

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners **DATE:** February 19, 2019

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**SUBJECT:** OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

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**GRANT ITEMS – PERMISSION TO APPLY**

**1. PERMISSION TO APPLY FOR FLORIDA INLAND NAVIGATION DISTRICT GRANT FOR PHIPPS PARK SHORELINE STABILIZATION**

- **Requestor** – Parks and Recreation Department
- **Granting Agency** – Florida Inland Navigation District (FIND)
- **Project Description** – This request is to apply for a FIND grant to stabilize the remaining 500 feet of shoreline at Phipps Park. The remaining 500 feet of shoreline remains at an 18 foot escarpment and is unstable and continues to erode. In 2018, Parks and Public Works Departments graded and stabilized 1,000 feet of shoreline with the assistance of FIND per the approved CIP. The remaining 500 feet of stabilization would include grading the escarpment, using rip rap along the shoreline and installing bermuda sod up to the roadway, continuing the sidewalk and post and rail fence along the shoreline, installing irrigation up the grade to the RV sites, and building a new dock and a pavillion at the termination point of sidewalk.
- **Requested Grant award** – \$250,000
- **Budgetary Impact** – \$250,000 match from active parkland impact fees.
- **Annual operating costs** - Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Embankment and boat ramp continues to erode and is unstable with a possible effect on patron safety and/or causing campsites to be unusable along the embankment.
- **Financial Fiscal impact if not approved** – The County will need to spend \$500,000 from reserves or ad valorem to stabilize the bank.

**DOCUMENTS REQUIRING ACTION:**

- Board Resolution.

**RECOMMENDATION:**

- Move that the Board authorize the Parks and Recreation Department to apply for the Florida Inland Navigation District Waterways Assistance Program grant and;

- Move that the Board approve the Board Resolution.

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

**2. PERMISSION TO APPLY FOR TRANSPORTATION ALTERNATIVE PROGRAM (TAP) GRANT FUNDING FOR FY22-23 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE SE SALERNO ROAD (SE WILLOUGHBY BOULEVARD TO SE CABLE DRIVE) SIDEWALK PROJECT**

- **Requestor** – Public Works Department
- **Granting Agency** – Florida Department of Transportation (FDOT)
- **Project Description** – The Project Scope includes construction of a 6’ wide concrete sidewalk on the north side of SE Salerno Road from SE Willoughby Boulevard to SE Cable Drive. The scope of work includes, but is not limited to, clearing and grubbing, excavation and embankment, gravity retaining wall, concrete sidewalk, temporary traffic control, erosion control and other incidental work. The missing links of sidewalk along SE Salerno Road were identified by the School Transportation Safety Stakeholders as meeting the criteria for Hazardous Walking Conditions.
- **Requested Grant Award** – \$278,144 (Construction)
- **Budgetary Impact** – The total project cost is estimated to be \$290,644. This grant does not require a match, however, the County will be responsible for all expenses in excess of the grant funding and any non-participating pay items. In addition, the grant does not cover survey, design, contingency or Construction Engineering & Inspection (CEI) costs.
- **Annual Operating Cost**
  - Annual maintenance cost is estimated to be \$1,000 per year.
  - Staffs time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The County will need to identify an alternate funding source to construct the improvements.
- **Financial Fiscal impact if not approved** – The County will forfeit \$278,144 in potential grant funding for the needed missing link of sidewalk.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Public Works Department to apply for funding through FDOT’s Transportation Alternatives Program (TAP) for the SE Salerno Road (SE Willoughby Boulevard to SE Cable Drive) Sidewalk project.

**3. PERMISSION TO APPLY FOR SMALL COUNTY OUTREACH PROGRAM (SCOP) GRANT FUNDING FOR FY24-25 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE FOX BROWN ROAD (SW WARFIELD BOULEVARD TO SW MARTIN HIGHWAY) RESURFACING PROJECT**

- **Requestor** – Public Works Department
- **Granting Agency** – Florida Department of Transportation (FDOT)
- **Project Description** – The Project Scope includes roadway milling and resurfacing of approximately 8.5 miles of SW Fox Brown Road. The complete Scope of Work includes asphalt milling, 1.5 inches of asphaltic concrete paving, striping and pavement markings, new street name signage and other signage, erosion control, Temporary Traffic Control, and other incidental work.
- **Requested Grant Award** – \$1,545,914 (Construction)
- **Budgetary Impact** – The total project cost is estimated to be \$2,061,219. This grant requires a 25% match (estimated at \$515,305), programmed in the Roads Capital Improvement Plan budget, and the County will be responsible for all expenses in excess of the grant funding and any non-participating pay items. In addition, the grant does not cover survey, design, contingency or Construction Engineering & Inspection (CEI) costs.
- **Annual Operating Cost** - Annual maintenance cost is estimated to be \$2,000 per year, and staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The County will need to identify an alternate funding source to construct the improvements.
- **Financial Fiscal impact if not approved** – The County will forfeit \$1,545,914 in potential grant funding for roadway resurfacing.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Public Works Department to apply for funding through the FDOT's Small County Outreach Program (SCOP) for the Fox Brown Road (SW Warfield Boulevard to SW Martin Highway) Resurfacing project.

**4. PERMISSION TO APPLY FOR SMALL COUNTY OUTREACH PROGRAM (SCOP) GRANT FUNDING FOR FY24-25 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE ARUNDEL BRIDGE REHABILITATION PROJECT**

- **Requestor** – Public Works Department
- **Granting Agency** – Florida Department of Transportation (FDOT)
- **Project Description** –The existing Arundel Bridge is a 450' long high roadway bridge over the C-44 Canal/Intracoastal Waterway. The proposed work scope is the installation of interlocked articulating concrete blocks and bank and shore

ruble rip rap at the bridge piers to counter the adverse effects of scour at the bridge foundations and to protect against future channel scour at the bridge foundations. The complete scope includes the installation of flowable concrete fill at existing scour under bridge foundation pile caps and the installation of filter fabric as an underlayment under articulating concrete blocks and rip rap. The proposed work is being performed as recommended by FDOT Scour Evaluation Report for Bridge No. 890093 dated 3/9/12.

- **Requested Grant Award** – \$1,045,448 (Construction)
- **Budgetary Impact** – The total project cost is estimated to be \$1,393,930. This grant requires a 25% match (estimated at \$348,482), programmed in the Roads Capital Improvement Plan budget, and the County will be responsible for all expenses in excess of the grant funding and any non-participating pay items. In addition, the grant does not cover survey, design, contingency or Construction Engineering & Inspection (CEI) costs.
- **Annual Operating Cost** – Annual maintenance cost is estimated to be \$2,000 per year, and staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The County will need to identify an alternate funding source to construct the improvements.
- **Financial Fiscal impact if not approved** – The County will forfeit \$1,045,448 in potential grant funding for the bridge rehabilitation.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Public Works Department to apply for funding through the FDOT's Small County Outreach Program (SCOP) for the Arundel Bridge Rehabilitation project.

**5. PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF CHILDREN & FAMILIES CRIMINAL JUSTICE, MENTAL HEALTH AND SUBSTANCE ABUSE REINVESTMENT GRANT**

- **Requestor** – Administration / Health & Human Services
- **Granting Agency** – Florida Department of Children & Families
- **Project Description** – This Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant will serve to expand the services of the current reinvestment grant, which was awarded to Martin County Health and Human Services in June 2017. The success of the initial program is well documented; and the increased funding will serve to enhance public safety, decrease criminal justice expenditures and improve the delivery of treatment services for adults diagnosed with mental health/substance abuse disorders. With appropriate evaluation, referral, and treatment, many individuals who would otherwise reoffend are diverted from the criminal justice system, thus intervening in the “revolving door” cycle which has formally defined their lives. The intent of the 2007 legislature (394.656, F.S.) was to create within the Department of Children

and Family Services the successful Criminal Justice Mental Health and Substance Abuse Reinvestment Program. The funding, which is provided to Martin County through this grant, will serve to increase the base services already in place and provide more comprehensive opportunities for this special-needs population.

The goal of this grant is to identify and formulate diversion strategies intended to further increase treatment efforts related to mental illness/substance abuse disorders and co-occurring mental health and substance abuse disorders. These efforts will result in a reduced demand on the resources of the judicial, corrections, juvenile detention, health, family and social systems.

The plan for expenditure of funds includes: maintaining and expanding Treatment Court services in Martin County. It is anticipated that reinvestment of funds realized from the reduction of mentally ill inmates placed in the County Jail (and subsequent utilization of psychotropic medication and suicide watch protocol) will provide sustainability of the Program along with drug testing and payment of services on a sliding scale basis.

Martin County received \$100K from this allocation of funds in 2008 to plan and establish its current successful Mental Health Court and is currently receiving \$400K per year from June 2017 through May of 2020. If awarded, grant funding will enable the Program to continue to provide an expansion of services and will be effective starting in the year 2020.

- **Requested Grant Award** – \$951,000 (\$317,000 per year for three years)
- **Budgetary Impact** – 100% grant match derived from in-kind contributions.
- **Annual Operating Cost** – Requires a 100% grant match of \$317,000 per year over the three-year life of the grant, for a total of \$951,000 in in-kind services.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Continued net increase in mentally ill jail inmates and impact on the criminal justice system, homelessness, family disunity and public safety.
- **Financial Fiscal impact if not approved** – Approximately \$120/day for adults and \$340/day for juveniles for cost of incarceration.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize Health & Human Services to apply for the Florida Department of Children & Families Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant.

**GRANT ITEMS – PERMISSION TO ACCEPT**

**6. REQUEST PERMISSION TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION (FEMA) PUBLIC ASSISTANCE GRANT ADMINISTERED BY FLORIDA DEPARTMENT OF EMERGENCY MANAGEMENT (FDEM)**

- **Agreement/Contract drafted by** – State of Florida Division of Emergency Management.
- **Parties to the Agreement/Contract** – State of Florida Division of Emergency Management and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$2,475.52 of Federal funding and \$412.59 of State funding for repairs to the Tropical Farms Water Treatment Plant as a result of damages sustained during Hurricane Irma.
- **New/Renewal/Modified** – This is a new contract.
- **Duration:** Initial expiration is March 10, 2019 but we are requesting an extension of six months to August 10, 2019.
- **Benefits to Martin County** – Enables the County to make repairs or increase resiliency of County facilities.
- **Cost to Martin County** – Local share of \$412.59 (12.5%) and staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – None
- **Financial Fiscal impact if not approved** – County will have to absorb the costs of all repairs resulting from damages sustained during Hurricane Irma.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (2 copies)
- Budget Resolution
- Resolution of Delegation of Authority

**RECOMMENDATION:**

- Move that the Board approve Contract Z0730 for FEMA Public Assistance Grant; and
- Move that the Board adopt the Budget Resolution; and
- Move that the Board adopt the Resolution of Delegation of Authority.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**