

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** September 2, 2025

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL**

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. WATER MONITORING DATA COLLECTION SERVICE (SS2025-15) – TNC**
Oceanographic has operated the County's wave gage at Jensen Beach since 2013, providing ongoing repairs, upgrades, and proprietary software support that ensure equipment compatibility and data continuity. In 2019, the County expanded its coastal monitoring program with the addition of Acoustic Doppler Current Profilers to measure water flow in and around the St. Lucie Inlet, which also rely on TNC Oceanographic's proprietary software. Since then, additional devices such as Seabird and Solinst level loggers for nutrient tracking and conductivity meters for salinity and water quality have been incorporated into the monitoring network. TNC Oceanographic's unique familiarity with this integrated system of instruments, their exclusive software rights, and their long-standing service history make them the only vendor capable of providing seamless support.

Under this scope, TNC Oceanographic will prepare, order, deploy, recover, and maintain all monitoring equipment, download, back up, and transmit data to designated County contacts, and organize and manage marine operations necessary for field deployments and equipment recovery. The data collected through this network directly supports inlet management, beach nourishment, and water quality analysis projects that are vital to the County's environmental resilience and coastal planning efforts.

This procurement qualifies as a Sole Source under Section 14.2 of the Martin County Purchasing Manual. Sole source requests must be renewed every two (2) years, unless waived by County Administrator or designee, including justification and reaffirmation that a good faith effort has been made to find other available sources.

Fiscal Impact: This contract is funded through the Coastal Capital Improvement Plan (CIP) for the St. Lucie Inlet Management Plan, Beach Management, and the County Resilience Program.

BCC MEETING DATE: September 9, 2025
AGENDA ITEM: CNST-1

Recommended Action:

1. Move that the Board award the sole source contract to TNC Oceanographic, LLC in the amount of \$654,000.00 (\$327,000/year); and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

DGD/klb
Attachment