

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** April 28, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Stephanie Merle
Director of the Office of Management & Budget

REF: 25-0382
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for the Waterways Assistance Program FY2025 Grant for Manatee Park Seawall Restoration at Bayview Street**
 - **Requestor** – Public Works Department
 - **Granting Agency** – Florida Inland Navigation District (FIND)
 - **Project Description** – Martin County proposes to repair and replace 79 linear feet (LF) of seawall that has been damaged at the east end of Bayview Street. The repair is necessary since the damaged location is between the public connection from Pirate's Cove Resort and the Manatee Pocket Mooring Field Upland Facility.
 - **Requested Grant Award** – \$350,000
 - **Budgetary Impact** – A \$350,000 grant match for construction costs, which is budgeted in the Coastal Shoreline Management Capital Improvement Plan (CIP) Sheet.
 - **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Further delay in repairing a county asset facing a public safety issue.
- **Financial Fiscal impact if not approved** – Funding will need to be shifted from other projects to address the safety issue.

Documents Requiring Action:

- Board Resolution

Recommendation:

- Move that the Board approve the Board Resolution for the Assistance 2025 Under the Florida Inland Navigation District Waterways Assistance Program;
- Move that the Board authorize the Public Works Department to apply for the Florida Inland Navigation District Waterways Assistance Program FY2025 Grant program funding for the Manatee Park Seawall Restoration at Bayview Street; and

- Move that the Board authorize the Public Works Director to be the authorized representative to sign the grant application and other non-monetary documents related to this grant.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

PERMISSION TO ACCEPT

2. Permission to Accept the Federal Transit Administration (FTA) FY22 Section 5339-Bus and Bus Facilities Urbanized Formula Grant

- **Agreement/Contract drafted by** – FTA and Ashman Beecher
- **Parties to the Agreement/Contract** – FTA and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$118,557. This is an annual FTA formula grant authorized under 49 U.S.C. 5339 and will be used to partially fund the purchase of an Americans with Disabilities Act (ADA) accessible bus to be used for the Martin County Public Transit service (Marty).
- **New/Renewal/Modified** – New (awarded annually)
- **Duration** – Date of award until funds are expended.
- **Benefits to Martin County** – This grant will help purchase a replacement bus for the Martin County Transit program (Marty).
- **Cost to Martin County** –
 - a. This grant requires a match. Florida Department of Transportation (FDOT) Toll Revenue Credits (TRC) in the amount of \$29,640 will be used as a soft match; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – This grant will be combined with other grants to purchase a replacement bus. If this grant is not accepted, then the purchase of a replacement bus would be delayed until other grants could be received, or additional Martin County funds are provided.
- **Financial Fiscal impact if not approved** – This grant is combined with other grants to purchase a replacement bus. If this grant is not accepted, then the purchase of a replacement bus would be delayed until other grants could be received, or additional Martin County funds are provided.

Documents Requiring Action:

- Execute Grant Agreement (Electronically in Trams)
- Budget Resolution

Recommendation:

- Move that the Board authorize the County Administrator or designee to execute and file the electronic agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

3. **Permission to Accept the Federal Emergency Management Administration (FEMA) Public Assistance Grant Administered by the Florida Department of Emergency Management (FDEM) #Z4560 for Hurricane Milton**

- **Agreement/Contract drafted by** – State of Florida Division of Emergency Management, as its recipient
- **Parties to the Agreement/Contract** – State of Florida Division of Emergency Management and Martin County Board of County Commissioners, as its subrecipient
- **Purpose of the Agreement/Contract** – Hurricane Milton DR4834, Agreement Number Z4560 for:
 - Emergency Work: Categories A and B at 100% federal cost-share of the total eligible cost;
 - Permanent Work: Categories C through G, at 75% Federal cost-share with a 12.5% State cost-share and a 12.5% local cost-share; and
 - Category A-Debris Removal is an Expedited Project, at a \$400,000 reimbursement.
- **New/Renewal/Modified** – New
- **Duration** – Performance period is through 4/11/2026
- **Benefits to Martin County** – Enables the County to obtain reimbursement for costs incurred during this storm event.
- **Cost to Martin County** –
 - a. Local share of 12.5% on Categories C through G; and
 - b. Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – None.
- **Financial Fiscal impact if not approved** – The County will have to absorb the full costs of damages incurred during Hurricane Milton.

Documents Requiring Action:

- Grant Contract Agreement #Z4560
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to approve Contract #Z4560 for Hurricane Milton FEMA's Public Assistance Grant; and
- Move that the Board adopt the Budget Resolution for Category A-Debris Removal.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

4. **Permission to Accept the Florida Department of Environmental Protection (FDEP) Grant 24MI2 A1 Martin County Shore Protection Project**

- **Agreement/Contract drafted by** – FDEP
- **Parties to the Agreement/Contract** – FDEP and Martin County Board of County Commissioners

- **Purpose of the Agreement/Contract** – On August 22, 2023, the Board authorized staff to apply for FDEP Martin County Shore Protection Project/Hutchinson Island 4-Mile Beach Project funding. Staff requests authorization to accept funds for design and construction. This amendment increases the total by \$7,700,000 (FDEP share is 45.97%: \$3,539,690 and Martin County share is 54.03%: \$4,160,310). For a new grant total of \$8,133,684.
- **New/Renewal/Modified** – Modified
- **Duration** – July 1, 2022 – December 31, 2026
- **Benefits to Martin County** – Enables the County to continue the design and permitting efforts for the upcoming project in FY26 and the construction efforts in FY26.
- **Cost to Martin County** –
 - a. Martin County share of \$4,160,310 programmed in the Hutchinson Island 4-mile Beach Project Capital Improvement Plan (CIP); and
 - b. Staff time to administer the grant.

The Office of Management and Budget requests the amendment of the CIP sheet to recognize the grant revenues.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility.

Documents Requiring Action:

- Grant Agreement
- Budget Resolution
- FY25 Amended Beach Management CIP Sheet

Recommendation:

- Move that the Board authorize the Chair to execute the FDEP grant 24MI2-A1 amendment as well as any non-monetary grant related documents, upon review and concurrence of the County Attorney's Office;
- Move that the Board adopt the Budget Resolution; and
- Move that the Board Approve the FY25 amended Beach Management CIP Sheet.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

5. **Permission to Accept the FY2024 Department of Housing and Urban Development (HUD) Community Project Funding (CPF) Legislative Appropriations Grant #B-24-CP-FL-0629 for the Southeast County Line Road Bridge Replacement Project**
 - **Agreement/Contract drafted by** – HUD
 - **Parties to the Agreement/Contract** – HUD and Martin County Board of County Commissioners
 - **Purpose of the Agreement/Contract** – The grant agreement will fund the Southeast County Line Road Bridge Replacement Project for construction costs up to \$3,000,000.

- **New/Renewal/Modified** – New
- **Duration** – August 13, 2024 – August 31, 2032
- **Benefits to Martin County** – To replace highly needed infrastructure and reduce maintenance. Policy 14.1A.10 of the Comprehensive Plan requires staff to identify projects that eliminate public hazards and repair, remodeling, renovation, or replacement of obsolete or worn-out facilities that contribute to achieving or maintaining standards for adopted levels of service. The Southeast County Line Road Bridge has been deemed obsolete by the Florida Department of Transportation. The County will benefit from a \$3,000,000 reduction in costs to replace the Southeast County Line Road Bridge.
- **Cost to Martin County** –
 - a. None. The funds are a Federal legislative appropriation, and no grant match funds are required.
 - b. Staff time to administer the grant.

The Office of Management and Budget requests the amendment of the Capital Improvement Plan (CIP) sheet to recognize the grant revenues.

Alternative Action:

- **Programmatic Implication if not approved** – The County would be fully responsible for all financial impacts for implementation of the Southeast County Line Road Bridge Replacement Project.
- **Financial Fiscal impact if not approved** – The County would forfeit \$3,000,000.00 in grant funding, and the project would be solely funded by the County.

Documents Requiring Action:

- Budget Resolution
- Amended FY 25 CIP Sheet for the Southeast County Line Road Bridge Replacement Project

Recommendation:

- Move that the Board authorize the Public Works Deputy Director to be the authorized representative to sign the electronic grant agreement, environmental review and other non-monetary grant-related documents upon review and concurrence of the County Attorney's Office;
- Move that the Board adopt the Budget Resolution; and
- Move that the Board adopt the amended FY25 CIP Sheet for the Southeast County Line Road Bridge Replacement Project.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

DGD/SM/rp
Attachments

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