

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners **DATE:** February 3, 2025

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD  
APPROVAL \$1 MILLION OR GREATER**

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**A. CONTRACTS OVER \$1,000,000** - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. PROFESSIONAL SERVICES FOR THE BATHTUB BEACH / SAILFISH POINT BEACH NOURISHMENT PROJECT (2027) (RE-BID) (RFQ2024-3614)** – Professional services related to the Bathtub Beach / Sailfish Point Beach Nourishment project. Work includes design, permitting, performing baseline environmental and engineering investigations and analysis, pre-project surveys, bid support, construction engineering inspection (CEI) services, and permit-required post-construction monitoring and surveys.

The Consultant may be required to obtain permits and/or permit modifications, perform groundwork engineering investigations, and provide permit compliance. Physical and environmental assessments are required for this project under the Environmental Resources Division. The permit required monitoring post the 2024 beach project will be included under this contract. The 2027 scheduled project construction will be prepared and executed under this contract. Project physical and environmental assessments are required under this contract. Expertise to conduct and analyze results from these assessments is required.

This work was initially advertised in the Stuart News and on DemandStar, under RFQ2024-3602: Professional Services for the Bathtub Beach / Sailfish Point Beach Nourishment Project (2027) on June 10, 2024. Statements of Qualifications (SOQs) were due from interested firms on July 10, 2024. One (1) Statement of Qualifications was received. According to DemandStar statistics, 980 firms were notified of the bid opportunity, 38 firms downloaded the solicitation from DemandStar, and only 1 firm submitted a response. It is important to note that we do not have statistics for other potential vendors notified through third-party sites.

Since the scope of services for this solicitation falls under the Consultants' Competitive Negotiation Act (CCNA), no fewer than three (3) firms must be shortlisted for interviews and/or presentations to the Selection Committee. As only 1 SOQ was received, it was rejected, and the solicitation was canceled. Following cancelation of the solicitation, Public Works Department staff reviewed the solicitation requirements to ensure that no provisions were unduly restrictive, which could have limited competition. Staff determined that the minimum requirements were sufficient and recommended re-advertising the solicitation to attract more interest from potential bidders.

The contract was re-bid under RFQ2024-3614: Professional Services for the Bathtub Beach / Sailfish Point Beach Nourishment Project (2027) on July 29, 2024. The re-bid was advertised in The Stuart News and on DemandStar. Statements of Qualifications (SOQs) from interested firms were due on September 4, 2024. DemandStar statistics indicate that 937 firms were notified of the bid opportunity, 35 firms downloaded the solicitation, but only 1 firm submitted a response. It is important to note that data for additional vendors notified through third-party platforms is unavailable.

After advertising the RFQ twice and receiving fewer than three Statements of Qualifications (SOQs), procurement staff, in consultation with Public Works staff, evaluated the sole submission and determined the firm to be responsive, responsible, and capable of completing the required work. Section 17.1.E of the Martin County Purchasing Manual states, *"In the event only one responsive submittal is received, or the submittals received are over the County's budget for the project, the County reserves the right to award to the sole responsive vendor, negotiate with the sole responsive vendor, re-advertise the solicitation, with or without making changes to the evaluation factors, or elect not to proceed"*. In this case, the County initiated negotiations with the sole respondent, Foth Infrastructure and Environment, LLC (d/b/a Olsen Associates, Inc.).

**Fiscal Impact:** This contract is funded through a combination of grants from the State of Florida Department of Environmental Protection (FDEP), Ad Valorem, the Hutchinson Island MSTU, and private contributions.

**Recommended Action:**

1. Move that the Board award the Contract to Foth Infrastructure and Environment, LLC (d/b/a Olsen Associates, Inc.), in the amount of \$3,112,077.00; and
  2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.
- 2. PORT SALERNO PENINSULA NEIGHBORHOOD RESTORATION (RFB2025-3638) –**  
The Port Salerno Peninsula Neighborhood Restoration Project involves infrastructure improvements in the Port Salerno Peninsula and Rocky Point neighborhoods. The scope of work includes clearing and grubbing, erosion and pollution control, excavation for detention areas, swale grading, and the installation of drainage culverts, structures, and exfiltration trenches. Additional tasks involve demolition, driveway and sidewalk construction, roadway restoration, forcemain and sanitary service installation, and horizontal directional boring. A portion of the project includes roadway milling and overlay, signage, striping, and various other incidental work as shown and specified in the Contract Documents.

The Port Salerno Peninsula work consists of grading, drainage, and utilities improvements, which includes demolition and replacement of driveways, swale grading, drainage culverts and structures, sidewalks, concrete work, and utilities installation. The Rocky Point work consists of utilities installation along two roadways. The work includes forcemain and sanitary service installation, horizontal directional boring, and restoration. Selected Contractor shall complete work in sections - disturbed areas to be stabilized in

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no more than 14 days. Milling, resurfacing, and pavement improvements within the Port Salerno Peninsula shall be completed as part of a future phase, not part of this project, unless otherwise directed.

Project was publicly bid (bid tabulation attached).

**Fiscal Impact:** This project is funded with Franchise Fees, Utilities Enterprise Funds and Port Salerno CRA Funds.

**Recommended Action:**

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Ferreira Construction Co., Inc., in the amount of \$1,640,641.00; and
2. Move that the Board approve the FY25 amended CIP sheet for the Port Salerno Peninsula Neighborhood Restoration project; and
3. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

**B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE** - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

- 1. PROFESSIONAL SERVICES FOR THE OPERATION & MANAGEMENT OF THE ST. LUCIE INLET (RFQ2023-3507)** – Contract to assist Martin County in its role as local sponsor for the U.S. Army Corp of Engineers (USACE) St. Lucie Inlet Management/Maintenance. The scope of services consists of design, permitting, performing baseline environmental and engineering investigations and analysis, pre-project surveys, bid support, construction engineering inspection (CEI) services, and permit-required post-construction monitoring and surveys.

**Purpose of Amendment:** The primary focus of this task will be the expansion of the permitted dredging areas to include the area west of the impoundment basin due to the recent migration of the inlet spit outside of the permitted impoundment basin limits. This scope also covers the inclusion of Cut 2 and a seaward portion of the federal channel, which are currently omitted from the existing permit. This new dredged material disposal site expanded options for continued management of St. Lucie Inlet (SLI) and its sand resources. The permit modifications were issued just ahead of the start of construction; however, they contained a few errors and undesirable regulatory consequences that were not previously addressed due to project time constraints. Recently, representatives from the US Army Corps of Engineers (USACE) requested Martin County modify their SLI permits to expand authorization for maintenance of additional segments of the federal navigation channel where shoaling tends to accumulate. Specifically, the USACE would like to add Cut 2 to the west and expand Cut 1 east to Station 20+00. Presently, the

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western limit of the permitted navigation channel dredge template ends concurrent with the west end of the impoundment basin, and the eastern limit is to Station 22+00. The request to modify the SLI permits would result in regaining previously authorized segments of the federal navigation channel.

**Original Contract Amount:** \$ 2,791,659.15 (Approved by BOCC on 9/26/2023)

**Amount of Increase:** \$ **464,432.15**

**Total Contract Amount:** \$ 3,256,091.30

**Fiscal Impact:** This amendment is funded through a grant provided by the State of Florida Department of Environmental Protection (Agreement #25MI1).

**Recommended Action:**

1. Move that the Board approve Amendment #1 to Gahagan & Bryant Associates, Inc., in the amount of \$464,432.15; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb  
Attachments