

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** July 1, 2024

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. MARINE SERVICES (RFB2024-3593)** – Continuing services agreement to provide, on an as-needed basis, all labor, materials, supplies, and services required for a variety of marine projects, including, but not limited to new construction, repairs, maintenance, removal, and modifications.

Individual projects (work orders) shall not exceed \$300,000.00 per Section 255.20, Florida Statute (as amended).

Project was publicly bid (bid tabulation attached). Ten (10) bids were received. Two (2) bids were deemed “non-responsive” and are ineligible for Contract award (DECS, LLC and Palmera Construction Group, Inc.).

Maximum Not-to-Exceed Value:	\$5,000,000.00
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various Departmental operating and/or capital budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the three (3) lowest, responsive, and responsible bidders:
 - Brothers’ Construction, Inc.
 - Custom Built Marine Construction, Inc.
 - Ferreira Construction Co., Inc.
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. RESCISSION OF PREVIOUS CONTRACT AWARD AND AWARD TO NEXT LOWEST, QUALIFIED, RESPONSIVE AND RESPONSIBLE BIDDER – In accordance with Section 17.1.A.1 of the Martin County Purchasing Manual, “A contract shall be awarded to the qualified, responsive and responsible bidder(s) who submits the lowest bid price. When a bidder is unable to provide goods and services at the awarded contract pricing and terms, the County may re-award to the next lowest, qualified, responsive and responsible bidder”.

1. GRINDER STATION INSTALLATION & SEPTIC CONVERSION (RE-BID) (RFB2024-3586) – Continuing services agreement for the installation of new grinder stations and septic conversions throughout the County’s service area for single family residential dwellings. The County anticipates installing approximately 100-150 individual grinder stations per year. The actual number of grinder stations could be much higher depending on the success of the “Connect to Protect” Grinder Program.

Martin County desires to select two (2) contractors to perform the scope of work contained herein. The work will be rotated equally between the two (2) contractors. The lowest responsible bidder will be awarded the contract and the second lowest was asked to match the unit prices of the first lowest. Due to the nature of this program, the County requires less than a 4-6 week wait time for completion.

Project was publicly bid (bid tabulation attached).

Maximum Not-to-Exceed Value:	\$3,000,000
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

BACKGROUND

On May 15, 2024 (DEPT-2, Item # A.2), the Board approved the contract award to the lowest, responsive, and responsible bidders, Meeks Plumbing, Inc., and Baker Underground Contractors, LLC. However, on June 28, 2024, the County rescinded the contract award to Meeks Plumbing, Inc., due to their failure to meet the minimum insurance requirements specified in the Contract.

Because the County desires to have two contractors available to perform work under this Contract, staff is requesting that the Board award the Contract to the next lowest, qualified, responsive, and responsible bidder, The Lazarus Group, Inc. (replacing the previously awarded Contract to Meeks Plumbing, Inc.).

The Lazarus Group, Inc. has agreed to match the unit pricing of Baker Underground Contractors, LLC, which currently holds an active contract under RFB2024-3586.

BCC MEETING DATE: July 9, 2024
AGENDA ITEM: DEPT-1

Fiscal Impact: There is no change to the funding as part of this request. This is a self-funded program. Residents pay for grinder installations into the Consolidated Utilities Fund and the County pays Contractors for jobs completed.

Recommended Action:

1. Move that the Board award the Contract to The Lazarus Group, Inc., replacing the previously awarded Contract to Meeks Plumbing, Inc.; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachments