NAME: Nicholas Clifton

TITLE: CHD Director or Administrator

DATE: 9/16/25

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

SIGNED BY: _____

NAME: Elysse A. Elder

TITLE: Acting County Attorney

DATE: _____

ATTACHMENT I
MARTIN COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	<u>Service</u>	<u>Requirement</u>
1.	Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2.	Dental Health	Periodic financial and programmatic reports as specified by the program office.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6.	Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
MARTIN COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/25	0	1827079	1827079
2. Drawdown for Contract Year October 1, 2025 to September 30, 2026	0	-824692	-824692
3. Special Capital Project use for Contract Year October 1, 2025 to September 30, 2026	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2025 to September 30, 2026	0	1002387	1002387

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

MARTIN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	50,000	0	50,000	0	50,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	17,170	0	17,170	0	17,170
015040 CHD - TB COMMUNITY PROGRAM	52,529	0	52,529	0	52,529
015040 SCHOOL BASED DENTAL SEALANT	1,807	0	1,807	0	1,807
015040 DENTAL SPECIAL INITIATIVE PROJECTS	6,082	0	6,082	0	6,082
015040 FAMILY PLANNING GENERAL REVENUE	85,695	0	85,695	0	85,695
015040 PRIMARY CARE PROGRAM	179,717	0	179,717	0	179,717
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	114,269	0	114,269	0	114,269
015050 CHD GENERAL REVENUE NON-CATEGORICAL	1,599,448	0	1,599,448	0	1,599,448
GENERAL REVENUE TOTAL	2,158,717	0	2,158,717	0	2,158,717
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	6,015	0	6,015	0	6,015
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
015010 TOBACCO NON PILOT EXPENDITURES	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	26,015	0	26,015	0	26,015
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	40,195	0	40,195	0	40,195
007000 WIC BREASTFEEDING PEER COUNSELING PROG	9,382	0	9,382	0	9,382
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	44,763	0	44,763	0	44,763
007000 FAMILY PLANNING TITLE X - GRANT	8,318	0	8,318	0	8,318
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	209,087	0	209,087	0	209,087
007000 IMMUNIZATION ACTION PLAN	10,383	0	10,383	0	10,383
007000 MCH SPECIAL PROJECT PRAMS	6,522	0	6,522	0	6,522
007000 MCH SPEC PRJ SOCIAL DETERMINANTS HLTH COMM EDU	8,855	0	8,855	0	8,855
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	53,309	0	53,309	0	53,309
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	40,159	0	40,159	0	40,159
007000 WIC PROGRAM ADMINISTRATION	841,709	0	841,709	0	841,709
015075 SCHOOL HEALTH SERVICES	181,608	0	181,608	0	181,608
018005 RYAN WHITE TITLE II ADAP DRUG REBATES	18,562	0	18,562	0	18,562
FEDERAL FUNDS TOTAL	1,472,852	0	1,472,852	0	1,472,852
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	171,897	0	171,897	0	171,897
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	119,245	0	119,245	0	119,245
001092 CHD STATEWIDE ENVIRONMENTAL FEES	2,031	0	2,031	0	2,031
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	10,038	0	10,038	0	10,038
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	2,856	0	2,856	0	2,856
001206 SEPTIC TANK RESEARCH SURCHARGE	600	0	600	0	600
001206 SEPTIC TANK VARIANCE FEES 50%	200	0	200	0	200
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	8,250	0	8,250	0	8,250

ATTACHMENT II

MARTIN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001206 DRINKING WATER PROGRAM OPERATIONS	774	0	774	0	774
001206 REGULATION OF BODY PIERCING SALONS	90	0	90	0	90
001206 TANNING FACILITIES	184	0	184	0	184
001206 ONSITE SEWAGE TRAINING CENTER	1,100	0	1,100	0	1,100
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	1,746	0	1,746	0	1,746
001206 MOBILE HOME & RV PARK FEES	1,549	0	1,549	0	1,549
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	320,560	0	320,560	0	320,560
5. OTHER CASH CONTRIBUTIONS - STATE:					
031005 SCHOOL HEALTH SERVICES	97,640	0	97,640	0	97,640
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	97,640	0	97,640	0	97,640
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	13,725	13,725	0	13,725
001148 CHD CLINIC FEES	0	61,896	61,896	0	61,896
MEDICAID TOTAL	0	75,621	75,621	0	75,621
7. ALLOCABLE REVENUE - STATE:					
	0	0	0	0	0
ALLOCABLE REVENUE TOTAL	0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	1,240,379	1,240,379
PHARMACY DRUG PROGRAM	0	0	0	3,902	3,902
WIC PROGRAM	0	0	0	3,444,827	3,444,827
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	3,198	3,198
IMMUNIZATIONS	0	0	0	53,306	53,306
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	4,745,612	4,745,612
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	710,026	710,026	0	710,026
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	710,026	710,026	0	710,026
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	52,664	52,664	0	52,664
001094 CHD LOCAL ENVIRONMENTAL FEES	0	320,313	320,313	0	320,313
001110 CHD CLINIC FEES	0	176	176	0	176
001110 VITAL STATISTICS CERTIFIED RECORDS	0	278,000	278,000	0	278,000
001110 CHD LOCAL REVENUE & EXPENDITURES	0	28,430	28,430	0	28,430
FEES AUTHORIZED BY COUNTY TOTAL	0	679,583	679,583	0	679,583
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
010300 STATE UNDERGROUND PETROLEUM RESPONSE ACT	0	500	500	0	500
010300 CHD LOCAL REVENUE & EXPENDITURES	0	2,379	2,379	0	2,379

ATTACHMENT II

MARTIN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	121	121	0	121
011000 CHD LOCAL REVENUE & EXPENDITURES	0	85,276	85,276	0	85,276
011000 CSC FUNDED SCHOOL BASED SEALANT PROGRAM	0	364,208	364,208	0	364,208
011000 SCHOOL HEALTH SERVICES - LOCAL AGENCY FUNDING	0	531,931	531,931	0	531,931
011001 CHD HEALTHY START COALITION CONTRACT	0	3,000	3,000	0	3,000
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	824,692	824,692	0	824,692
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	1,812,107	1,812,107	0	1,812,107
 12. ALLOCABLE REVENUE - COUNTY					
	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL	0	0	0	0	0
 13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
JANITORIAL SERVICES	0	0	0	74,458	74,458
IRRIGATION REPAIRS	0	0	0	1,000	1,000
PEST CONTROL	0	0	0	336	336
GROUNDS MAINTENANCE	0	0	0	33,369	33,369
EXOTIC PLANT REMOVAL	0	0	0	6,876	6,876
AIR HANDLER REPLACEMENT	0	0	0	340,000	340,000
TERMITE BOND (IT)	0	0	0	365	365
BUILDINGS TOTAL	0	0	0	456,404	456,404
 14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
 GRAND TOTAL CHD PROGRAM	4,075,784	3,277,337	7,353,121	5,202,016	12,555,137

ATTACHMENT II

MARTIN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	Quarterly Expenditure Plan									Grand Total
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	
	(0.00)	Units	Visits	(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	2.37	931	1,038	66,965	57,402	66,965	58,350	10,383	239,299	249,682
SEXUALLY TRANS. DIS. (102)	1.73	288	373	50,371	43,178	50,371	43,893	40,000	147,813	187,813
HIV/AIDS PREVENTION (03A1)	0.50	0	1,594	13,863	11,884	13,863	12,080	51,690	0	51,690
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	35	30	35	30	0	130	130
HIV/AIDS PATIENT CARE (03A3)	0.09	4	4	18,748	16,071	18,748	16,336	68,562	1,341	69,903
ADAP (03A4)	1.39	154	408	37,969	32,547	37,969	33,086	141,571	0	141,571
TUBERCULOSIS (104)	2.03	52	654	71,715	61,474	71,715	62,491	254,269	13,126	267,395
COMM. DIS. SURV. (106)	3.90	0	2,877	108,000	92,577	108,000	94,106	402,683	0	402,683
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.78	0	8	60,932	52,230	60,932	53,093	227,187	0	227,187
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.75	5,985	18,770	42,982	36,844	42,982	37,452	0	160,260	160,260
COMMUNICABLE DISEASE SUBTOTAL	15.54	7,414	25,726	471,580	404,237	471,580	410,917	1,196,345	561,969	1,758,314
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.90	0	0	26,918	23,074	26,918	23,454	52,000	48,364	100,364
WIC (21W1)	15.06	5,173	55,658	347,414	297,802	347,414	302,726	1,295,356	0	1,295,356
TOBACCO USE INTERVENTION (212)	0.10	0	0	8,287	7,104	8,287	7,221	20,000	10,899	30,899
WIC BREASTFEEDING PEER COUNSELING (21W2)	1.26	0	0	12,734	10,916	12,734	11,096	39,343	8,137	47,480
FAMILY PLANNING (223)	4.69	541	1,087	135,337	116,011	135,337	117,928	303,468	201,145	504,613
IMPROVED PREGNANCY OUTCOME (225)	0.07	0	0	2,112	1,810	2,112	1,841	6,522	1,353	7,875
HEALTHY START PRENATAL (227)	0.09	6	29	1,768	1,516	1,768	1,540	0	6,592	6,592
COMPREHENSIVE CHILD HEALTH (229)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY START CHILD (231)	0.00	0	0	3	2	3	2	0	10	10
SCHOOL HEALTH (234)	8.03	0	293,746	279,345	239,453	279,345	243,410	431,476	610,077	1,041,553
COMPREHENSIVE ADULT HEALTH (237)	0.00	0	0	15,608	13,379	15,608	13,602	58,197	0	58,197
COMMUNITY HEALTH DEVELOPMENT (238)	3.28	0	0	130,953	112,252	130,953	114,107	181,422	306,843	488,265
DENTAL HEALTH (240)	4.43	2,619	2,886	173,903	149,069	173,903	151,532	7,889	640,518	648,407
PRIMARY CARE SUBTOTAL	37.91	8,339	353,406	1,134,382	972,388	1,134,382	988,459	2,395,673	1,833,938	4,229,611
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.07	121	121	4,664	3,998	4,664	4,063	0	17,389	17,389
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.52	108	379	17,348	14,870	17,348	15,116	11,950	52,732	64,682
PUBLIC WATER SYSTEM (358)	0.00	0	0	5	4	5	4	5	13	18
PRIVATE WATER SYSTEM (359)	1.18	728	775	29,397	25,199	29,397	25,616	0	109,609	109,609
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	2.90	725	1,338	79,021	67,736	79,021	68,856	119,706	174,928	294,634
Group Total	4.67	1,682	2,613	130,435	111,807	130,435	113,655	131,661	354,671	486,332
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.52	148	75	10,996	9,425	10,996	9,581	16,188	24,810	40,998

ATTACHMENT II

MARTIN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
FOOD HYGIENE (348)	1.09	169	456	29,258	25,080	29,258	25,496	25,415	83,677	109,092
BODY PIERCING FACILITIES SERVICES (349)	0.08	7	21	1,484	1,272	1,484	1,293	1,013	4,520	5,533
GROUP CARE FACILITY (351)	0.27	88	138	6,996	5,997	6,996	6,096	81	26,004	26,085
MIGRANT LABOR CAMP (352)	0.01	2	7	547	469	547	477	125	1,915	2,040
HOUSING & PUB. BLDG. (353)	0.00	0	0	2	2	2	3	0	9	9
MOBILE HOME AND PARK (354)	0.16	66	91	4,228	3,625	4,228	3,685	10,352	5,414	15,766
POOLS/BATHING PLACES (360)	2.27	442	1,400	62,902	53,919	62,902	54,811	99,322	135,212	234,534
BIOMEDICAL WASTE SERVICES (364)	1.64	492	537	35,447	30,385	35,447	30,889	45,261	86,907	132,168
TANNING FACILITY SERVICES (369)	0.07	7	22	1,194	1,024	1,194	1,041	1,835	2,618	4,453
Group Total	6.11	1,421	2,747	153,054	131,198	153,054	133,372	199,592	371,086	570,678
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.17	8	17	4,684	4,015	4,684	4,081	0	17,464	17,464
Group Total	0.17	8	17	4,684	4,015	4,684	4,081	0	17,464	17,464
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	4	4	4	4	0	16	16
INJURY PREVENTION (346)	1.95	0	4	57,824	49,566	57,824	50,385	121,225	94,374	215,599
LEAD MONITORING SERVICES (350)	0.00	0	0	3	2	3	2	0	10	10
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.01	51	14	429	368	429	374	0	1,600	1,600
RABIES SURVEILLANCE (366)	0.02	0	0	1,140	978	1,140	994	0	4,252	4,252
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.25	0	301	10,180	8,726	10,180	8,871	0	37,957	37,957
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	2.23	51	319	69,580	59,644	69,580	60,630	121,225	138,209	259,434
ENVIRONMENTAL HEALTH SUBTOTAL	13.18	3,162	5,696	357,753	306,664	357,753	311,738	452,478	881,430	1,333,908
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	10,638	4,693	3,442	12,515	31,288	0	31,288
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	10,638	4,693	3,442	12,515	31,288	0	31,288
TOTAL CONTRACT	66.63	18,915	384,828	1,974,353	1,687,982	1,967,157	1,723,629	4,075,784	3,277,337	7,353,121

ATTACHMENT III

MARTIN COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Attachment IV

Fiscal Year - 2025 - 2026

Martin County Health Department

Facilities Utilized by the County Health Department

[illegible]

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

**ATTACHMENT V
MARTIN COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2024-2025*	\$ 0	\$ 191501	\$ 191501
2025-2026**	\$ 0	\$ 0	\$ 0
2026-2027***	\$ 0	\$ 0	\$ 0
2027-2028***	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 191501	\$ 191501

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: 82543001

PROJECT NAME: Martin (Stuart) CHD-Lobby Renovations

LOCATION/ADDRESS: 3441 SE Willoughby Blvd, Stuart, FL 34953

PROJECT TYPE:

NEW BUILDING	☐ ROOFING	☐
RENOVATION	☒ PLANNING STUDY	☐
NEW ADDITION	☐ OTHER	☐

SQUARE FOOTAGE: 2000

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*
 This scope of work is for Construction Services for Phase II Remodeling of Stuart DOH Facility used by The Department of Health in Martin County at 3441 SE Willoughby Blvd Stuart Florida 34994. Contractor (MCBOCC) will provide all material and labor. Remove workstations, demo wall, relocate door at Vital Statistics, Install new walls with 4 new workstations, countertops and pass-through windows. Install new interior window on Vital Statistics Office. Erect new walls to divide lobby per plans, Install new ADA Sliding Doors. Erect new walls to create Records at Vital Statistics. Remove door and close opening at Patient Information. Close opening and install door at Patient Information workstations. Remove and dispose of 1 workstation at Patient Information. Install new flooring Health Dept/Vital Statistics area. Prep, prime and paint new walls

START DATE *(Initial expenditure of funds)* : TBD - late September 2025

COMPLETION DATE: TBD - late September

DESIGN FEES: \$ 0

CONSTRUCTION COSTS: \$ 191501

FURNITURE/EQUIPMENT: \$ 0

TOTAL PROJECT COST: \$ 191501

COST PER SQ FOOT: \$ 96

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/25

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.