

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** April 15, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Stephanie Merle
Director of the Office of Management & Budget

REF: 25-0381

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **Permission to Apply for the Drug-Free Communities (DFC) Support Program Grant – Competing Continuation (Year 6) (Opportunity #: CDC-RFA-CE20-20040601CONT25)**

- **Requestor** – Human Services
- **Granting Agency** – Centers for Disease Control and Prevention (CDC) – National Center for Injury Prevention and Control (NCIPC)
- **Project Description** – This funding will support the Years 6-10 continuation of the goals and efforts of the Martin County Community Action Coalition, as part of Martin County Human Services. The Coalition works to establish and strengthen community collaboration in support of local efforts to prevent youth substance use.
- **Requested Grant Award** – \$125,000 per year for 5 years.
- **Budgetary Impact** – Grant Match of \$125,000 in the first year, \$156,250 in the second and third years, and \$187,500 in the fourth and fifth years of the funding cycle, to be accumulated through in-kind match consisting of Martin County staff time, Coalition member time, and meeting/office space costs, as well as cash match, as needed, through related supports and efforts funded through local opioid settlement funds.
- **Annual operating costs** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – If not approved, the Martin County Community Action Coalition will not be able to function as an actionable group and will struggle to meet desired outcomes.
- **Financial Fiscal impact if not approved** – If not approved, the Martin County Community Action Coalition will not have dedicated funding to be able to initiate youth substance use prevention work in the community.

Documents Requiring Action:

- None at this time

Recommendation:

- Move that the Board authorize Human Services to apply for the Drug-Free Communities Support Program Grant – Competing Continuation (Year 6); and
- Move that the Board authorize George Stokus, the Assistant County Administrator, to be the authorized representative to sign the grant application and other non-monetary documents related to this grant.

PERMISSION TO ACCEPT

2. Permission to Accept the Edward Byrne Memorial Justice Assistance Grant (JAG) (Award Number: 6N156)

- **Agreement/Contract drafted by** – Florida Department of Law Enforcement
- **Parties to the Agreement/Contract** – Florida Department of Law Enforcement and Martin County
- **Purpose of the Agreement/Contract** – Grant award of \$75,991 to support Martin County Mental Health Court staff continuing education and drug testing expenses.
- **New/Renewal/Modified** – New
- **Duration** – October 1, 2024 – September 30, 2025
- **Benefits to Martin County** – Enables the County to continue to support Mental Health Court programming, through sending staff to continuing education sessions. In addition, funding will help offset drug testing supply expenses incurred by the Mental Health Court.
- **Cost to Martin County** – Staff time to administer the grant.

Alternative Action:

- **Programmatic Implication if not approved** – Mental Health Court will have reduced support for drug testing costs and staff educational enhancement.
- **Financial Fiscal impact if not approved** – None

Documents Requiring Action:

- Award Agreement
- Budget Resolution

Recommendation:

- Move that the Board authorize the Chair to execute the JAG Award Agreement (6N156) as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

3. Permission to Accept the Clean Water State Revolving Fund (CWSRF) Loan WW430260 Old Palm City Septic to Sewer Conversion Project

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – CWSRF WW430260 funding will be

applied to Martin County's 10-year Connect to Protect Septic to Sewer Program, Old Palm City Septic to Sewer Conversion Project.

- **New/Renewal/Modified** – New
- **Duration** – August 14, 2024, through February 15, 2028
- **Benefits to Martin County** – Loan Agreement offers a 1.83% interest loan with a 20-year amortization, in contrast to conventional financing, which currently has a significantly higher interest rate and shorter amortization period.
- **Cost to Martin County** – Staff time to administer the loan.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will not meet the requirements of the State Revolving Fund Loan Program.
- **Financial Fiscal impact if not approved** – Martin County will have to seek alternative conventional financing at current market rates.

Documents Requiring Action:

- Loan Agreement
- Budget Resolution to budget and appropriate \$15,989,523 loan proceeds from the Florida State Revolving Fund for sewer projects.
- Resolution approving the SRF Loan Agreement WW430260

Recommendation:

- Move that the Board authorize the Chair to execute the CWSRF WW430260 agreement;
- Move that the Board authorize the Utilities and Solid Waste Director to sign non-monetary, loan-related documents;
- Move that the Board approve the Budget Resolution to budget and appropriate \$15,989,523 loan proceeds from the Florida State Revolving Fund for sewer projects; and
- Move that the Board approve the Resolution approving the SRF Loan Agreement.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

4. Permission to Accept the Clean Water State Revolving Fund (CWSRF) Loan WW430280 Coral Gardens Septic to Sewer Conversion Project

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – CWSRF WW430280 Funding will be applied to Martin County's 10-year Connect to Protect Septic to Sewer Program, Coral Gardens Septic to Sewer Conversion Project.
- **New/Renewal/Modified** – New
- **Duration** – August 14, 2024, through August 15, 2028
- **Benefits to Martin County** – The loan agreement offers a 1.83% interest rate for a 20-year amortization, in contrast to conventional financing, which currently has a significantly higher interest rate and a much shorter amortization period.

- **Cost to Martin County** – Staff time to administer the loan.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will not meet the requirements of the State Revolving Fund Loan Program.
- **Financial Fiscal impact if not approved** – Martin County will have to seek alternative conventional financing at current market rates.

Documents Requiring Action:

- Loan Agreement
- Budget Resolution to budget and appropriate \$4,010,477 loan proceeds from the Florida State Revolving Fund for sewer projects.
- Resolution approving the SRF Loan Agreement WW430280

Recommendation:

- Move that the Board authorize the Chair to execute the CWSRF WW430280 agreement;
- Move that the Board authorize the Utilities and Solid Waste Director to sign non-monetary, loan-related documents;
- Move that the Board approve the Budget Resolution to budget and appropriate \$4,010,477 loan proceeds from the Florida State Revolving Fund for sewer projects; and
- Move that the Board approve the Resolution approving the SRF Loan Agreement.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

5. Permission to Accept the Drinking Water State Revolving Fund (DWSRF) Loan DW430270 Old Palm City Water Main Extension Project

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – DWSRF DW430270 funding will be applied to Martin County's Old Palm City Water Main Extension Project.
- **New/Renewal/Modified** – New
- **Duration** – February 14, 2024, through February 15, 2028
- **Benefits to Martin County** – The loan agreement offers a 2.0% interest rate for a 20-year amortization, as an alternative to conventional financing with significantly higher interest rates and shorter amortization periods.
- **Cost to Martin County** – Staff time to administer the loan.

Alternative Action:

- **Programmatic Implication if not approved** – Martin County will not meet the requirements of the State Revolving Fund Loan Program.
- **Financial Fiscal impact if not approved** – Martin County will have to seek alternative conventional financing at current market rates.

Documents Requiring Action:

- Loan Agreement

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- Budget Resolution to budget and appropriate \$7,488,558 loan proceeds from the Florida State Revolving Fund for Drinking Water projects.
- Resolution approving the SRF Loan Agreement DW430270

Recommendation:

- Move that the Board authorize the Chair to execute the DWSRF DW430270 agreement;
- Move that the Board authorize the Utilities and Solid Waste Director to sign non-monetary, loan-related documents;
- Move that the Board approve the Budget Resolution to budget and appropriate \$7,488,558 loan proceeds from the Florida State Revolving Fund for Drinking Water projects; and
- Move that the Board approve the Resolution approving the SRF Loan Agreement.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

DGD/SM/rp
Attachments

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