

APPLICATION FOR APPOINTMENT – Martin County Library Board of Trustees – Please Print

Check One: ☐ Mr. ☐ Mrs. ☒ Ms. ☐ Miss ☐ Dr.

Name: Kathraïne T Gunther

Residence Address: 1368 NE Sago Dr; Jensen Beach, FL 34957

Mailing Address:

1^{dg}

(if different) Street - City - Zip Code Commission District in which you reside: Staff will complete.

Are you available year round to attend meetings? ☒ yes ☐ no If no, what months are you available?

Telephone numbers: daytime: alternate: alternate: 540-533-7827 ~ Area Codes are considered 772 unless you note otherwise,

EMAIL: kepttheboat@gmail.com

Have you ever pled guilty or "no contest" to a crime, been convicted of a crime, had adjudication withheld, prosecution deferred, been placed on probation, received a suspended sentence or forfeited bail in connection with any offense (except minor traffic violations)? Please show all convictions, including driving while intoxicated (DUI) convictions. ☐ yes ☒ no If yes, please provide the following information:

TYPE OF OFFENCES:

DATES:

PLACES (city/state):

SENTENCES OR FINES:

A conviction record does not necessarily disqualify you for consideration. Factors such as age at time of offense, nature of violation, and rehabilitation will be considered. The Martin County Board of County Commissioners retains the right to remove, at will, any appointee to a Board or Committee with or without cause.

Length of time lived in Florida? 1988 - 2005; 2019 to present

Involvement with the Martin County Library System to date: Currently an active user, participation in volunteer programs, "Homework Helper", and other library sponsored programs. Martin County Reads.

RECEIVED

By Donna Gordon at 8:02 am, Sep 29, 2025

→ CONTINUED →

What, in your opinion, is the real purpose for having a public library system in the community?
Availability of a wide range of materials, resources, and programs that would be out of reach individually. Community engagement.

EDUCATION/EXPERIENCE: A resume is recommended to be attached containing this and any other information that would be helpful to the Board in evaluating your application. Resume or letter of qualifications attached? ☐ yes ☐ no

Education: AAS Northwestern Michigan College

Enrolled Agent (IRS credentialed)

Employment Experience: Professional Pilot, Substitute teacher, Tax preparation and audit reviews.

Other experience you feel would be helpful to the Board in making this appointment:

Participation in numerous volunteer activities and library programs.

Community Experience and Affiliations: Library volunteer opportunities, (Homework

help), Stuart Air Show volunteer, other community volunteer programs, (Martin

Reads, Florida Oceanographic Institute).

Other County Boards/Committees/Task Forces on which you have served: Parent/teacher organizations, Boy Scouts of America

Do you or any member of your immediate family work for Martin County or do you or a company that you are an officer or employee of have an existing contract with Martin County? If yes, please explain:

NO

REFERENCES: Please list two references: Laura Corebello, (540-671-1525), Steve Ott, (540-533-3553).

- Applicant may be required by State Law and County Ordinance to file a Financial Disclosure Statement as part of the appointment process.
- Florida law prohibits an advisory board member from doing business with its agency (the County). Sections 112.313(3) and (7), Florida Statutes. However, upon full disclosure by the Applicant, the conflict may be waived at the discretion of the Board of County Commissioners by a supermajority vote. Section 112.313(12), Florida Statutes.

→ Signature: Date:



28 Sep 2025

Applications must be filed with Martin County Administration, 2401 SE Monterey Road, Stuart, Florida 34996 by Friday, October 10, 2025. All information submitted becomes public record. If you have any questions, please call (772) 221.1352 or send email to dgordon@martin.fl.us.

KATHRAINE T GUNTHER

1368 NE Sago Dr.
Jensen Beach, FL 34957 · 540-545-8422

kepttheboat@gmail.com (personal email)

EXPERIENCE

2019 – PRESENT

ENROLLED AGENT, INTUIT

Quality Review Team, Full Service, TT Live

2015 – PRESENT

ENROLLED AGENT, ADVANCED TAX SOLUTIONS, Eric G. Burstock; tax & investments

Tax Preparation for Individuals and Businesses. Audit Representation and Conflict Resolution.

2009 – 2015

TAX PROFESSIONAL, H AND R BLOCK, EASTERN REGION

Tax Preparation and Emerald Advance Representative

2005 – 2019

SUBSTITUTE TEACHER, FREDERICK COUNTY VIRGINIA PUBLIC SCHOOLS

Teacher substitute, Aide substitute, PALs Aide. All grade levels, all subjects. Long term aide positions. clerical substitute.

EDUCATION

JUNE 1983

ASSOCIATE OF APPLIED SCIENCE, NORTHWESTERN MICHIGAN COLLEGE

Career Pilot Program: Commercial/Instrument Certification, Certified Flight Instructor.

Average GPA: 3.5

OCTOBER 2009

H AND R BLOCK TAX PREPARATION COURSE

Introductory Tax Course and Continuing Education courses during time of employment.

Average test scores: 95%

Enrolled Agent: designation obtained in 2017, Current

Continuing Education courses: Fast Forward Academy

Virginia Society of Enrolled Agents

Pennsylvania Tax Institute

SKILLS

- I have worked in the tax preparation business for 15 plus years. I have a solid client base and additionally assist my CPA coworker with his clients.
- I learn efficiently and resourcefully.
- I am reliable and trustworthy.

ACTIVITIES

During my time as a substitute teacher, I took the advantage to learn what the students were learning and do the extra research to teach them effectively when their regular teacher was not available. I volunteered for extra-curricular activities in the school system. Now retired from the school system, I volunteer with my county library to tutor local school children.

As part of raising my three children, I engaged extensively and consistently in the Boy Scouts of America. On a daily basis, I enjoy outdoor activities such as water sports, hiking, yoga, and walking my dog. I am civic and environmentally minded.