



[County seal]

BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY

JANUARY 14, 2025 ~ 9:00 AM

COMMISSION CHAMBERS

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair
Edward V. Ciampi, Vice Chairman
Eileen Vargas
Stacey Hetherington
J. Blake Capps

Don G. Donaldson, P.E., County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:02 AM

Invocation - **Senior Pastor Steve Bray**, The Grace Place Church
Pledge of Allegiance - **Kevin Kirwin**, U.S. Marine

APPROVAL OF AGENDA

Additional Items – [There were no Additional Items.](#)
Approval of Agenda – [The Agenda was approved.](#)

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chair will present proclamations declaring National Certified Registered Nurse Anesthetists Week, Celebrate Literacy Week, recognizing Human Trafficking Awareness Month, and recognizing the 100th Anniversary of the Founding of Martin County, Florida.

Agenda Item: 25-0398

ACTION TAKEN: [The proclamations were presented.](#)

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners -

- At Commissioner Ciampi's request, the Board adopted a proclamation commending Katherine Steele upon the achievement of Eagle Scout.
- At Commissioner Hetherington's request, the Board asked staff to send a letter of appreciation to the Governor and Cabinet for the large conservation easement (Bull Hammock Ranch).
- At Commissioner Heard's request, the Board indicated agreement that each Commissioner do a short presentation/question/answer (30 minutes maximum) at the CARES classes.
- At Commissioner Vargas's request, a zoning issue agenda item will return regarding where petroleum stations can be located.
- The Board asked Administrator Donaldson to explore holding regular meetings during the evening.

County Administrator – Administrator Donaldson read a Notice of Public Hearings and Community Meeting for Designation of a Brownfield.

County Attorney – Attorney Woods asked to return on January 28 with a Dispute Resolution Authorization Agenda Item regarding the City of Stuart submitting a letter of support regarding Brightline.

CONSENT AGENDA

Approval of Consent Agenda – The Consent Agenda was approved minus CNST-14 and CNST-16.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0007 no items

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between November 25 and December 29, 2024. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 25-0014

CNST-3 BOARD OF ZONING ADJUSTMENT AND LOCAL PLANNING AGENCY COMMISSION DISTRICT 1 APPOINTMENTS

The Board is asked to confirm the appointments of Ashley Froehling and Jared Engskow to be Commissioner Vargas's representatives on the Board of Zoning Adjustment and Local Planning Agency respectively.

Agenda Item: 25-0475 [RESOLUTION NOS. 25-1.1 and 25-1.2](#)

CNST-4 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COMMITTEE APPOINTMENTS

The Board is asked to confirm their appointments to the Comprehensive Economic Development Strategy Committee.

Agenda Item: 25-0248

CNST-5 TREASURE COAST REGIONAL PLANNING COUNCIL MUNICIPAL APPOINTMENT

The Board is asked to confirm the appointment of Council Member Vernestine Williams-Palmer as the Village of Indiantown's alternate municipal appointment to the Treasure Coast Regional Planning Council (TCRPC).

Agenda Item: 25-0320

CNST-6 TOURIST DEVELOPMENT COUNCIL MUNICIPAL APPOINTMENTS

The Board is asked to confirm Mayor Campbell Rich as the City of Stuart's representative and Vice Mayor Frank Fender as the Town of Sewall's Point representative on the Tourist Development Council.

Agenda Item: 25-0321 [RESOLUTION NO. 25-1.3](#)

CNST-7 DRUG AND ALCOHOL ABUSE AWARENESS COMMITTEE APPOINTMENTS

The Board is asked to confirm the necessary appointments to the Drug and Alcohol Abuse Awareness Committee.

Agenda Item: 25-0418 [RESOLUTION NO. 25-1.4](#)

CNST-8 ADOPT A PROCLAMATION DECLARING MARTIN LUTHER KING, JR. DAY IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Martin Luther King, Jr. Day in Martin County, Florida

Agenda Item: 25-0477

COUNTY ATTORNEY

CNST-9 REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE PURCHASING MANUAL BY ADDING SECTION 17.6 PUBLIC-PRIVATE PARTNERSHIPS (PPP)(P3)

County staff is requesting approval of an amendment to the Purchasing Manual to provide for a Public-Private Partnership process in accordance with Section 255.065, Fla. Stat. This amendment merely establishes the process allowed by Florida law and does not involve a specific project.

Agenda Item: 25-0502 [RESOLUTION NO. 25-1.5](#)

PUBLIC WORKS

CNST-10 ADOPTION OF A RESOLUTION APPROVING THE BOARD OF COUNTY COMMISSIONERS DULY ADVERTISED PUBLIC HEARING FOR THE DISPOSITION OF TWO COUNTY OWNED PROPERTIES APPROVED FOR SURPLUS ON NOVEMBER 12, 2024

This is a request for the adoption of a resolution approving the surplus disposition of two County owned properties as determined by the Martin County Board of County Commissioners on November 12, 2024.

Agenda Item: 25-0331

RESOLUTION NO. 25-1.6

CNST-11 SOUTH FLORIDA WATER MANAGEMENT DISTRICT HAS REQUESTED APPROVAL OF A CONSERVATION EASEMENT ON COUNTY PROPERTY AS A CONDITION OF AN ENVIRONMENTAL RESOURCE PERMIT FOR THE JENSEN BEACH WEST KAYAK LAUNCH PROJECT IN JENSEN BEACH

The South Florida Water Management District (SFWMD) has requested a Conservation Easement (CE) on County owned property along NE Ocean Boulevard, in Jensen Beach, as a condition of the Environmental Resource Permit (ERP) No. 43-111081-P, for the construction of a boardwalk and kayak launch as part of the Jensen Beach West Kayak Launch project. This project will provide additional recreational facilities to Martin County residents.

Agenda Item: 25-0399

CNST-12 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A UTILITY EASEMENT FROM HORSESHOE POINT ROAD, LLC, A FLORIDA LIMITED LIABILITY COMPANY, ALONG SE HORSESHOE POINT ROAD IN STUART

This is a request for the adoption of a Resolution approving and accepting a Utility Easement from Horseshoe Point Road, LLC, a Florida Limited Liability Company, along the east side of the northern 1/2 of Lot 38, to allow for the connection of water and sewer services on the south side of SE Horseshoe Point Road in Stuart.

Agenda Item: 25-0454

RESOLUTION NO. 25-1.7

CNST-13 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A UTILITY EASEMENT FROM SURGCENTER OF MARTIN COUNTY REAL ESTATE HOLDINGS, LLC, A FLORIDA LIMITED LIABILITY COMPANY, ALONG SE FEDERAL HIGHWAY AND SOUTH OF SE EMERALD LAKES WAY

This is a request for the adoption of a Resolution approving and accepting a Utility Easement from SurgCenter of Martin County Real Estate Holdings, LLC (SurgCenter), a Florida limited liability company, to allow for utility related services and equipment on SE Federal Highway in Stuart.

Agenda Item: 25-0484

RESOLUTION NO. 25-1.8

CNST-14 ADOPT A RESOLUTION AUTHORIZING THE INSTALLATION OF A TRAFFIC SIGNAL ON SR-5 (US-1/SE FEDERAL HIGHWAY) AT SE CONSTITUTION BOULEVARD

The Board of County Commissioners is asked to adopt a Resolution authorizing the installation of a traffic signal on SR-5 (US-1/SE Federal Highway) at SE Constitution Boulevard.

Agenda Item: 25-0494

RESOLUTION NO. 25-1.9

ACTION TAKEN: The Board adopted the Resolution authorizing the traffic signal on SR-5 (US-1/SE Federal Highway) at SE Constitution Boulevard.

CNST-15 FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY AND THE CITY OF STUART REGARDING TRAFFIC SIGNAL MAINTENANCE

The Board is asked to amend the existing Interlocal Agreement with the City of Stuart regarding Traffic Signal Maintenance to include terms for the City's Traffic Signal Artwork Wrap Project.

Agenda Item: 25-0496

CNST-16 ADOPT RESOLUTIONS SUPPORTING PREFERRED TYPICAL SECTIONS AND REDUCING THE MAXIMUM SPEED LIMIT ON SE COVE ROAD BETWEEN SW KANNER HIGHWAY AND SE AULT AVENUE AND DESIGNATING ADDITIONAL RIGHT-OF-WAY

The Board of County Commissioners is asked to consider adoption of a resolution that supports the preferred Proposed Typical Sections on SE Cove Road between SR-76 (SW Kanner Highway) and SR-5 (US-1/SE Federal Highway) and reduces the posted speed limit on SE Cove Road between SW Kanner Highway and SE Ault Avenue. The Board is also asked to consider adoption of a Resolution that designates a portion of County-owned property as right-of-way for the future widening of SE Cove Road.

Agenda Item: 25-0495

RESOLUTION NOS. 25-1.10 and 25-1.11

ACTION TAKEN: The Board adopted the Resolution supporting the preferred Proposed Typical Sections and establishing a maximum speed of 40 MPH on SE Cove Road between SR-76 (SW Kanner Highway) and SE Ault Avenue upon completion of the construction of the widening from two lanes to four lanes; adopted the Resolution designating a portion of the County's property as right-of-way for the future widening of SE Cove Road and authorized the Chair to execute all documents necessary to complete this transaction; and authorized the County Surveyor to make any minor revisions to the sketch and legal description as deemed necessary by the Florida Department of Transportation prior to recordation of the Resolution.

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 INDUSTRIAL DEVELOPMENT AUTHORITY APPOINTMENT

After solicitation of applicants due to a member resigning, the Board is asked to make the necessary appointment to the Industrial Development Authority.

Agenda Item: 25-0412

RESOLUTION NO. 25-1.12

ACTION TAKEN: The Board appointed George Gottuso for a term to begin immediately and end September 14, 2026 and authorized the Chair to sign the Resolution of Appointment.

B&C-2 COMMUNITY REDEVELOPMENT AGENCY BOARD MEMBER APPOINTMENTS AND CHAIR AND VICE CHAIR DESIGNATIONS

This is a request for the Board of County Commissioners to make the necessary appointments to the Community Redevelopment Agency (CRA) for the at-large, Rio, Old Palm City, Jensen Beach, and Golden Gate positions and to designate a Chair and Vice Chair of the CRA.

Agenda Item: 25-0476

RESOLUTION NO. 25-1.13

ACTION TAKEN: The Board appointed Chuck Smith to serve as the At-Large representative for a term to begin January 14, 2025 and end January 13, 2027; appointed Michael Reading to serve as the Rio representative for a term to begin January 14, 2025, and end January 13, 2029; appointed Rex Sentell to serve as the Old Palm City representative for a term to begin January 14, 2025 and end January 13, 2029; appointed Cynthia Hall to serve as the Jensen Beach representative for a term to begin January 14, 2025 and end January 13, 2029; appointed Saadia Tsaftarides to serve as the Golden Gate representative for a term to begin January 14, 2025 and end January 13, 2029; and authorized the Chair to sign the Resolution of Appointment and Chair letter and certificate of appreciation for Richard Kennedy. The Board appointed Robert Krebs as the Community Redevelopment Agency Chairman and Michael Reading as the Vice Chairman for calendar year 2025.

PUBLIC HEARING

PH-1 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING CHAPTER 111, BY CREATING ARTICLE 8 REGARDING REGISTRATION FEES FOR SEXUAL OFFENDERS, SEXUAL PREDATORS, CONVICTED FELONS, AND CAREER OFFENDERS AND A RESOLUTION ESTABLISHING THE REGISTRATION FEES

Amending Chapter 111, Miscellaneous Provisions, by creating Article 8, Registration of Sexual Offenders, Sexual Predators, Convicted Felons, and Career Felons, Section 111.160 - Definitions and Section 111.161 - Registration Fees for Sexual Offenders, Sexual Predators, Convicted Felons, and Career Offenders of the General Ordinances, of the Martin County Code, to offset the costs imposed upon the Sheriff's Office in complying with statutory registration obligations. Further, to adopt a Resolution establishing the registration fees.

Agenda Item: 25-0506 **ORDINANCE NO. 1236 and RESOLUTION NO. 25-1.14**

ACTION TAKEN: The Board approved the proposed Ordinance which amends Chapter 111 Miscellaneous Provisions, by creating Article 8 Registration of Sexual Offenders, Sexual Predators, Convicted Felons, and Career Felons, Section 111.160, Definitions, and Section 111.161 Registration Fees for Sexual Offenders, Sexual Predators, Convicted Felons, and Career Offenders, General Ordinances, Martin County Code and approve a Resolution to adopt the schedule of registration fees for sexual offenders, sexual predators, convicted felons, and career offenders. Staff requested during the meeting that Subsection G of the Ordinance be amended striking 125.69 and replacing it with 162.21 Fla. Stat.

DEPARTMENTAL QUASI-JUDICIAL

GROWTH MANAGEMENT

DPQJ-1 REQUEST PLAT APPROVAL FOR NEWFIELD CROSSROADS PHASE 1A-1 PROJECT (P172-019)

This is a request for plat approval for Newfield Crossroads Phase 1A-1. The plat is to be consistent with the Newfield Crossroads Phase 1A-1 Final Site Plan which includes 36 residential lots, 2 civic areas, and associated infrastructure on an approximately 7.17-acre site. The subject site is a portion of the approximately 139-acre Crossroads Neighborhood Phase 1 Master Plan and is located northeast of SW Newfield Parkway (fka SW Citrus Boulevard), approximately 0.7 miles south of the C23 Canal, in Palm City. Included is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 25-0403

ACTION TAKEN: The Board received and filed the agenda item and all attachments as an exhibit and approved the Newfield Crossroads Phase 1A-1 Plat, including the Contract for Construction of Required Improvements and Infrastructure.

DPQJ-2 REQUEST PLAT APPROVAL FOR THE NEWFIELD CROSSROADS PHASE 1A-2 PROJECT (P172-020)

This is a request for plat approval for Newfield Crossroads Phase 1A-2 (Newfield Farm). The plat is to be consistent with the Newfield Crossroads Phase 1A-2 Final Site Plan which includes agricultural and farm uses, including a farm operations building and related civic space on an approximately 4.85-acre site. The subject site is a portion of the approximately 139-acre Crossroads Neighborhood Phase 1 Master Plan and is located northeast of SW Newfield Parkway (fka SW Citrus Boulevard), approximately 0.7 miles south of the C23 Canal, in Palm City. Included is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 25-0406

ACTION TAKEN: The Board received and filed the agenda item and all attachments as an exhibit and approved the Newfield Crossroads Phase 1A-2 Plat.

**DEPARTMENTAL
ADMINISTRATION**

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 25-0024 Supplemental Memorandum (4 items)

ACTION TAKEN:

1. Permission to Accept the Bureau of Justice Assistance (BJA) FY 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Solicitation – The Board authorized the County Administrator to execute the grant Agreement.
2. Permission to Accept the FY 2024-2025 Spencer Educational Foundation Summer Internship Grant for Risk Management Student Intern – The Board authorized the Administration Department’s Human Resources and Risk Management Division to accept the grant for the Spencer Educational Foundation Grant for FY 2024-2025 and adopted the Budget Resolution.

RESOLUTION NO. 25-1.15

3. Budget Resolution to Allocate Contribution from the Coastal Conservation Association (CCA) for Boy Scout Island Shoreline Project - The Board approved the Budget Resolution to accept the \$50,000 contribution into the Boy Scout Island Shoreline Project and approved the amended Shoreline Management CIP Sheet. **RESOLUTION NO. 25-1.16**
4. Request to Amend Charlie Leighton Park Capital Improvement Plan (CIP) Sheet - The Board adopted the FY25 Amended Charlie Leighton Park CIP Sheet; adopted the FY25 Amended Sand Dune Café CIP Sheet; and authorized the transfer of funds from the Sand Dune Café and Citrus Grove Park CIP sheets to fund the Charlie Leighton Park CIP Sheet.

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0030 Supplemental Memorandum (2 items)

ACTION TAKEN:

A. Contracts Over \$1,000,000

1. **Generator Maintenance & Repair (Re-Bid) (RFP2025-3634)** – The Board awarded the contract to the two highest scoring firms 360 Energy Solutions LLC and Genset Services and authorized the County Administrator or designee to execute all documents related to this request.
2. **Food, Food Services Items & Cleaning Supplies (RFB2025-3635)** – The Board awarded the contract to the two lowest, responsive, and responsible bidders Allure Hospitality Suppliers, Inc. and Sysco Southeast Florida LLC and authorized the County Administrator or designee to execute all documents related to this request.

DEPT-3 2025 STATE AND FEDERAL LEGISLATIVE PROGRAMS

Every year the Board of County Commissioners adopts a state and federal legislative program that outlines the county's legislative priorities. This presentation discusses the proposed 2025 Legislative Priorities as well as discuss the successes and direction of the legislative program for the upcoming year.

Agenda Item: 25-0529 Supplemental Memorandum

ACTION TAKEN: The Board approved the 2025 State and Federal Legislative Programs as amended during the discussion.

DEPT-4 PERMISSION TO USE CONSTRUCTION MANAGER AT RISK (CMAR) DELIVERY METHOD FOR THE SE DIXIE HIGHWAY STORMWATER AND STREETScape PROJECT

The Martin County Community Redevelopment Agency (CRA) is requesting permission to use the Construction Manager at Risk (CMAR) delivery method for a large stormwater and streetscape project in the Hobe Sound community redevelopment area.

Agenda Item: 25-0455

ACTION TAKEN: The Board approved the use of the CMAR delivery method to construct the Hobe Sound SE Dixie Stormwater and Streetscape project.

AIRPORT

DEPT-5 A PRESENTATION ON THE WITHAM FIELD STRATEGIC BUSINESS PLAN UPDATE

Project initiation presentation for the Witham Field Strategic Business Plan Update. The 2025 Strategic Business Plan updates the obsolete 2010 Business Plan. The plan will establish clear, measurable goals and priorities to distinguish and identify Witham Field's strategic business role. Funding for the business plan update comes from a \$250,000 Public Transportation Grant Agreement (PTGA) with a 20% (\$50,000) local match from the Airport Enterprise Fund.

Agenda Item: 25-0503

ACTION TAKEN: The Board heard the presentation.

DEPT-6 APPROVAL OF COMMERCIAL LEASE WITH DAHER AEROSPACE, INC.

The Board is asked to approve the commercial lease with Daher Aerospace, Inc. after approving a four-month extension set to expire April 30, 2025.

Agenda Item: 25-0221

ACTION TAKEN: The Board approved the Commercial Lease with Daher Aerospace, Inc.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 2:34 PM

The next meeting is January 28, 2025.

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