



BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

5/6/25 9:00 AM

**BOCC MEETING AGENDA
COMMISSION CHAMBERS**

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Sarah Heard, Chair

Edward V. Ciampi, Vice Chairman

Eileen Vargas, District 1

Stacey Hetherington, District 2

J. Blake Capps, District 3

Don G. Donaldson, P.E., County Administrator

Sarah W. Woods, County Attorney

*Carolyn Timmann, Clerk of the Circuit Court and
Comptroller*

PRESETS

9:05 AM - Public Comment

5:05 PM - Public Comment

CALL TO ORDER

Invocation ~ Moment of Silence

Pledge of Allegiance ~ Chris Counsellor, U.S. Navy & Retired Coast Guard

APPROVAL OF AGENDA

Additional Items

Approval of Agenda

PROCLAMATIONS AND SPECIAL PRESENTATIONS

**PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE
CONSENT AGENDA**

The Chair will present proclamations declaring Mental Health Awareness Month, Stamp Out Hunger Day, honoring Nurses Week, and commending Ruby C. Miller upon the achievement of the Girl Scout Gold Award in Martin County, Florida.

Agenda Item: 25-0785

PROC-2 ACKNOWLEDGE THOSE CITIZENS WHO HAVE PARTICIPATED IN CLASS 67 OF THE MARTIN CARES PROGRAM

Class 67 brings the number of residents who have experienced the Citizens Academy and Resource Education Series (Martin CARES) to over 3,200. The Martin CARES program is offered two times per fiscal year.

Agenda Item: 25-0926

COMMENTS

Public (9:05 AM) - Please limit comments to three minutes.

Commissioners

County Administrator

CONSENT AGENDA

Approval of Consent Agenda

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

Discussion of Pulled Consent Items

ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0352

No items

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks, and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between April 7 and April 20, 2025. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 25-0363

Attachments: [Warrant List](#)

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the March 25 and April 8, 2025 regular meetings.

Agenda Item: 25-0941

Attachments: [Mar25.2025 Minutes.pdf](#)
[Apr08.2025 Minutes.pdf](#)

CNST-4 CONSTRUCTION INDUSTRY LICENSING BOARD APPOINTMENT

After Administration staff solicited applicants, the Board is asked to make the necessary appointment to the Construction Industry Licensing Board.

Agenda Item: 25-0558

Attachments: [Construction Industry Licensing Board.docx](#)
[Establishing Document CILB.pdf](#)
[Information Release CILB](#)
[Resolution CILB](#)
[AtLarge Ouillette Christina.pdf](#)

CNST-5 DRUG AND ALCOHOL ABUSE AWARENESS COMMITTEE APPOINTMENTS

The Board is asked to confirm and make the necessary appointments to the Drug and Alcohol Abuse Awareness Committee.

Agenda Item: 25-0728

Attachments: [Drug Alcohol Abuse Awareness Committee.docx](#)
[Establishing Document DAAAAC](#)
[Information Release DAAAC](#)
[Resolution Drug](#)
[School Board Orozco.Guillermo.pdf](#)
[Treatment TuckerII.Ross.McDonald.pdf](#)

CNST-6 TREASURE COAST HEALTH COUNCIL APPOINTMENT

After solicitation of applicants, the Board is asked to make the necessary appointment to the Treasure Coast Health Council.

Agenda Item: 25-0729

Attachments: [Treasure Coast Health Council.docx](#)
[TCHC Board of Directors Overview Functions.docx](#)
[Information Release TCHC](#)
[Casal-Fernandez Alyn.pdf](#)

CNST-7 NEIGHBORHOOD ADVISORY COMMITTEE APPOINTMENTS

After solicitation of applicants due to vacancies for some time, the Board is asked to make the necessary appointments to the Golden Gate and Rio Neighborhood Advisory Committees (NAC).

Agenda Item: 25-0730

Attachments: [Neighborhood Advisory Committees](#)
[Establishing Document CRA NACs.pdf](#)
[Information Release NACs](#)
[Resolution NACs](#)
[GGNAC Hill Alicia.J.pdf](#)
[RNAC Waddell Travis.pdf](#)
[RNAC Martel Hannah.pdf](#)

CNST-8 ADOPT A PROCLAMATION DECLARING MEMORIAL DAY IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Memorial Day in Martin County, Florida.

Agenda Item: 25-0770

Attachments: [Memorial Day](#)

CNST-9 ADOPT A PROCLAMATION RECOGNIZING FAMILY ABDUCTION AWARENESS DAY IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation recognizing Family Abduction Awareness Day in Martin County, Florida.

Agenda Item: 25-0858

Attachments: [Family Abduction Awareness Day](#)

CNST-10 ADOPT A PROCLAMATION RECOGNIZING PUBLIC WORKS WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation recognizing Public Works Week in Martin County, Florida.

Agenda Item: 25-0897

Attachments: [Public Works Week](#)

CNST-11 ADOPT A PROCLAMATION DECLARING SAFE BOATING WEEK IN MARTIN COUNTY, FLORIDA

The Board is asked to adopt a proclamation declaring Safe Boating Week in Martin County, Florida.

Agenda Item: 25-0922

Attachments: [National Safe Boating Week](#)

PARKS AND RECREATION

CNST-12 TRANSPORTATION SERVICES AGREEMENT WITH SCHOOL BOARD OF MARTIN COUNTY

The Transportation Services Agreement with the School Board of Martin County is for the use of school buses to transport after school and summer camp participants for educational field trips, special events, and activities from July 2025 through June 2026.

Agenda Item: 25-0907

Attachments: [Martin County BOCC - Parks.pdf](#)

PUBLIC WORKS

CNST-13 FINAL APPROVAL OF A VACANT LAND CONTRACT AND ADOPTION OF A RESOLUTION ACCEPTING A QUIT CLAIM DEED FOR THE ACQUISITION OF THREE PARCELS OF VACANT LAND IN PALM BEACH HEIGHTS FOR CONSERVATION PURPOSES

This is a request for final approval of a Vacant Land Contract and adoption of a Resolution approving and accepting a Quit Claim Deed from Be a Man Buy Land, LLC, for the acquisition of three (3) noncontiguous parcels of vacant land totaling 2.52 acres, located in Palm Beach Heights (Pal-Mar) for conservation purposes, totaling \$47,880.00.

Agenda Item: 25-0899

Attachments: [Location Maps-3 parcels.pdf](#)
[Executed Vacant Land Contract.pdf](#)
[Executed No Conflict of Interest Affidavit.pdf](#)
[Deed from BAM to County\(proposed\).pdf](#)
[Resolution MC Acq 3 parcels.docx](#)

CNST-14 APPROVAL OF A RELEASE OF A DRAINAGE, ACCESS, AND MAINTENANCE EASEMENT FROM MCARTHUR GOLF CLUB, L.L.C.

This is a request for the approval of a Release of Drainage, Access and Maintenance Easement (Easement) recorded in OR Book 3332, Page 1111 as it is no longer needed as a part of the McArthur Golf Club Administrative Amendment.

Agenda Item: 25-0904

Attachments: [Location Map.pdf](#)
[Release of DAME.docx](#)
[Drainage Access Maintenance Easement OR3332 PG1111.pdf](#)

CNST-15 ADOPTION OF A RESOLUTION APPROVING AND ACCEPTING A UTILITY EASEMENT FROM RICHARD RASTRELLI AND KATHY L. RASTRELLI, HUSBAND AND WIFE, ALONG SW KANNER HIGHWAY NEAR SW LOCKS ROAD

This is a request for the adoption of a Resolution approving and accepting a Utility Easement from Richard Rastrelli and Kathy L. Rastrelli, husband and wife, to allow for utility related services and equipment on SW Kanner Highway near SW Locks Road.

Agenda Item: 25-0914

Attachments: [Resolution.docx](#)
[Utility Easement w.Ex. A\(executed\).pdf](#)
[Location Map Wawa-Locks Rd. UE.pdf](#)

PUBLIC HEARING

PH-1 PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING SECTION 1.98.B., GENERAL ORDINANCES, MARTIN COUNTY CODE, REGARDING DELEGATION OF APPROVAL AUTHORITY FOR RELEASE AND REDUCTION OF CODE ENFORCEMENT LIENS

This is a request to consider approval of an ordinance amending Section 1.98.B, General Ordinances, Martin County Code, to delegate the Board's decision-making authority for final approval of code enforcement lien releases and reductions to the Code Enforcement Special Magistrate.

Agenda Item: 25-0699

Attachments: [Ordinance re Reduction of Code Enforcement Liens Not Having to Go before the BOCC.docx](#)
[Business Impact Estimate - Code Enforcement Lien Reductions Not Having to Go Before BOCC.pdf](#)

DEPARTMENTAL
ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 25-0382

Attachments: [SUPP MEMO \(5 items\)](#)
[1 Item #1 Cover Sheet.docx](#)
[1A Form E5 Resolution.docx](#)
[2 Item #2 Cover Sheet.docx](#)
[2A Grant Award - FL-2025-018-00.pdf](#)
[2B Budget Resolution 5339 128231.xlsx](#)
[3 Item #3 Cover Sheet.docx](#)
[3A Funding Agreement Z4560 Martin County BOCC.pdf](#)
[3B Budget Resolution Milton Debris 127207.xlsx](#)
[4 Item #4 Cover Sheet.docx](#)
[4A 24MI2 A1 Martin County Shore Protection Project.pdf](#)
[4B Budget Resolution Amend 01 133016.xlsx](#)
[4C 2025-05-06 Beach Management.pdf](#)
[5 Item #5 Cover Sheet.docx](#)
[5A Budget Resolution 128007.xlsx](#)
[5B 2024-05-06 SE Countyline Road Bridge Replacement 105311.pdf](#)

Supplemental Memorandum (5 items)

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL
\$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 25-0393

Attachments: [SUPP MEMO \(2 items\)](#)
[RFB2025-3654 ManholeRehabilitationSewerCleaning Bi dTabulation.pdf](#)
[RFP2025-3656 MPO TransportationPlanningServices L istOfProposers.pdf](#)
[RFP2025-3656 ScoreSheet Final Signed.pdf](#)

Supplemental Memorandum (2 items)

PARKS AND RECREATION

DEPT-3 HIDDEN OAKS MIDDLE SCHOOL PARK IMPROVEMENTS

Over the past few years, Martin County Parks and Recreation and the McNicholas Family Foundation have worked together to revitalize the baseball fields at Hidden Oaks Middle School, transforming a facility that had fallen into disrepair into a safe, high-quality space for youth baseball and community use.

Agenda Item: 25-0944

Attachments: [SUPP MEMO](#)

Supplemental Memorandum

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURN

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