

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** November 13, 2023

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

1. BATHTUB BEACH / SAILFISH POINT NOURISHMENT (2023-2024) (RFB2023-3547)

– Dredge up to 215,000 cubic yards (cy) of sediment from flood shoal Borrow Area “C”, the Sailfish Point Marina Channel, the Federal Navigation Channel, Transition Area, and Impoundment Basin, and place the sediment as beach and dune fill along approximately 3,500 feet of Atlantic Ocean shoreline along Bathtub Reef Beach Park and Sailfish Point in Martin County, Florida, perform all turbidity and vibration monitoring, till the beach after fill placement; complete construction and remove all equipment from the beach by April 30, 2024; in accordance with the Contract Documents. Beach fill construction must be completed, and all equipment removed from the beach by 11:59 pm on April 30, 2024. Beach fill placement may commence on or after January 8, 2024.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: This project is funded by grants, Ad Valorem, potentially Sailfish Point POA, which is all budgeted in the FY24 Bathtub Beach / Sailfish Point Restoration CIP sheet.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Atlantic & Gulf Dredging & Marine, LLC, in the amount of \$5,921,000.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONSULTANT’S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AWARD - In accordance with the Purchasing Manual, Section 3.1, CCNA contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. PROFESSIONAL SERVICES FOR THE MANAGEMENT & MAINTENANCE OF THE ST. LUCIE INLET SOUTH JETTY (RE-BID) (RFQ2023-3528)** – Contract to assist Martin County in its role as local sponsor for the U.S. Army Corp of Engineers (USACE) St. Lucie Inlet South Jetty project. This contract will consist of design, permitting, performing baseline environmental and engineering investigations and analysis, pre-project surveys, bid support, construction engineering inspection (CEI) services, and permit-required post-construction monitoring and surveys.

Two (2) firms submitted Statement of Qualifications. Two (2) firms were shortlisted and were allowed an opportunity to present to the Selection Committee. One (1) firm was recommended for contract award (score sheet attached).

Note: This solicitation was originally bid under RFQ2023-3506 (bid opening date: 6/14/2023). Two (2) submittals were received. Section 287.055, Florida Statutes, requires that no fewer than three (3) firms be shortlisted for the purpose of conducting discussions and/or presentations from the shortlisted vendors. The solicitation was canceled and re-bid under RFQ2023-3528 in an attempt to solicit more competition. According to DemandStar statistics, 1,036 vendors were notified via DemandStar, and 36 vendors downloaded the solicitation (“planholder”). Purchasing staff surveyed those firms/vendors that downloaded the solicitation but did not submit a statement of qualifications. The Statement of No Bid survey responses are summarized below:

- Unable to meet specifications (minimum qualifications/experience)
 - Some firms submitted as subconsultants
- Insufficient time to respond to the Invitation to Bid
 - The solicitation was advertised for 23 days (minimum duration is 14 days per Martin County Purchasing Manual)
- Other (Explain)
 - Downloaded the solicitation in error
 - Marine division is not local to Florida (located in Texas). Firm decided not to submit a bid.

After two attempts to solicit bids and the minimum experience required for a project of this size and complexity, it has been determined that there is a limited number of firms within the State of Florida that meet the minimum qualifications. Based on this information, and past experience with similar solicitations, the County’s Chief Procurement Officer has concluded that competition is adequate, and the selection committee process proceeded.

Fiscal Impact: This Contract is funded by Ad Valorem, Tourist Development Tax (“Bed Tax”), grants and Vessel Registration fees.

Recommended Action:

1. Move that the Board award the Contract to Coastal Protection Engineering, LLC, in the amount of \$2,498,000.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

BCC MEETING DATE: November 21, 2023
AGENDA ITEM: DEPT-2

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

C. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2020-3233) – Operation of the public transit system known as “Marty” including provision of all vehicle operators, maintenance and cleaning of vehicles, supervision of services, dispatching, fare collection, administrative and customer service functions. A Request for Proposals (RFP) was done for these services in 2020 and a contract was awarded to MTM Transit on October 1, 2020.

Purpose of Change Order: Funding for the transit program is allocated by State and Federal agencies on an annual basis. Therefore, a contract Amendment is required every year to increase the Total Contract Cumulative Not to Exceed (NTE) Amount. The amount of this request is for year four (4) of the program. The current contract is valid until September 30, 2024, with an option to renew for one (1) additional year.

The County and Contractor desire to amend the Agreement to reflect the following changes to Exhibit A, the total contract not to exceed amount, Exhibit B - Fixed Route Unit Hourly Rates, and Exhibit C - Paratransit Unit Trip Rates.

Original Contract NTE Amount: \$ 2,915,390.00 (BCC approved 7/28/2020)

Amendment #1: \$ 2,916,000.00 (BCC approved 9/14/2021)

Amendment #2: \$ 2,954,000.00 (BCC approved 11/15/2022)

Amount of Increase: **\$ 3,192,510.00**

Total Contract NTE Amount: \$ 11,977,900.00

Fiscal Impact: Funding for this program is through State and Federal grants with matching funds from Ad Valorem.

Recommended Action:

1. Move that the Board approve Amendment #3 to MTM Transit for year four (4) of the transit program to increase the Total Contract Cumulative Not to Exceed (NTE) Amount to \$11,977,900.00 (effective December 1, 2023); and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DD/klb
Attachments