

J1900176

Journal Entry Form

Journal Type: JE15
 Chart: B
 Document #:
 Transaction Date:
 Document Desc: Banner Lake Abandonment Entry
 Document Total: 12800.00
 Debit/Credit Column Totals: 6400.00 6400.00

Prepared By: Susan Robbins
 Date: 10/26/2018
 Approved By:

INDEX	FUND	ORG	ACCT	PROG	ACTV	DEBIT	CREDIT NOTES
	1103	5030	04900	519		3200.00	
	1103		10400				3200.00
	0001		10400			3200.00	
	0001	2219	36401	000			3200.00

Banner Lake Abandonment Application JE

IVS
 OCT 2 2018
 10/26/18

**Martin County**

2401 SE MONTEREY RD
STUART, FL 34996

Invoice No.: **2030534**

Invoice Date: **10/26/2018**

INVOICE

RECORD INFORMATION

Record ID: ENG2018100029
Record Type: Road Abandonment
Property Address: 12212 SE LANTANA AVE, HOBE SOUND, FL 33455-7126
Description of Work: The Applicant has submitted an Abandonment application to abandon a portion of unopened right-of-way for SE Lake Drive in exchange for the conveyance of two pieces of property to be conveyed to the County that include paved parking that will become public parking.
Applicant: BANNER LAKE CLUB INC
Banner Lake Club
PO BOX 1875
HOBE SOUND, FL 33475

FEE DETAIL

Fee Description	Quantity	Fee Amount
ENG ROAD ABANDONMENT	1	\$3,200.00
		<hr/>
		\$3,200.00



Martin County

Receipt No.: **3026593**

Receipt Date: **11/01/2018**

RECEIPT

RECORD & PAYER INFORMATION

Record ID: ENG2018100029
Record Type: Road Abandonment
Property Address: 12212 SE LANTANA AVE, HOBE SOUND, FL 33455-7126
Description of Work: The Applicant has submitted an Abandonment application to abandon a portion of unopened right-of-way for SE Lake Drive in exchange for the conveyance of two pieces of property to be conveyed to the County that include paved parking that will become public parking.
Payer: Martin County Board of County Commissioners - District 3
Applicant: BANNER LAKE CLUB INC
Banner Lake Club
PO BOX 1875
HOBE SOUND, FL 33475

PAYMENT DETAIL

Date	Payment Method	Reference	Check #	Cashier	Comments	Amount
11/01/2018	Journal Entry		J1900176	WBRISCOE	Banner Lake - Road Abandonment Agenda Item - File ID: 18-0535	\$3,200.00

FEE DETAIL

Fee Description	Invoice #	Quantity	Fee Amount	Current Paid
ENG ROAD ABANDONMENT	2030534	1.00	\$3,200.00	\$3,200.00
			<u>\$3,200.00</u>	<u>\$3,200.00</u>

Engineering Daily Payments

Payment Type							Total by Payment				
							3,200.00				
							3,200.00				
Date	Action	Fee Amount	Account Code	Record ID	Description	Receipt ID	Fee ID	User ID	Payor	Invoice ID	Payment Type ▲
11/1/2018	Payment Applied	3,200.00	EN01*1110-2219-32900	ENG2018100029	ENG ROAD ABANDONMENT	3026593	EN-RDABAND	WBRISCOE	Martin County Board of County Commissioners - District 3	2030534	Journal Entry

Annette Robbins

From: Sandra Smith
Sent: Friday, October 26, 2018 12:23 PM
To: Annette Robbins
Cc: Kaleana Williams; Jessica Buskirk; Diane Moore
Subject: FW: Banner Lake - Abandonment Application - Journal Entry
Attachments: Banner Lake - Concurrence Memo.pdf; Banner Lake - Invoice - Abandonment Application.pdf

Importance: High

Susan – please process an OCTOBER JE – debiting the 1103 expenditure account and crediting 1103 cash AND debiting 0001 cash and crediting the 0001 revenue account. Please print this email and all the attachments as backup. If you have any questions, let me know. Thanks!

From: Diane Moore [<mailto:dmoore@martin.fl.us>]
Sent: Friday, October 26, 2018 11:58 AM
To: Sandra Smith; Kaleana Williams; Jessica Buskirk
Subject: FW: Banner Lake - Abandonment Application - Journal Entry
Importance: High

Hi, I am not sure to who I should send this to. Commissioner Jenkins would like to pay the attached application fee from his Commission MSTU funds. I am told that we no longer cut checks to ourselves so I am requesting a journal entry.

\$3,200.00 from 1103-5030-04900-519 to 0001-2219-36401-000.

Thanks
Diane Moore
Financial Analyst
Office of Management and Budget
Martin County Board of County Commissioners
772-288-5475 (o)

From: Wendy Briscoe
Sent: Friday, October 26, 2018 11:23 AM
To: Diane Moore <dmoore@martin.fl.us>
Cc: Tom Walker <twalker@martin.fl.us>
Subject: Banner Lake - Abandonment Application - Journal Entry
Importance: High

Good Morning Diane,

A journal entry is requested from 1103-5030-04900-519 to 0001-2219-36401-000 in the amount of \$3,200.00 for the referenced application.

For your information, attached are:

1. A Concurrence Memo from Commissioner Jenkins, District 3, for funding; and
2. An invoice generated from Accela.

After the entry is received, I'll be able to complete the process in Accela and use this info for our upcoming agenda item.

Thanks, Diane....If you need anything further, just let me know.



Wendy Briscoe
Administrative Specialist
Martin County
Board of County Commissioners
2401 SE Monterey Road
Stuart, FL 34996
1
T: 772-463-2892
F: 772-288-5955

**MARTIN COUNTY, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Honorable Board of County
Commissioners

DATE: October 25, 2018

FROM: Harold E. Jenkins II, Commissioner,
District 3

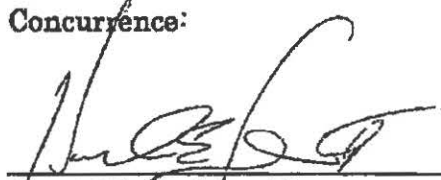
SUBJECT: Use of District 3 Funds

This is a formal request for funds in the amount of \$3,200.00 from District 3 MSTU funds to be used for Banner Lake Club's Application for Abandonment of a Public Right-of-Way.

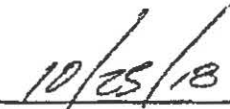
This matter was the subject of Commission Comments at the October 23, 2018 Board of County Commissioners meeting.

Account Number: 1103-5030-04900-519.

Concurrence:



Harold E. Jenkins, II



Date

HJ/ckp

cc: George Stokus, Assistant County Administrator
Don Donaldson, Deputy County Administrator
Diane Moore, Senior Financial Analyst
Tom Walker, County Surveyor
Commission Aides