BCC MEETING DATE: November 18, 2025
AGENDA ITEM: CNST-1

MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM

TO: Honorable Members of the Board of County Commissioners **DATE:** November 10, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER $500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at $500,000 or more require approval by the Board of County Commissioners.

1. **RECREATIONAL COURT RESURFACING (RFB2025-3708)** – Continuing services agreement for all labor, materials, and services necessary to furnish and install surfacing and/or striping for basketball, tennis, pickleball, roller hockey, and other asphalt or concrete athletic courts at various Martin County Parks facilities.

   This contract was publicly advertised for competitive bidding (see attached Bid Tabulation). Three (3) bids were received; however, one (1) was determined to be *non-responsible* and therefore ineligible for award.

Maximum Not-to-Exceed Value:	$850,000.00
Maximum Not-to-Exceed Term:	5 years (3-year term plus two 1-year renewal options)

   Individual projects (work orders) shall not exceed $300,000.00 per Section 255.20, Florida Statute (as amended). The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

   Fiscal Impact: Funding is provided through the Parks & Recreation operating budget, which is approved annually by the Board.

   Recommended Action:
   1. Move that the Board award the contract to the lowest, responsive, and responsible bidder, Armor Courts, LLC; and

   2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachment