



**BOARD OF COUNTY COMMISSIONERS**

**ACTION SUMMARY**  
**JULY 28, 2020 ~ 9:00 AM**

**JOHN F. & RITA M. ARMSTRONG WING OF THE BLAKE LIBRARY**  
**2351 SE MONTEREY ROAD, STUART, FLORIDA 34996**

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**COUNTY COMMISSIONERS**

*Harold E. Jenkins II, Chairman*  
*Stacey Hetherington, Vice Chair*  
*Doug Smith*  
*Sarah Heard*  
*Edward V. Ciampi*

*Taryn Kryzda, County Administrator*  
*Sarah W. Woods, County Attorney*  
*Carolyn Timmann, Clerk of the Circuit*  
*Court and Comptroller*

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**PRESETS**

9:05 AM - Public Comment  
5:05 PM - Public Comment

**CALL TO ORDER AT 9:02 AM**

1. MOMENT OF SILENCE
2. PLEDGE OF ALLEGIANCE
3. ADDITIONAL ITEMS – *The Additional Item of DEPT-7 was added to the Agenda.*
4. APPROVAL OF AGENDA – *The Agenda was approved.*
5. APPROVAL OF CONSENT AGENDA – *The Consent Agenda was approved.*

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

**PROCLAMATIONS AND SPECIAL PRESENTATIONS**

**PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Chairman will present the proclamations to the recipients.

Agenda Item: 20-0574

*ACTION TAKEN: The Board presented proclamations declaring Purple Heart Day and Parks and Recreation Month.*

**COMMENTS**

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS – *The Board issued an Emergency Order effective August 8, 2020 that strongly encourages masks to be worn by individuals in the County under the current policies and criteria including food service workers. The August 7 & 21 COVID-19 Update Meetings are canceled.*
3. COUNTY ADMINISTRATOR

**CONSENT**  
**ADMINISTRATION**

**CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 20-0672 **Supplemental Memorandum (1 item)**

**CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between June 27, 2020 and July 10, 2020. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 20-0676

**CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve minutes from the July 2, 2020 COVID-19 Update meeting, the July 7, 2020 Hobe Heights/Face Masks meeting, and the July 14, 2020 regular meeting.

Agenda Item: 20-0884

**CNST-4 NOTED ITEMS**

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 20-0400

**CNST-5 AGRICULTURE AND NATURAL RESOURCES ADVISORY COMMITTEE APPOINTMENT**

The Board is asked to confirm an appointment to the Agriculture and Natural Resources Advisory Committee.

Agenda Item: 20-0899

**RESOLUTION NO. 20-7.15**

**BUILDING**

**CNST-6 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF FREDDIE SCOTT, CASE NO. 00-0008488**

Pursuant to the provisions of Section 1.98B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction Stipulation and Agreed Recommended Order regarding the Code Enforcement case of Freddie Scott.

Agenda Item: 20-0833

**CNST-7 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF JKR INVESTMENT GROUP, INC., CASE NO. 16-0108942**

Pursuant to the provisions of Section 1.98B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction Stipulation and Agreed Recommended Order regarding the Code Enforcement case of JKR Investment Group, Inc.

Agenda Item: 20-0834

**CNST-8 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF JBI 2400, LLC, CASE NO. ENF2019030085-01**

Pursuant to the provisions of Section 1.98B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction Stipulation and Agreed Recommended Order regarding the Code Enforcement case of JBI 2400, LLC.

Agenda Item: 20-0835

**CNST-9 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF JKR INVESTMENT GROUP, INC., CASE NO ENF2018110065**

Pursuant to the provisions of Section 1.98B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction and Agreed Recommended Order regarding the Code Enforcement case of JKR Investment Group, Inc.

Agenda Item: 20-0836

**BOARD AND COMMITTEE APPOINTMENT**

**B&C-1 VALUE ADJUSTMENT BOARD APPOINTMENT**

After solicitation of applicants, the Board is asked to make the necessary appointment to the Value Adjustment Board.

Agenda Item: 20-0721

**RESOLUTION NO. 20-7.16**

**ACTION TAKEN:** The Board appointed Derik Baumgartner to the Value Adjustment Board for a term to begin immediately and end when the 2019 Value Adjustment Board completes their functions and authorized the Chairman to sign the Resolution of Appointment.

**PUBLIC HEARING**

**PH-1 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN AMENDMENT 19-27, PORT SALERNO FUTURE LAND USE MAP**

If adopted, this amendment will change the Residential Estate Density, Low Density Residential, Medium Density Residential, High Density Residential, Mobile Home Density, Commercial Office/Residential, Limited Commercial, General Commercial and Recreational future land use designations to CRA Center, CRA Neighborhood, or General Institutional future land use designations in the Port Salerno CRA and will repeal the Port Salerno Mixed-Use Future Land Use Overlays. As proposed, the Residential Estate Density future land use designation would be removed from two small islands owned by the State of Florida. The Marine Waterfront Commercial and the Industrial future land use designations would be retained.

Agenda Item: 20-0848

ACTION TAKEN: The Board approved transmittal of CPA 19-27, Port Salerno FLUM, to the State Land Planning Agency and other state and regional reviewing agencies.

**PUBLIC HEARING QUASI-JUDICIAL**

**PHQJ-1 FIRST PUBLIC HEARING TO CONSIDER AN ORDINANCE ESTABLISHING DIVISION 6, PORT SALERNO COMMUNITY REDEVELOPMENT CODE, IN ARTICLE 12, LDR, AND AMENDING THE ZONING ATLAS**

This is the first public hearing before the Board of County Commissioners (Board) on a proposed ordinance to amend the Land Development Regulations (LDRs) to: (1) create Division 6, Port Salerno Community Redevelopment Code, of Article 12; (2) amend the Zoning Atlas to assign the Port Salerno Redevelopment Zoning District and other zoning districts for consistency with the Future Land Use Map; and (3) repeal Section 3.263, Port Salerno Community Redevelopment Area, LDR. The proposed amendment of the LDRs and Zoning Atlas is a companion to CPA 19-27, Port Salerno FLUM.

Agenda Item: 20-0849

ACTION TAKEN: The Board received and filed the Agenda Item Summary and all attachments as an exhibit, considered the Ordinance that creates Division 6, Port Salerno Community Redevelopment Code, in Article 12 of the LDR; amends the Zoning Atlas to assign the Port Salerno Redevelopment Zoning District and other zoning districts for consistency with the Future Land Use Map; and repeals Section 3.262, Port Salerno Community Redevelopment Area, LDR; and scheduled the second public hearing for September 15, 2020 prior to 5:00 PM. The Board also directed staff to return on September 15 with language that defines and creates the waterfront dock issue.

**DEPARTMENTAL  
ADMINISTRATION****DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 20-0680 **Supplemental Memorandum (4 items)**

**ACTION TAKEN:**

1. **Permission to Apply for the Florida Department of Economic Opportunity Community Development Block Grant Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program - The Board authorized the Department of Administration to apply for the Florida Department of Economic Opportunity Community Development Block Grant-Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program.**
2. **Permission to Apply for the Florida Department of Economic Opportunity Rebuild Florida General Infrastructure Program - The Board authorized the Department of Administration to apply for the Florida Department of Economic Opportunity Community Development Block Grant-Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program.**
3. **Permission to Accept the Federal Transit Administration (FTA) FY19 Section 5339-Bus and Bus Facilities Urbanized Formula Grant - The Board authorized the County Administrator or designee to execute and file the electronic agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NO. 20-7.17**
4. **Permission to Terminate the Florida Department of Transportation (FDOT) Public Transportation Grant Agreement 436400-1-94-01 for RPZ (Runway Protection Zone) Clearing and Improvements - The Board authorized the Chairman to execute the termination of the FDOT TPTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. RESOLUTION NO. 20-7.18**

**DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

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Agenda Item: 20-0684 **Supplemental Memorandum (2 items)**

**ACTION TAKEN:**

- A. **CONTRACTS OVER \$1,000,000**
  1. **WATER & WASTEWATER GREATMENT PLANT CONSTRUCTION (RFB2020-3232) - The Board awarded contract to Florida Design Drilling Corporation, Hinterland Group, Inc., Lawrence Lee Construction Services, Inc., and TLC Diversified, Inc.**
  2. **ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2020-3233) - The Board awarded contract to MTM Transit.**

**DEPT-3 MARTIN COUNTY FAIRGROUND UPDATE**

This item is being presented to update the Board of County Commissioners on the status of various matters with the Martin County Fair Association, including utilities to the new fairground site, the Option to Lease the new fairground site, and the scope and fee for the design charrette and master plan for the existing fairground site.

Agenda Item: 20-0797

ACTION TAKEN: The Board decided to postpone hiring Treasure Coast Regional Planning Council on this issue and bring it back at the first of 2021. Staff will meet with the Fair Association staff and return to the Board at the next meeting.

**DEPT-4 REVOLVING LOAN FUND GRANT APPLICATION TO ECONOMIC DEVELOPMENT ADMINISTRATION FROM TREASURE COAST REGIONAL PLANNING COUNCIL**

The Treasure Coast Regional Planning Council is requesting that the County contribute toward the creation of a Revolving Loan Fund (RLF) for tri-county recovery from economic damage caused by the Coronavirus Pandemic.

Agenda Item: 20-0837

ACTION TAKEN: The Board approved participation in the RLF and provided the requested contribution to the RLF.

**DEPT-5 REQUEST FOR APPROVAL OF VOLUNTARY EARLY SEPARATION INCENTIVE PROGRAM**

The Human Resources Division has created a Voluntary Early Separation Incentive Program (VESIP) to offer to eligible employees. Employees who enroll in VESIP and voluntarily conclude their employment with Martin County ("the County") will be paid up to twenty (20) weeks of their base pay and the County will maintain their medical/dental insurance benefits through February 28, 2021. Program participants will be responsible for the employee portion of the premium in effect and any subsequent employee premium increase.

Agenda Item: 20-0866

ACTION TAKEN: The Board approved the Voluntary Early Separation Incentive Program to offer to all eligible County employees.

**DEPT-6 2020 LEGISLATIVE SESSION FINAL REPORT**

Martin County actively advocates annually for the County's state legislative priorities in Tallahassee throughout the legislative session. This presentation is a summary of the budget and policy items that passed during the 2020 Legislative Session.

Agenda Item: 20-0885

ACTION TAKEN: The Board heard the presentation and authorized staff to prepare letters of support for the Chairman to sign when deemed appropriate.

**DEPT-7 REQUEST FOR AUTHORIZATION OF THE COUNTY ADMINISTRATOR TO EXECUTE MEMORANDUMS OF AGREEMENT (MOU) FOR DISTRIBUTION OF CARES ACT FUNDS AND APPROVAL OF PERSONAL ASSISTANCE AND EMERGENCY FOOD RELIEF MOU BETWEEN MARTIN COUNTY AND THE UNITED WAY OF MARTIN COUNTY**

This is a request for approval to allow the County Administrator to execute agreements with Municipalities, Constitutional Offices and other entities to carry out the direction of the Board of County Commissioners (Board) for distribution of the CARES Act funds received by Martin County from the State of Florida. In addition, staff requests approval of two memorandums of agreement (MOU) with the United Way of Martin County to administer personal assistance grants and emergency food relief in compliance with the CARES Act funds allocation previously approved by the Board.

Agenda Item: 20-0933 [Additional Item](#)

**ACTION TAKEN:** The Board authorized the County Administrator to sign Memorandums of Agreements that are necessary to carry out the Board's direction for use of the funding received under the CARES Act Funding Agreement between Martin County and the State of Florida, Division of Emergency Management and approved Memorandums of Agreement between Martin County and the United Way for the Personal Assistance Program and the Food Relief Program.

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

**ADJOURNED AT 2:59 PM**

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